

# Air Resources Board Certification Update

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**Certification, DMS, and E-Cert**

**2013 EMA Certification Workshop**

**April 23, 2013**

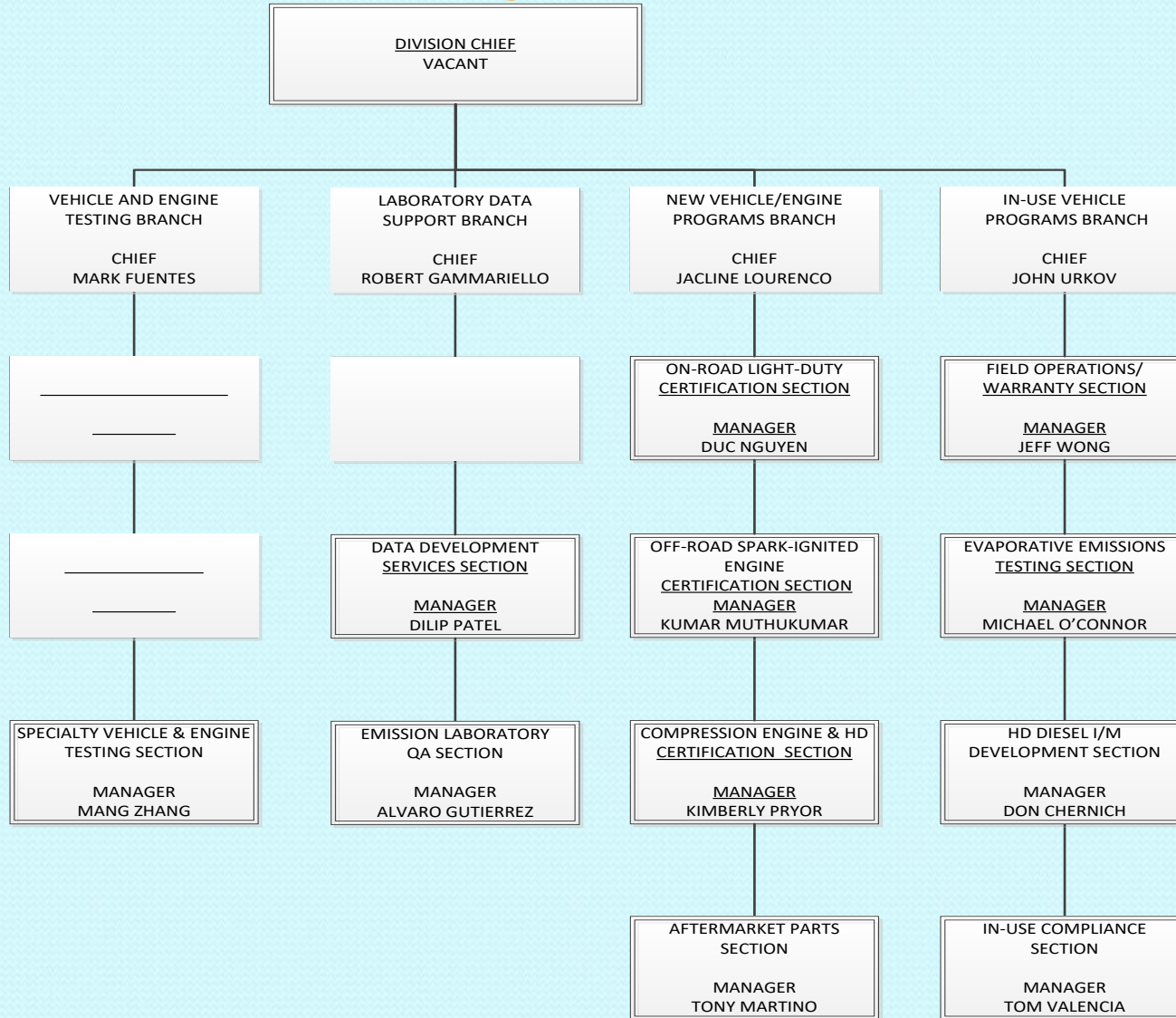
California Environmental Protection Agency

