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Air Resources Board

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Gray Davis
Governor

July 18, 2000

MAILOUT #MSC 00-12

TO: ALL INTERESTED PARTIES

RE: REVISING AND UPDATING OF MAILING SYSTEM

The California Air Resources Board (ARB) is currently revising and updating its mailing system for the Mobile Source Control Division and the Mobile Source Operations Division. Recently ARB has developed a new mailing category list and a list server through the Internet for parties with Internet e-mail access. Staff will be referring to the new lists for all future correspondence and all previous lists will be **IMMEDIATELY DESTROYED**.

In updating the mailing system, ARB created a website for the public to sign up and receive an e-mail notification to link them to new outgoing mobile source mailings. This was developed to minimize outgoing hardcopies of future mailings, and for the public's benefit, to receive mailings more expeditiously. If you or your company has access to Internet e-mail, and you are interested in receiving mailings this way, please follow the instructions on the <http://www.arb.ca.gov/listserv/ms-mailings/ms-mailings.htm> web page. Please contact my secretary, Ms. Angela Iniguez, at (626) 575-6632 after you have signed up so she can remove your address from the hardcopy list.

Enclosed you will find the MSD Category Mailing List. This includes a listing and brief description of all the mailing lists. You will notice that the coded number above your address, on the outside of the envelope you received this letter in, will match one of the numbers on this list. Please verify that this number matches the number of the mailing list you wish to be on. If it does match, you need not respond to this letter. If it does not match, please call Angela right away; she will correct it accordingly. Please note that Angela should also be contacted if you wish to continue to receive ARB hardcopy mailings or if you wish to discontinue your ARB subscription altogether.

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Please do not hesitate to respond to this matter right away. As I stated before, we are updating the system and will be immediately destroying all old mailing lists. Thank you in advance for your timely response. If you have any questions or concerns, again, please contact my secretary.

Sincerely,

Michael Carter, Chief
Emission Research &
Regulatory Development Branch

Enclosure