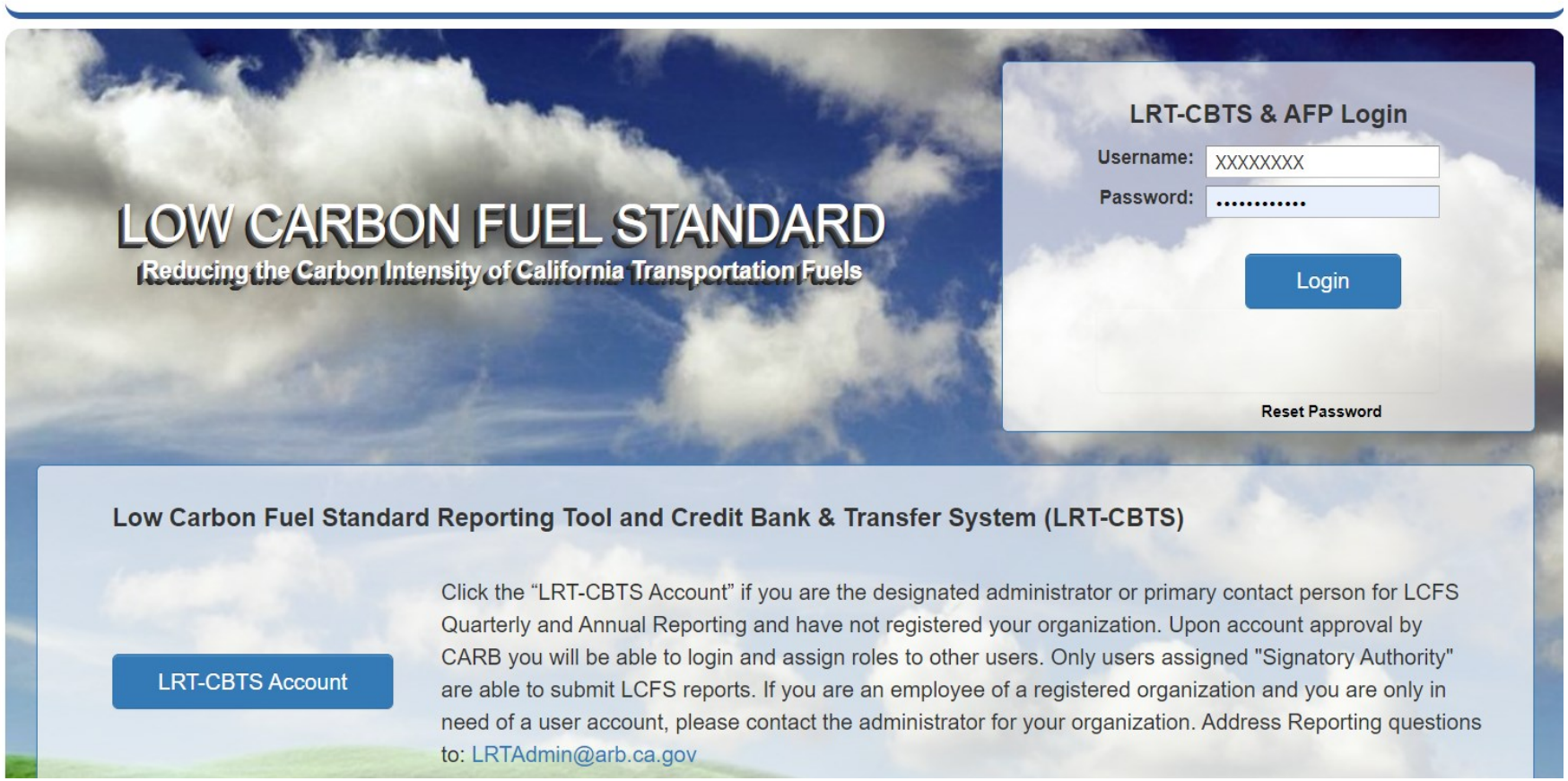
LCFS Annual Fuel Pathway Report (AFPR) User Guide