 **Air Resources Board**

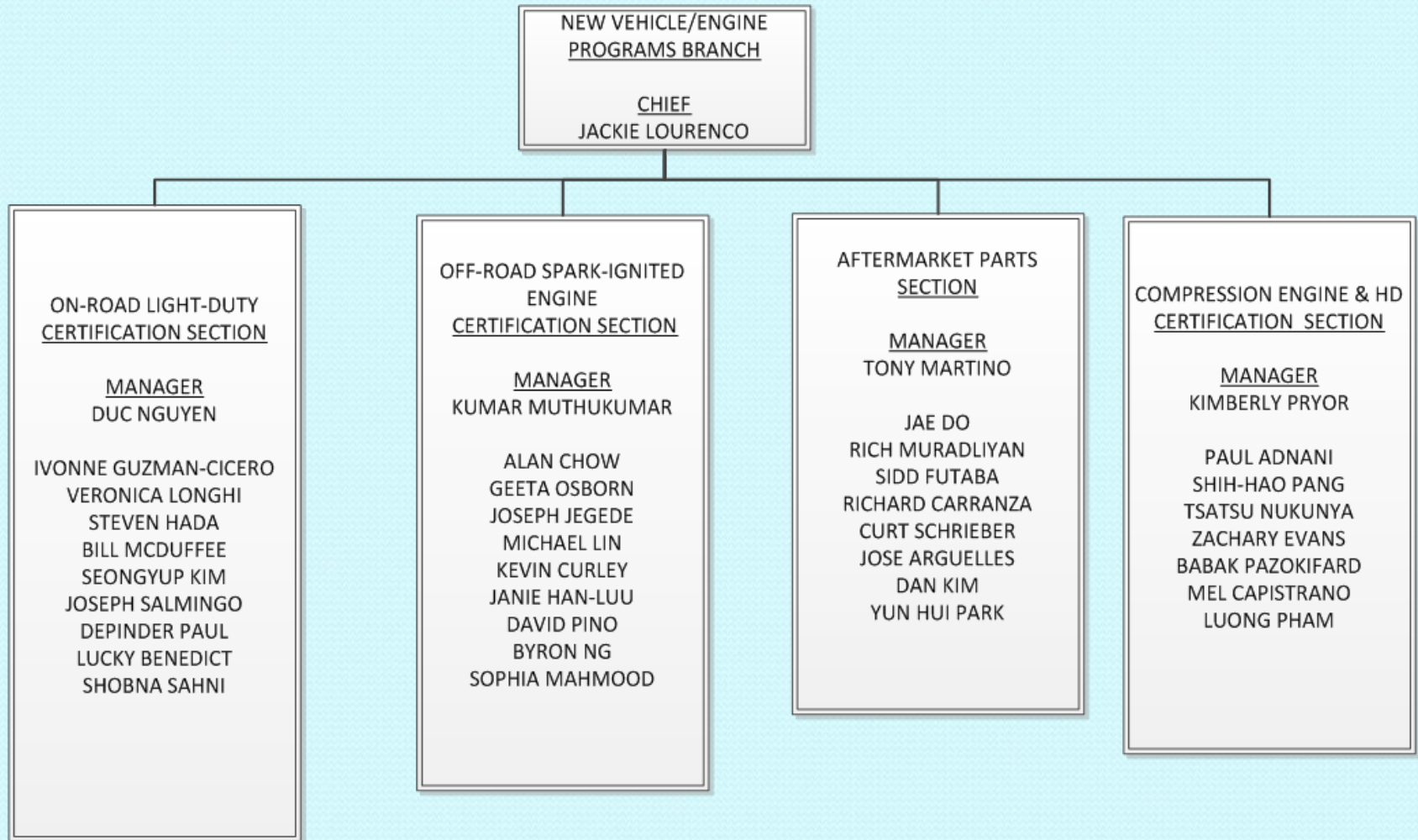
# Outline

- Organization
- Certification Statistics
- DMS Update
  - DMS Statistics
  - Reminders
- Certification Streamlining
- E-Cert Update

