



# Air Resources Board



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**Edmund G. Brown Jr.**  
Governor

October 20, 2014

MAIL-OUT ECARS # 14-08

TO:           - All Passenger Car (PC), Light-Duty Truck (LDT), and Medium-Duty Vehicle (MDV) Manufacturers  
              - All Heavy-Duty Engine and Vehicle (HDE/V) Manufacturers  
              - All On-Road Motorcycle (ONMC) Manufacturers  
              - All Licensed Used-Direct-Import (UDI) Vehicle Emission Test Laboratories

SUBJECT: Reporting California Vehicle and Engine Production Numbers for Assessing Annual Certification Fees for Fiscal-Year 2014-2015 (FY14/15)

Health and Safety Code section 43019 authorizes the Air Resources Board (ARB) to collect annual fees to cover the costs of State programs related to motor vehicles and engines in California. Under Title 13, California Code of Regulations, (13 CCR) sections 1990-1994, manufacturers producing new on-road vehicles and engines for sale into California (hereinafter, California vehicles and engines) and laboratories licensed for the California certification of used direct import vehicles (hereinafter, California UDI vehicles) are required to pay their annual certification fees as determined by the Executive Officer. In this Mail-out, manufacturers and laboratories are requested to report the numbers of their California vehicles and engines or, as applicable, California UDI vehicles, so that the Executive Officer can determine the total number of vehicles and engines subject to the FY14/15 certification fees, the per-unit fee, and the assessed fees of each manufacturer and laboratory. ARB requests production reports and contact information no later than November 14, 2014.

The annual certification fees are based on the numbers of California vehicles and engines produced during the previous calendar year (CY) that involve production in Quarters 5 through 8 (QTR 5-8) of the previous model year and Quarters 1 through 4 (QTR 1-4) of the current model year (MY). The FY14/15 certification fees are based on the numbers of California vehicles and engines produced in CY2013 (January 1 through December 31, 2013) that include the QTR 5-8 production of MY2013 vehicles and engines and the QTR 1-4 production of MY2014 vehicles and engines. The manufacturers needed to keep track of the production numbers for each quarter for two model years, MY2013 and MY2014. Due to marketing variations (e.g., dealer trades, changes in dealer distribution in response to local markets), such quarterly production numbers are usually adjusted before reported to ARB for purposes of the certification fees, passenger car and light-duty truck NMOG fleet average standard compliance, medium-duty vehicle VEC fleet average standard compliance, heavy-duty ABT compliance, and motorcycle HC+NOx corporate average standard compliance.

*The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.*

California Environmental Protection Agency

At the request of manufacturers to reduce the reporting burdens involving two model years and to use the more accurate model-year production numbers that are reported for use in the various fleet average compliance programs, ARB will allow manufacturers the option to have their FY14/15 certification fees assessed based on their complete MY2013 production number when a manufacturer's MY2013 production number is higher than the manufacturer's CY2013 production number. In subsequent years, these "opt-in" manufacturers will only have to report their model-year production numbers for assessing their certification fees. (The option described above was first allowed with the FY07/08 certification fees.)

In this Mail-out:

- (a) For manufacturers reporting their CY2013 production numbers for the MY2013 and MY2014 vehicles and engines that were produced from January 1 through December 31, 2013, fill in Tables 1A, 2A, and 3A with the appropriate production numbers.
- (b) For manufacturers with a higher MY2013 total production number than their CY2013 total production number and who wish to have their FY14/15 certification fees assessed based on their MY2013 production number, fill in Tables 1B, 2B, and 3B in addition to Tables 1A, 2A, and 3A. Henceforth for future annual certification fees assessments, these newly "opt-in" manufacturers will need to report their appropriate model-year production number only.
- (c) For manufacturers who had switched to paying their annual certification fees in prior years (i.e., for FY13/14 and earlier) based on their model-year production number rather than on their calendar-year production, disregard Tables 1A, 2A, and 3A and fill in only Tables 1B, 2B, and 3B with the MY2013 total production numbers.
- (d) For laboratories, fill in Table 4 to report the number of UDI vehicles tested and certified by the laboratories during the January 1 through December 31, 2013 time period.
- (e) The total production number subject to the FY14/15 certification fees is determined from those reported according to paragraphs (a), (b), (c) and (d) above.
- (f) The production numbers for heavy-duty engines and vehicles, and diesel and incomplete medium-duty vehicles with a 8501-14000 pounds gross vehicle weight rating (GVWR) that were certified under separate Executive Orders are to be reported separately for their respective engine and vehicle certification in the column "Engine (E) or Vehicle (V) Certification" in Tables 2A and 2B.