FEBRUARY 4, 2022

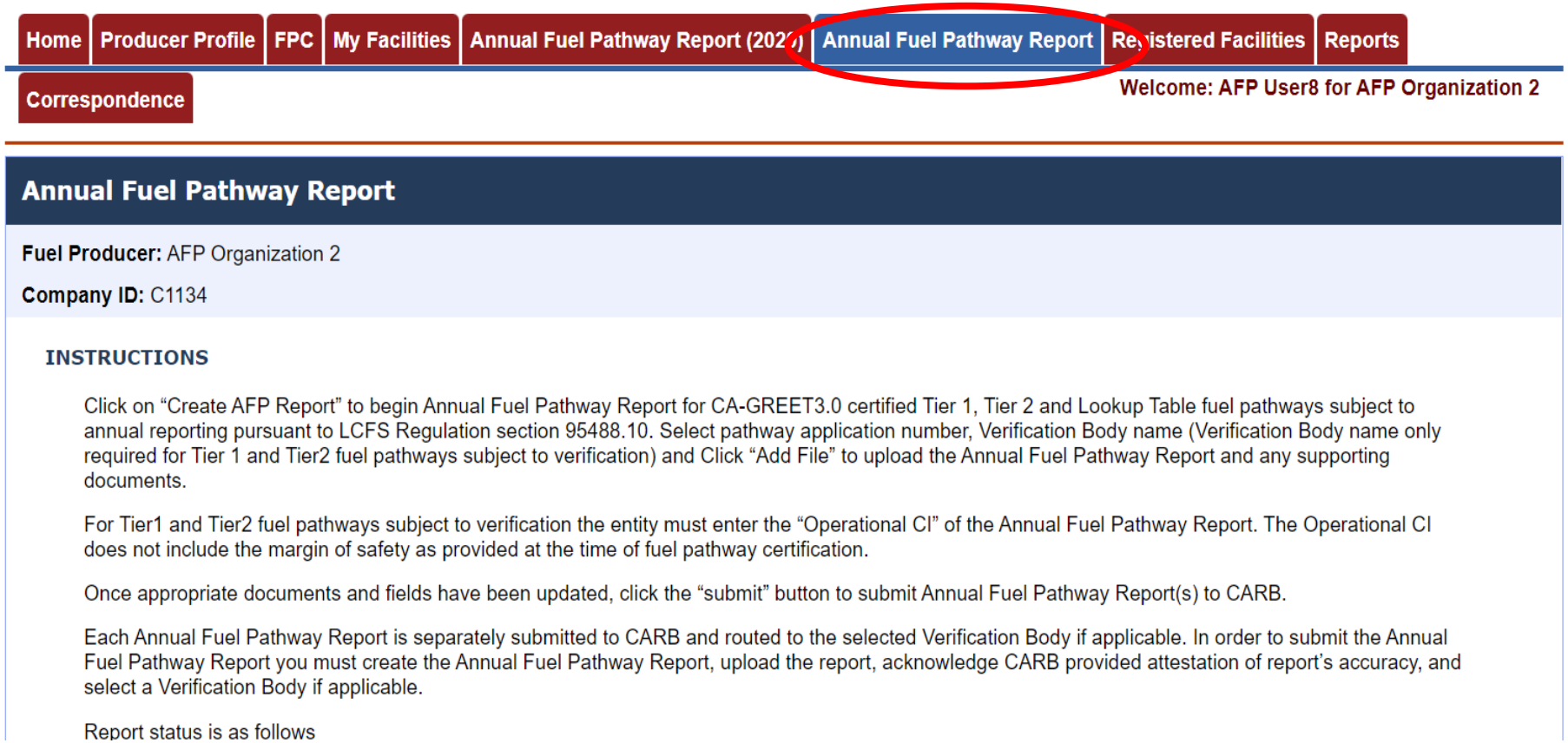
What is new for 2021 AFPR reporting?

- Fuel pathway holders (primary applicants) of certified Tier 1, Tier 2 and certain look-up table pathways are required to submit AFPRs per § 95488.10(a)
- Staff made system changes for submitting APFRs by primary applicants for 2021 reporting and beyond
  - No system changes for joint applicants
- Recommend reviewing the AFP User Guide (Updated January 2022) and LCFS Guidance 22-01 Guidance before AFPR submission

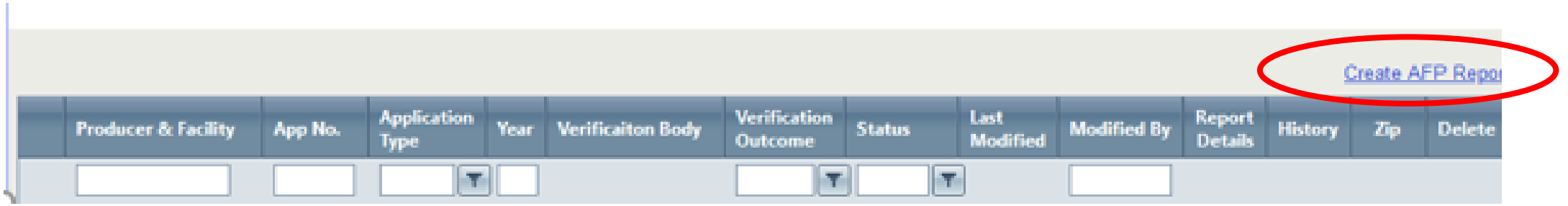
1. Go to LRT & AFP login page.



