

**Questions and Answers for the Fiscal Year 2017-18
One-Stop-Shop Pilot Project Solicitation Final Applicant Teleconference**

May 8, 2018

Introduction

On May 2, 2018, California Air Resources Board (CARB) staff held the Final Applicant Teleconference to answer questions regarding the Fiscal Year 2017-18 One-Stop-Shop Pilot Project Solicitation (Solicitation). The One-Stop-Shop Pilot Project was approved in the Fiscal Year 2017-18 Funding Plan for Clean Transportation Incentives. The questions answered in this document include both questions asked during the teleconference and questions received via email by 5:00 p.m. PST on Tuesday, May 1, 2018. Staff encourages applicants to read this document as CARB has provided more written detail in their responses to stakeholder questions than what was discussed at the teleconference. In the event of any differences, the following written responses take precedence over verbal responses provided at the teleconference. Please note applications submitted in response to this Solicitation must be delivered in person or via delivery service provider (U.S. Postal Service, UPS, FedEx, etc.) to CARB **no later than 5:00 p.m. (PST), May 24, 2018**.

Applicant Questions & CARB Responses

Quotation marks are used for questions submitted in writing via email.

- 1) **Question:** “For Attachment 1, #4 ***Subcontractor Information***, how do you want applicants to document funded partnerships where one or more of the specific employees at the subcontractor have not yet been identified?” This question is in reference to the One-Stop-Shop Pilot Project Application (Appendix A, page 3).”

Answer: Applicants will not be required to submit subcontractor information if it is not available. However, applicants should identify funding in their proposed budget specifically for subcontracts. Should an applicant be selected as the administrator, the applicant will be required to provide CARB subcontractor and subcontractor employee information.

- 2) **Question:** If a subcontractor is not identified in the application can the subcontractor information be submitted to CARB at a later time?

Answer: Yes. See response from question #1.

- 3) **Question:** Will the One-Stop-Shop Pilot Project have to be finished by 2019?

Answer: No. CARB’s target launch date for the One-Stop-Shop Pilot Project is early-mid 2019. However, CARB recognizes that this project requires a

substantial amount of development work and coordination and applicants should provide their recommended project timeline in their application.

- 4) **Question:** Should the single application for consumers be completed by 2019 or can it be completed in phases?

Answer: No. The single application cannot be completed in phases. The single application for consumers must be completed prior to the target launch in mid-2019.

- 5) **Question:** Can questions be submitted via email after the Final Applicant Teleconference?

Answer: No. Per the Solicitation, CARB will not respond to any questions following the Final Applicant Teleconference (see Solicitation Section VIII, page 12).

- 6) **Question:** Have any potential applicants requested an extension for the application deadline?

Answer: Yes. However, in order to meet the targeted mid-2019 launch of this highly anticipated pilot project, CARB is not considering an extension for application deadline.

- 7) **Question:** How many copies of applications do we submit?

Answer: Per the Solicitation, one (1) signed original, four (4) copies, and one (1) CD of the grant application, including all the required documents (see Solicitation Section VII, page 10)

- 8) **Question:** Can CARB send an updated partnership list for this Solicitation? Who should applicants contact to be added to the partnership list?

Answer: Yes. If you would like to be added to this list, please send an email to Graciela.Garcia@arb.ca.gov by 5:00 p.m. PST on May 2, 2018. CARB will resend the partnership list on May 3, 2018.

- 9) **Question:** What information should be included in order to be added to the partnership list?

Answer: Please include contact name, email, phone number, and area of interest or expertise.