- (g) Manufacturers are requested to modify the tables by adding any California-certified MY2013 or MY2014 test groups and engine families that are missing from the tables and provide their California production numbers.
- (h) Test groups and engine families with zero vehicle or engine production, or zero UDI vehicle certification, must be reported as "0", i.e., please do not leave the production field blank.
- (i) For ease and accuracy of calculating the total production number, the per-unit fee, and each manufacturer's or laboratory's fees, staff requests that manufacturers and laboratories download and use the Excel Tables 1A, 1B, 2A, 2B, 3A, 3B, and 4 as applicable that are attached to this Mail-out. The Mail-out and its attached tables are posted on ARB's web site at [http://www.arb.ca.gov/msprog/mailouts/mouts\\_14.htm#ecarsd](http://www.arb.ca.gov/msprog/mailouts/mouts_14.htm#ecarsd).
- (j) Staff requests that manufacturers save and submit the completed tables, in their Excel format, to ARB's Document Management System (DMS). For uploading and work flow naming guidance see Attachment A. Manufacturers and consultants who do not have a DMS user account should contact their assigned certification staff at ARB to obtain a DMS account. For reference, Tables 5A and 5B (attached) are the current lists of On-Road Light-Duty Certification (ONRLDC) Section and Compression-Ignition and Heavy-Duty Certification (CI&HDC) Section staff, respectively, and their assigned manufacturers and laboratories.
- (k) All manufacturers and laboratories shall also provide their mailing addresses and contact information, which ARB will use to prepare the FY14/15 certification fee invoices. Worksheet "Invoice\_Contact" within Tables 1A, 1B, 2A, 2B, 3A, 3B, and 4 is an Excel table with the format for providing the mailing and contact information for invoice purposes.
- (l) UDI vehicle emission test laboratories are requested to attach their filled-in Excel Table 4 to an e-mail sent to the laboratory's assigned ONRLDC section staff.
- (m) For manufacturers that submitted applications for certification for their MY2013 or MY2014 engine families through consultants or contract services, this Mail-out will be sent to both the manufacturer's last indicated contact and the consultant or contract service indicated in the applications for certification. Staff requests that the consultants and contract services also forward this Mail-out to their manufacturer clients and/or ensure that the required information for each of their manufacturers is provided to ARB.
- (n) **Manufacturers are requested to provide their production numbers and invoice contact information by November 14, 2014.**

- (o) Because the per-unit fee and manufacturers' certification fees for FY14/15 all depend on the reported total number of California vehicles and engines, and California UDI vehicles, revisions to a manufacturer's or laboratory's reported production numbers will not be permitted.

Upon the finalization of the production numbers of the California vehicles and engines and California UDI vehicles, and the calculation of the per-unit fee, the FY14/15 fee assessment notices will be sent to each manufacturer and laboratory according to the mailing and contact information provided in worksheet "Invoice\_Contact". Payment is required within thirty (30) days after receipt of the notice, unless arrangements are made with ARB's Administrative Services Division for quarterly payments.