2. Navigate to the “Annual Fuel Pathway Report” tab at the top.

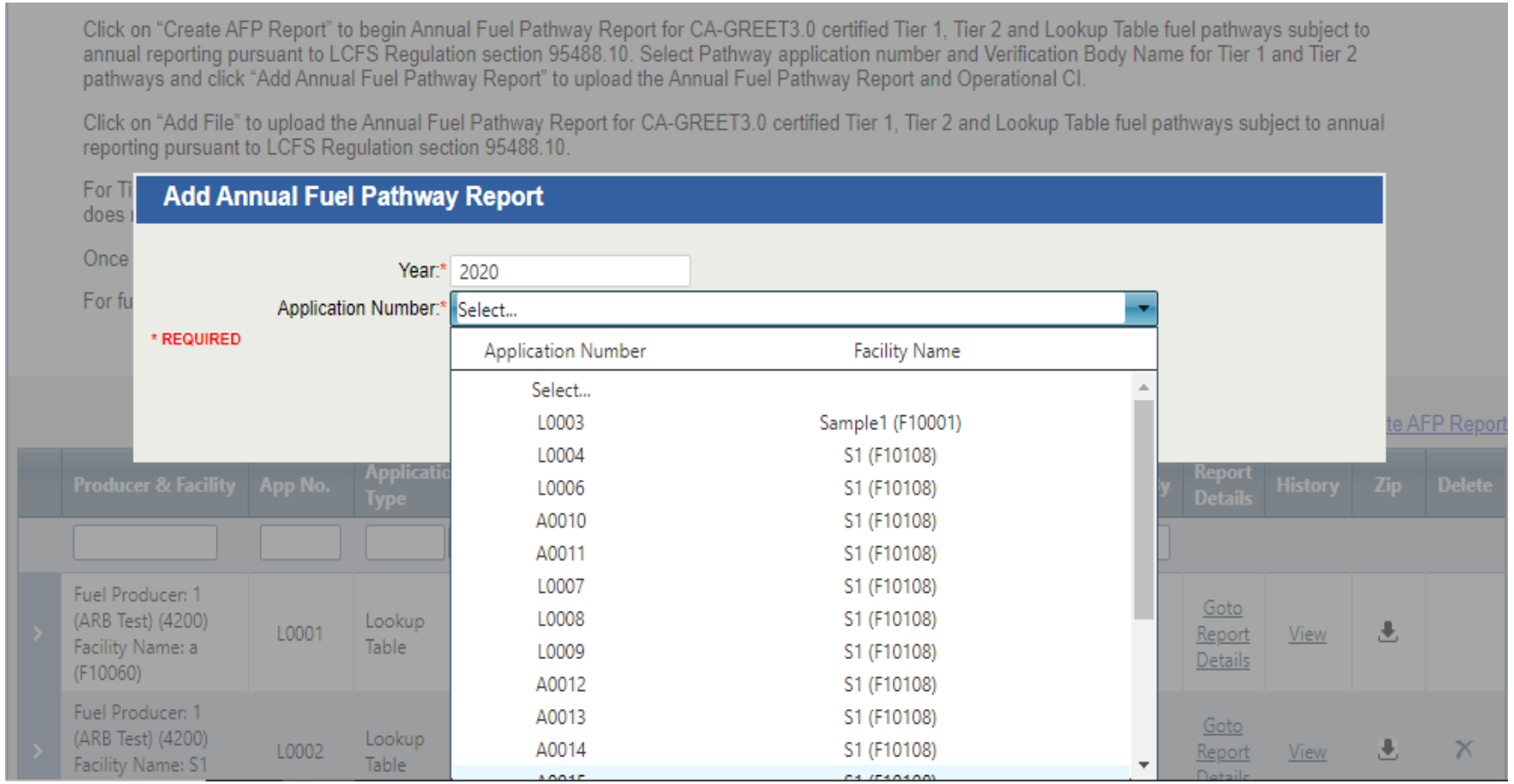


3. Select “Create AFP Report”.

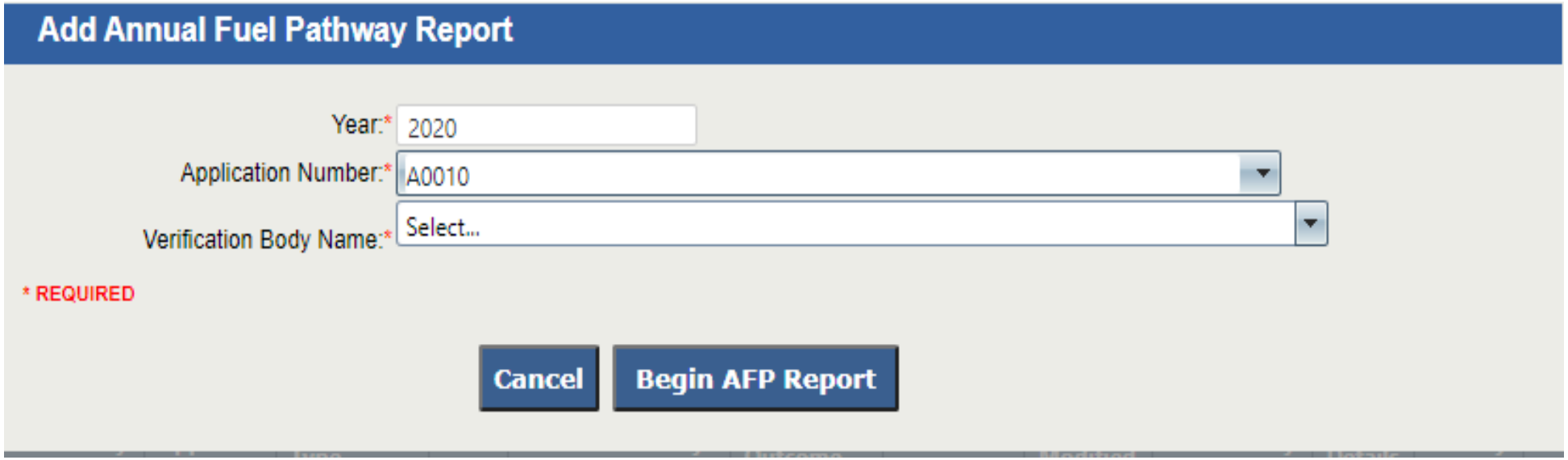


4. Add/Create Annual Fuel Pathway Report

a) Drop down menu populates with all application numbers that require an AFPR.



4. b) Tier 1 and Tier 2 pathways require Verification Body selection prior to "creating," or showing Annual Fuel Pathway Report page.