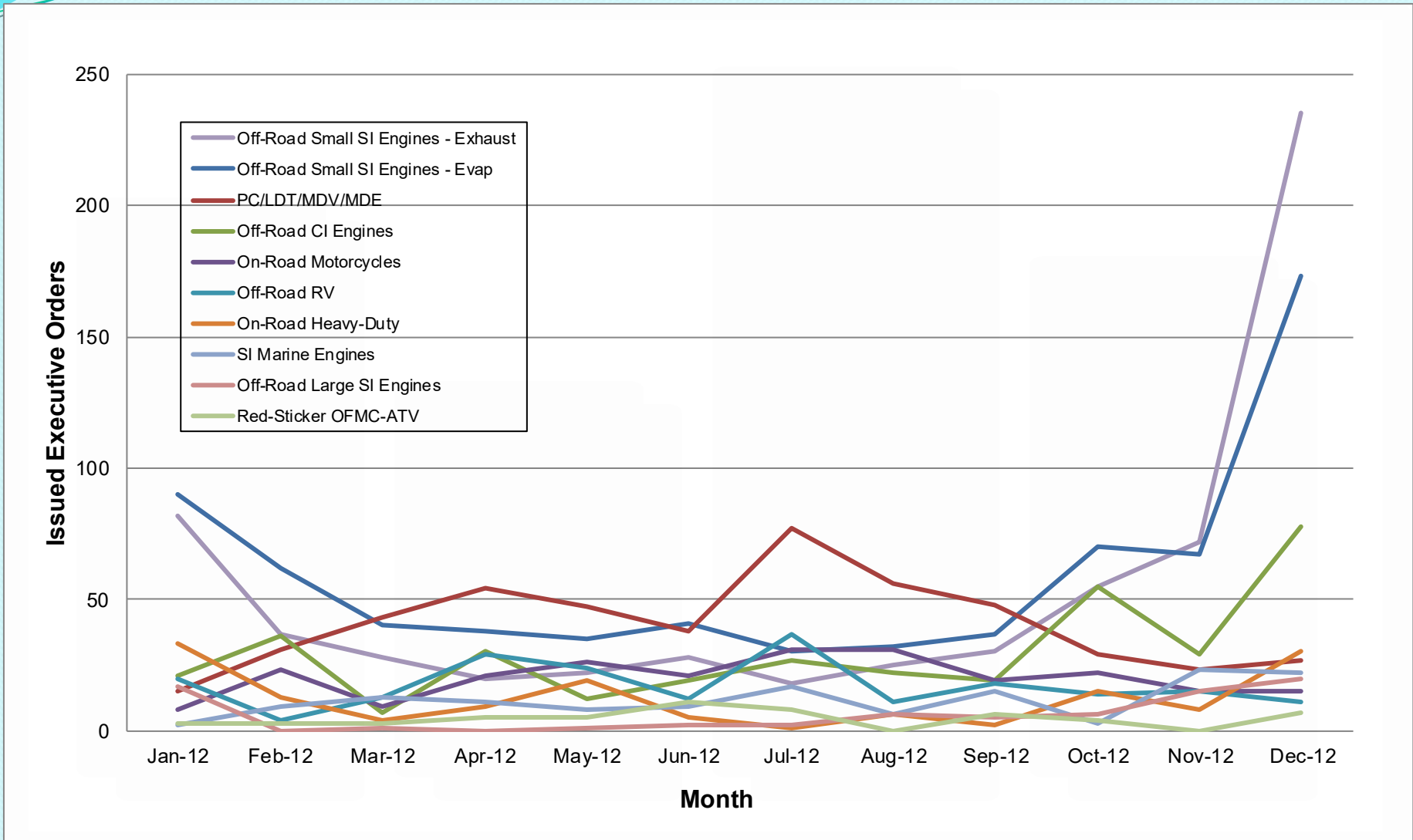
# MSOD Organization Chart



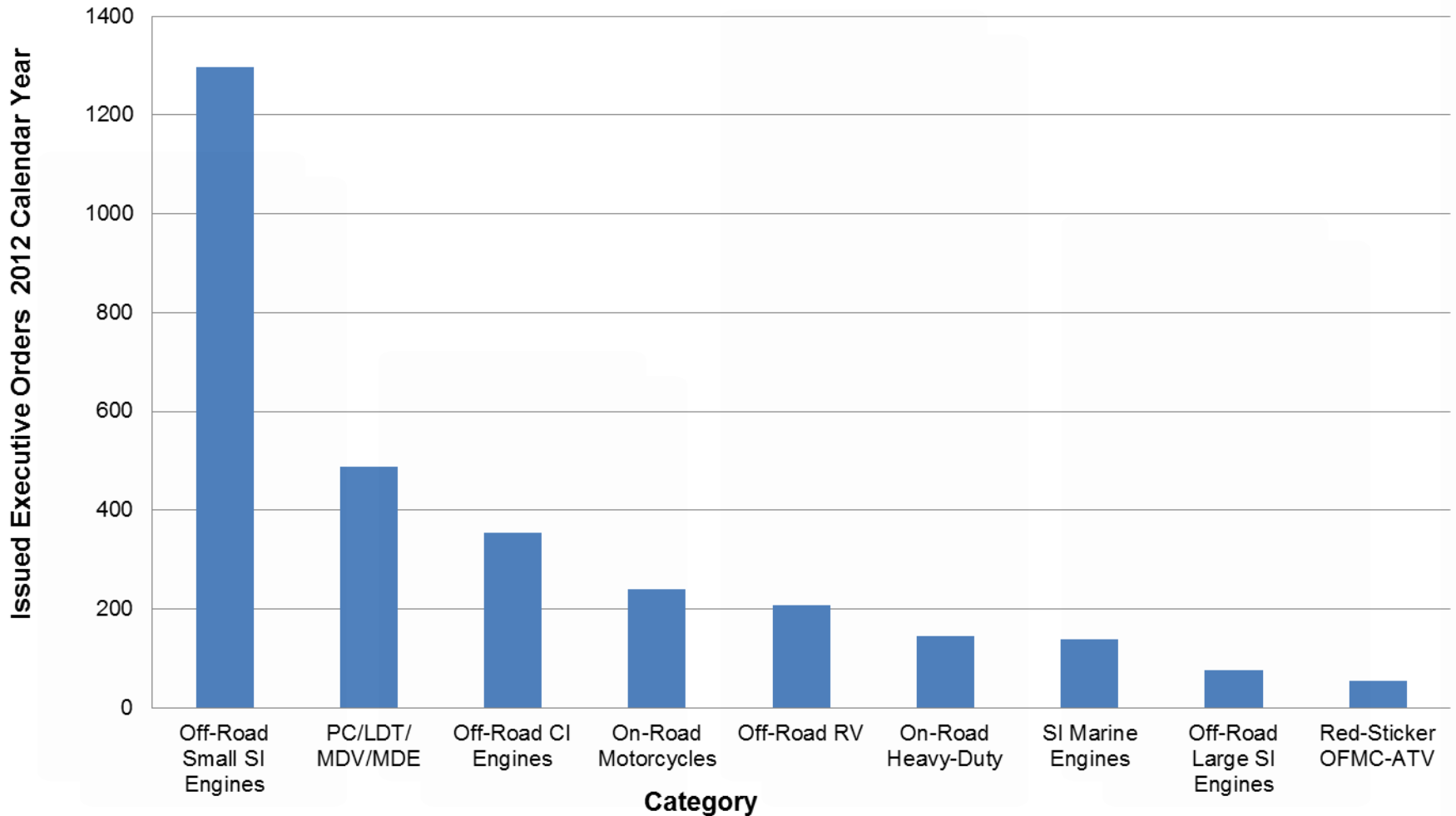
# New Vehicle/Engine Programs Branch Organization Chart



# Certification Application Statistics 2012



# Volume of EOs issued in 2012



# DMS and E-Cert Update

- DMS Reminders
- Certification Streamlining – Update
- Carryover/Partial Carryover
- E-Cert Status

# Update Excel Contact Sheet & Electronic Signature Page

- Review and update
- Include all active contacts and identify inactive contacts
- Only manufacturer's authorized representatives should submit information
- Wet signature by manufacturer's authorized company representative (not third party consultants)

# Other DMS Reminders

- Company name change
  - Official letter from manufacturer's authorized representative on company letterhead
  - Specify start date of new name
- DMS web based training for manufacturers' representatives offered each month