**Under 13 CCR section 1993(f)(2) and 1994(c), failure to comply with the annual certification fee requirements to report California production numbers and/or pay the assessed fees may result in a suspension of the processing of a manufacturer's applications for certification.**

According to 13 CCR section 1994(a), between July 1 and July 31 of each year, the ARB shall assess and notify manufacturers of the certification fees to be collected for the fiscal year. The present certification fees schedule, unfortunately, has fallen behind the schedule called for in regulation. By this Mail-out, the ARB hereby notifies manufacturers that in CY2016 there will be two invoices and two payments required for certification fees, one in early 2016 for FY16/17 and one in late 2016 for FY17/18, to correct the schedule of certification fees. For the FY14/15 certification fees, this Mail-out requests manufacturer's CY2013 production number reports by November 14, 2014 and, based on these reported production numbers, invoices are planned to be sent to manufacturers in early 2015 for payments shortly. For the FY15/16 certification fees, should ARB send the invoices by July 31, 2015 as directed by 13 CCR section 1994(a) for manufacturer's payment within 30 days, some manufacturers might not have the appropriated funds in 2015 for their FY15/16 certification fees. For this reason, with the advance announcement and the schedule described below, ARB staff believes manufacturers should be able to appropriately plan their budget for CY2016 in compliance with the requirements in regulation.

Certification Fees For Fiscal Year	Based On Production Numbers In Calendar Year	Manufacturer's Vehicle/Engine Production Number Reports To Be Submitted By	Certification Fees Invoice Notification
2014/2015	2013	November, 2014	January, 2015
2015/2016	2014	September, 2015	<b>January, 2016</b>
2016/2017	2015	May, 2016	<b>August, 2016</b>
2017/2018	2016	April, 2017	Before July 31, 2017

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Any questions concerning a manufacturer's MY2013 and MY2014 engine families or laboratory's CY2013 UDI vehicles subject to the FY14/15 certification fee should be directed to the assigned ONRLDC or CI&HDC section staff. For questions concerning change in schedule of certification fees, please contact Jackie Lourenco, Chief, New Vehicle and Engine Programs Branch, at (626) 450-6152 or at [jlourenc@arb.ca.gov](mailto:jlourenc@arb.ca.gov).

Sincerely,

*/s/*

Annette Hebert, Chief  
Emissions Compliance, Automotive Regulations and Science Division

Attachments: (see page 6)

Attachments to Mail-out ECARS # 14-08

- Attachment A: Guidance for Submission into the Document Management System (DMS) of FY14/15 Certification Fees Production Numbers and Invoice Contact Information
- Table 1A: January 1-December 31, 2013 Production Numbers for MY2013 and MY2014 PC, LDT, and Chassis-Certified MDV Test Groups, and Invoice Contact Information
- Table 1B: Complete MY2013 Production Numbers for MY2013 PC, LDT, and Chassis-Certified MDV Test Groups, and Invoice Contact Information
- Table 2A: January 1-December 31, 2013 Production Numbers for MY2013 and MY2014 HD Engine and Vehicle Families, Including 8501 - 14000 #GVWR Diesel and Incomplete MDV Certified Under the Engine Test Procedures, and Invoice Contact Information
- Table 2B: Complete MY2013 Production Numbers for MY2013 HD Engine and Vehicle Families, Including 8501 - 14000 #GVWR Diesel and Incomplete MDV Certified Under the Engine Test Procedures, and Invoice Contact Information
- Table 3A: January 1-December 31, 2013 Production Numbers for MY2013 and MY2014 ONMC Families, and Invoice Contact Information
- Table 3B: Complete MY2013 Production Numbers for MY2013 ONMC Families, and Invoice Contact Information
- Table 4: Licensed Used Direct Import Vehicle Emissions Laboratories, and Invoice Contact Information for CY2013
- Table 5A: On-Road Light-Duty Certification Section Manufacturer Assignments
- Table 5B: Compression Ignition and Heavy-Duty Certification Section Manufacturer Assignments