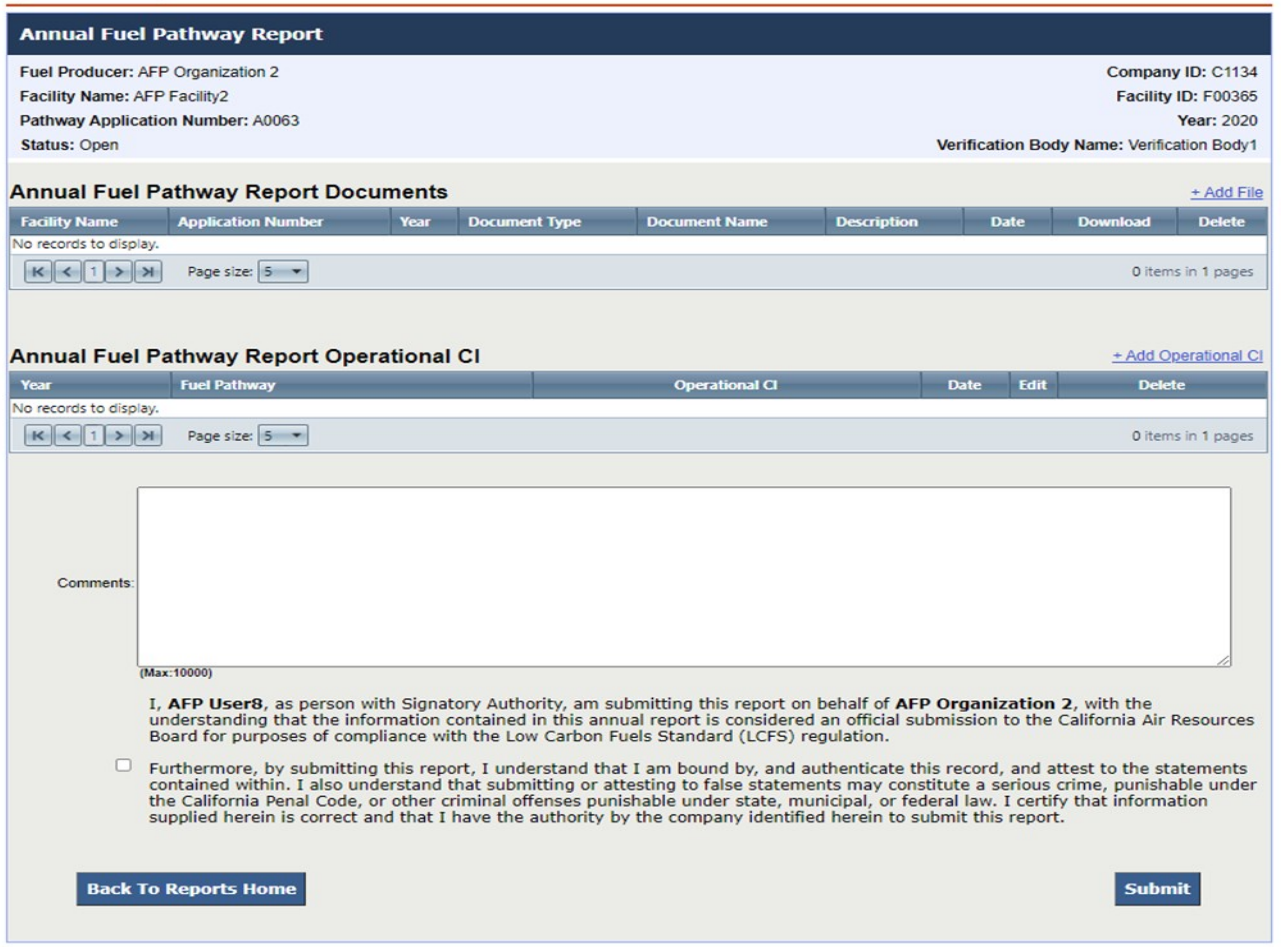


5. Annual Fuel Pathway Report page

The following is required prior to submission to CARB and, for applicable fuel pathways, immediate routing to the Verification Body:

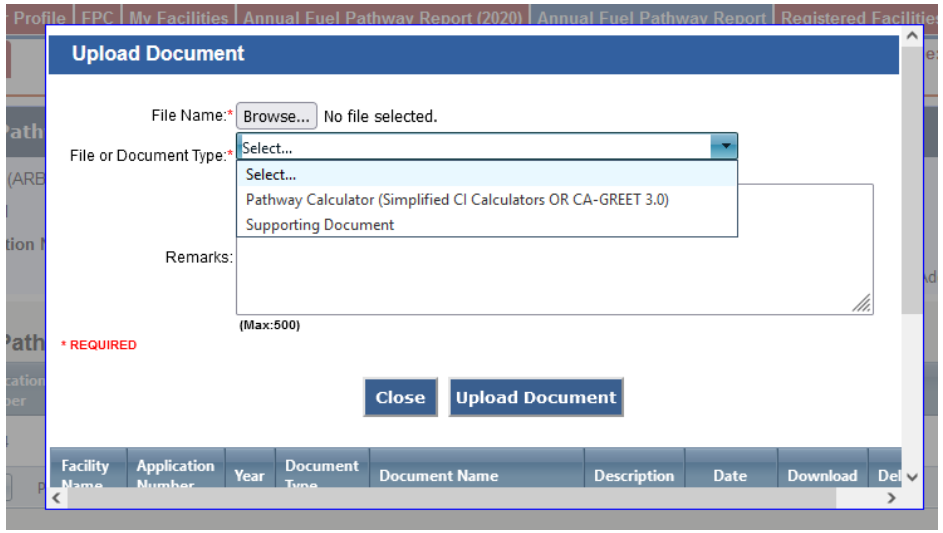
a) Uploading required documents
    1. Tier 1 and Tier 2 pathways require "Simplified CI Calculator or CA-GREET3.0)
    2. Supplemental documents. Lookup Table pathways require "Supplemental Documents“
b) Enter the operational CI for Tier 1 and Tier 2 pathways
c) Attest to the report accuracy by selecting the check box