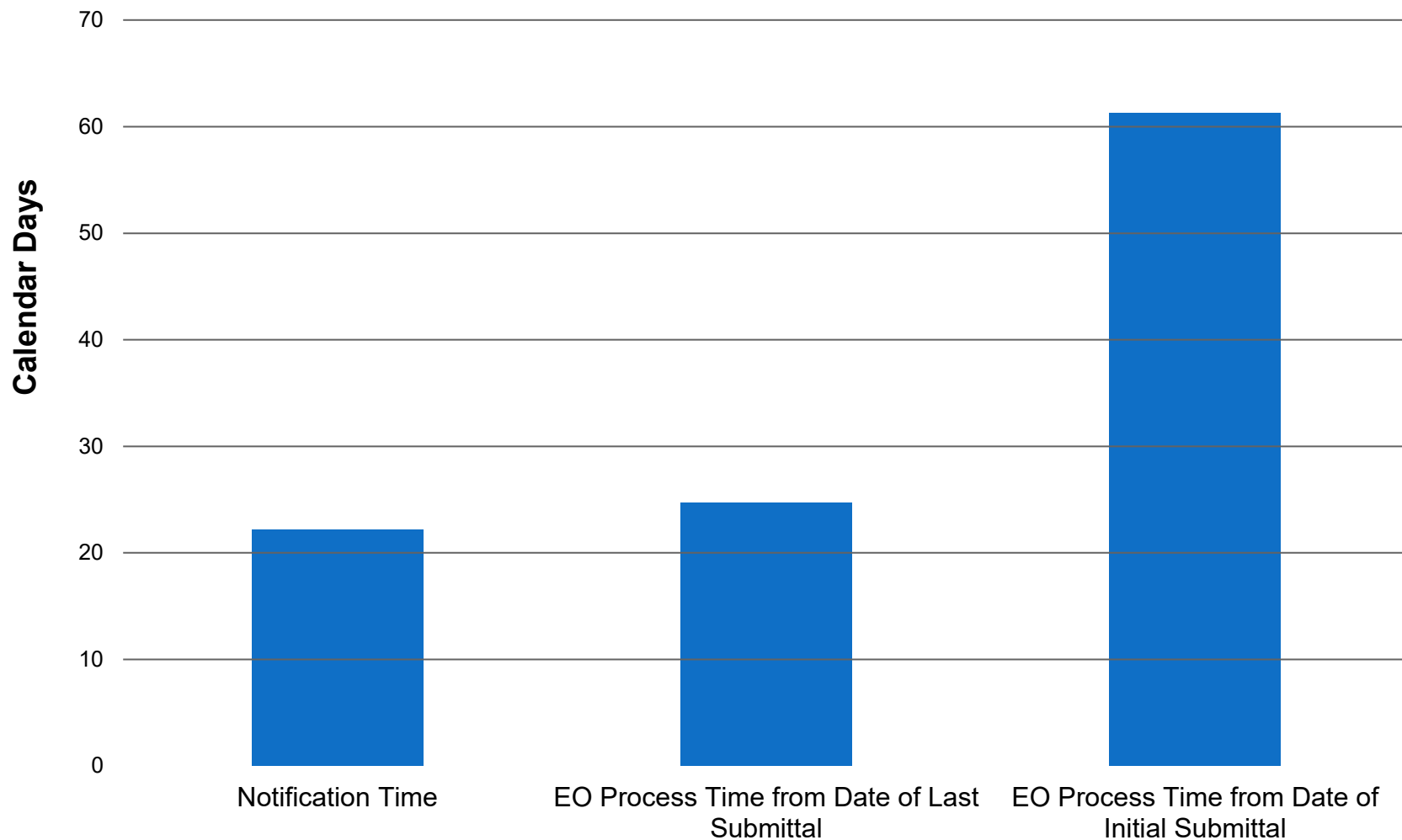
# Certification Streamlining - Update

- Increase efficiency
- Provide structure and formality
- Provide feedback to manufacturers in a timely manner
- Use consistent communication protocol with manufacturers across all categories

# Internal Streamlining Efforts

DMS STATUS	STATUS MEANING
Draft	Document was uploaded but not submitted.
Pending	Document was submitted and waiting to be reviewed
<i>Accepted For Filing</i>	<i>Application includes all Items needed for review</i>
<i>Not Accepted For Filing</i>	<i>Application does not include all Items needed for review</i>
Info Needed	A request for additional information has been sent to the manufacturer
Reviewed	ARB staff finished reviewing the document and EO has been submitted to the manager
Approved	The EO is signed
<i>Rejected</i>	<i>A close out letter/withdrawal letter was signed</i>

# 2012 Calendar Year Average Application Processing Time



# Carryover/Partial Carryover Overview

- New streamlined process for applications that are carryover from previous model year with minimal changes
- Staff will expedite review of application and issuance of EO
- Manufacturer will include cover letter with complete application package (including all checklist items)
- Manufacturer responsible to ensure application qualifies as carryover

# Carryover/Partial Carryover Overview

- The streamlined process is an alternate certification pathway. Manufacturers may opt to use the traditional certification process.
- No piecemeal submittal of documents in the streamlined process.
- Manufacturers must include all of the documents in the certification checklist (including OBD approval) when submitting the carryover or partial carryover workflow to DMS.
- If an application does not meet the criteria for carryover/partial carryover, the workflow will be rejected. A new application may be resubmitted following the normal certification process.

# Carryover Process

- Only model year, first character of family name, contact info, and sales data changes
- All other info is identical to the previous year including running changes
- Manufacturer signs carryover form letter under penalty of perjury
- Name Workflow on DMS with unique carryover identifier
- EO will be issued within 30 days
- OBD approvals are needed to issue EO

# Partial Carryover Process

- Identical to carryover process except:
  - Model names, part numbers, and equipment types can change
  - EO will be issued within 45 days, as long as submitted during off peak season (Jan-Nov)
  - Staff may determine application does not qualify as partial carryover

# DMS Workflow Naming

- Append keyword to beginning of workflow name:
  - “CARRYOVER\_” for carryover process
  - “PCARRYOVER\_” for partial carryover process

# Diesel Engine E-Cert Status

- Staff finalizing Data Requirements by adding mode specific data requirements
- Workshop in the Fall
  - Present Data Requirements
  - Present XML schema and MS InfoPath form at workshop