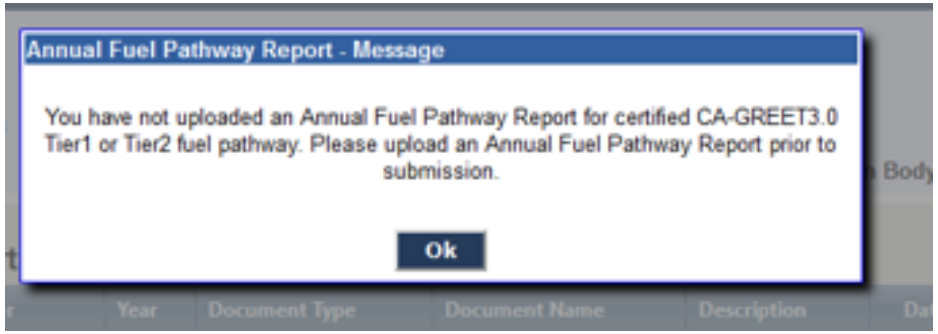
5. Annual Fuel Pathway Report page (cont'd)



6. Add File to upload required documents.

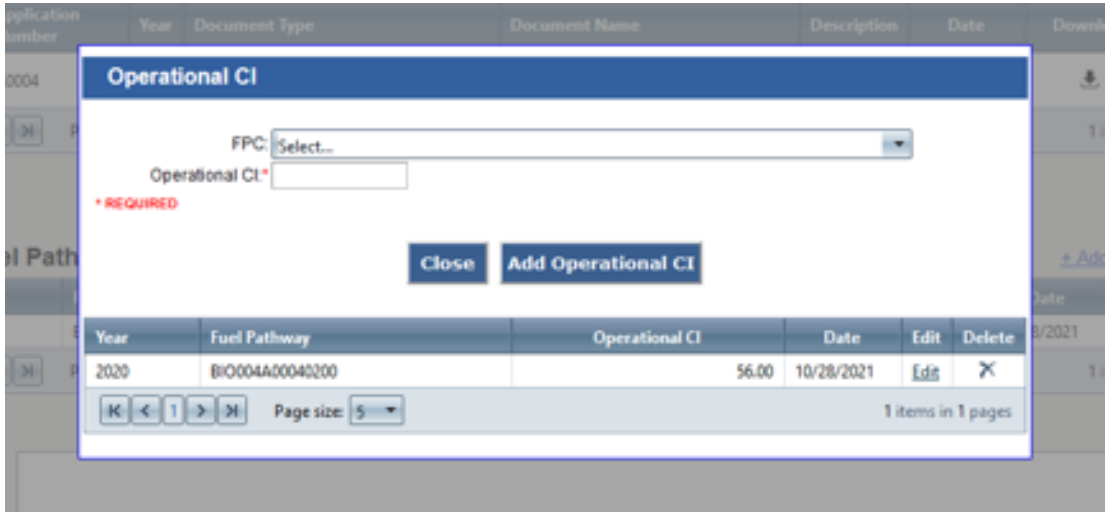
a) Tier 1 and Tier 2 pathways require "Simplified CI Calculator or CA-GREET3.0)
    1. Primary applicants also have the ability to upload Supporting Documents
b) Lookup Table pathways require "Supplemental Documents“
c) Error message appears if primary applicants try to submit their Annual Fuel Pathway Report prior to uploading a required document

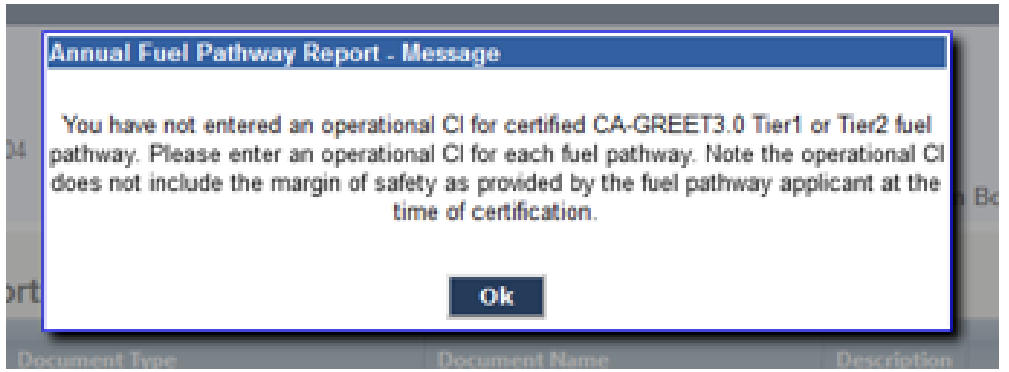




7. Add Operational CI for Tier 1 and Tier 2 pathways, which are required for each of the facilities certified fuel pathways.

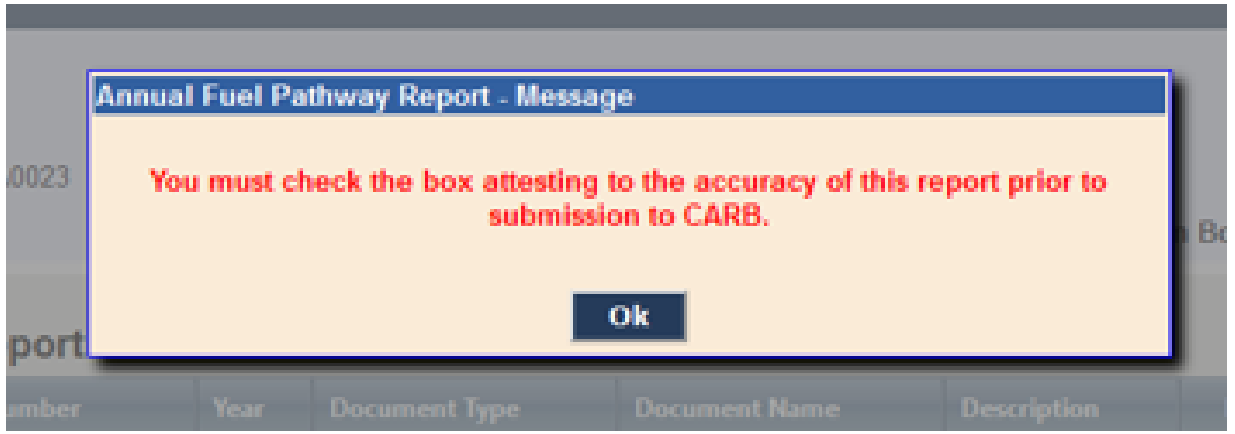
a) Error message appears if Operational CI for each fuel pathway is not entered.





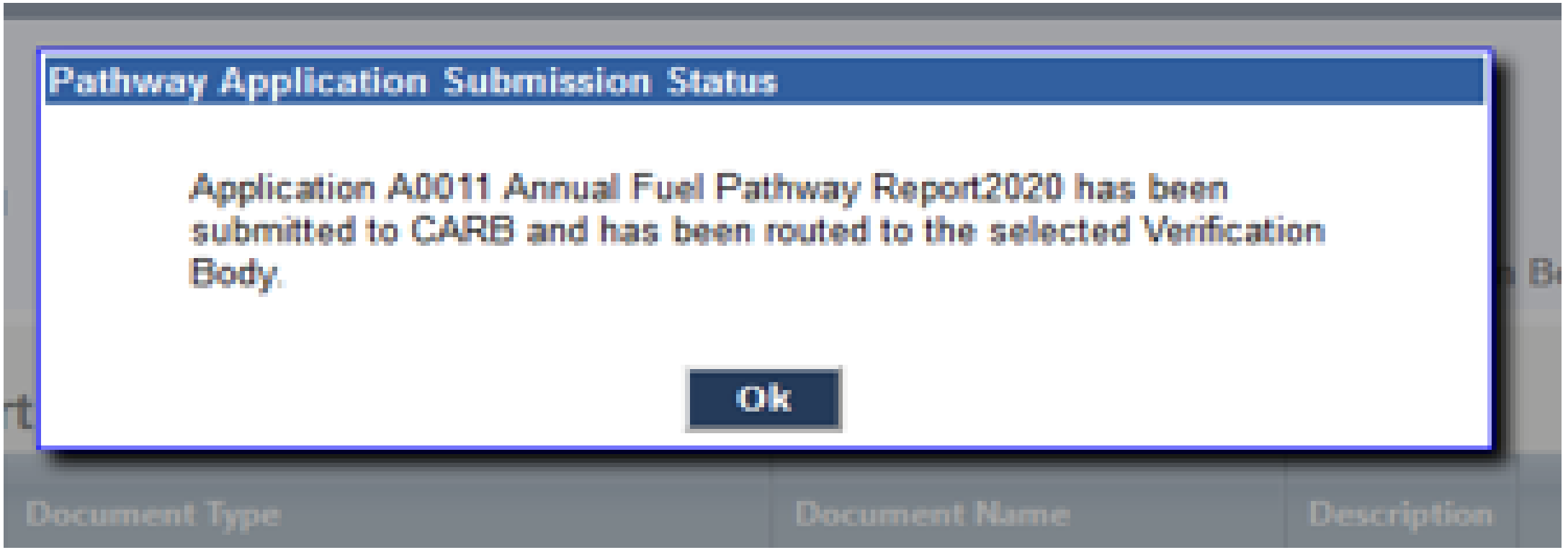
8. Attest to the report's accuracy by selecting the check box.

a) Error message appears if primary applicants try to submit without attesting to the report's accuracy.

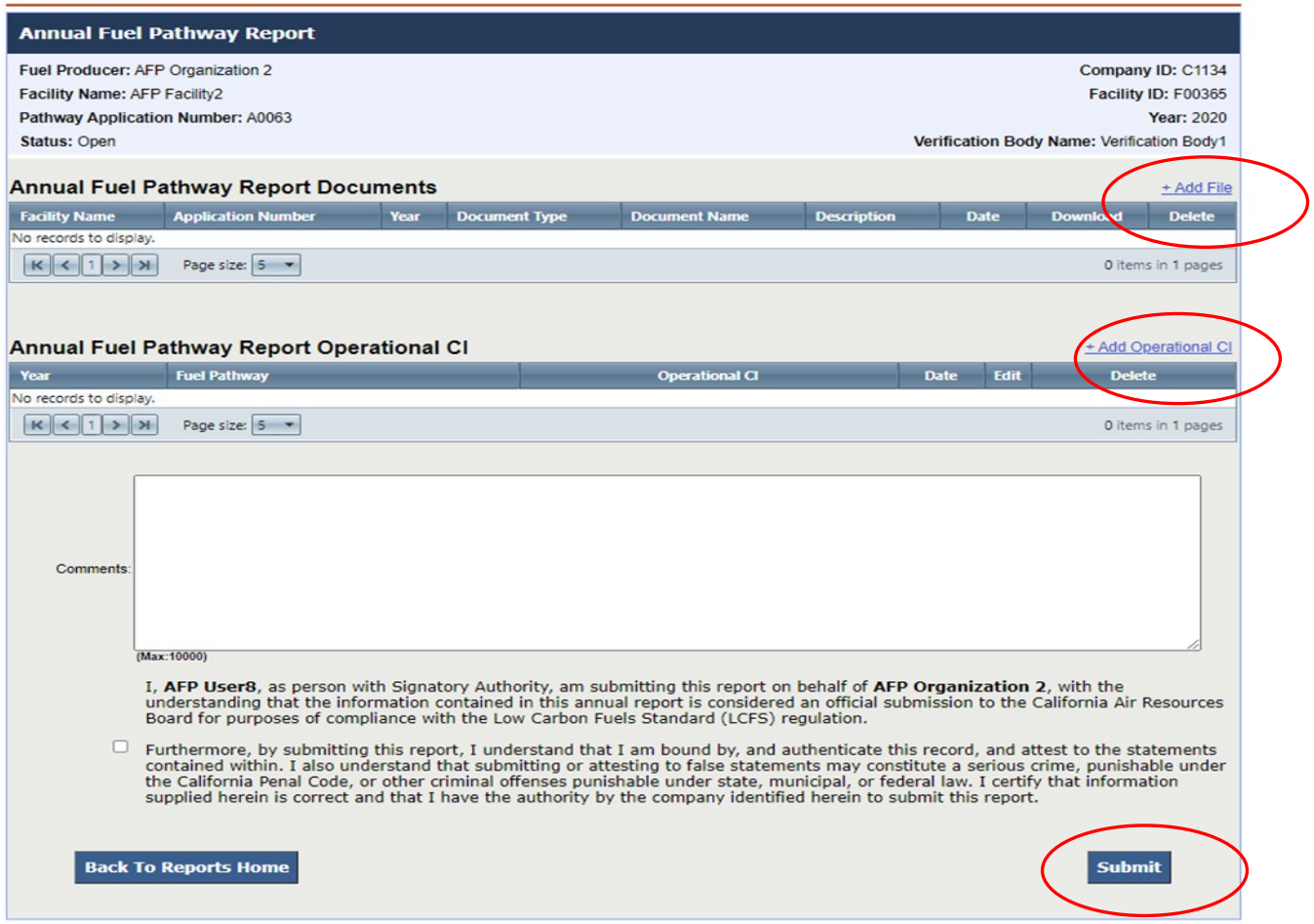


9. Click on Submit Button.

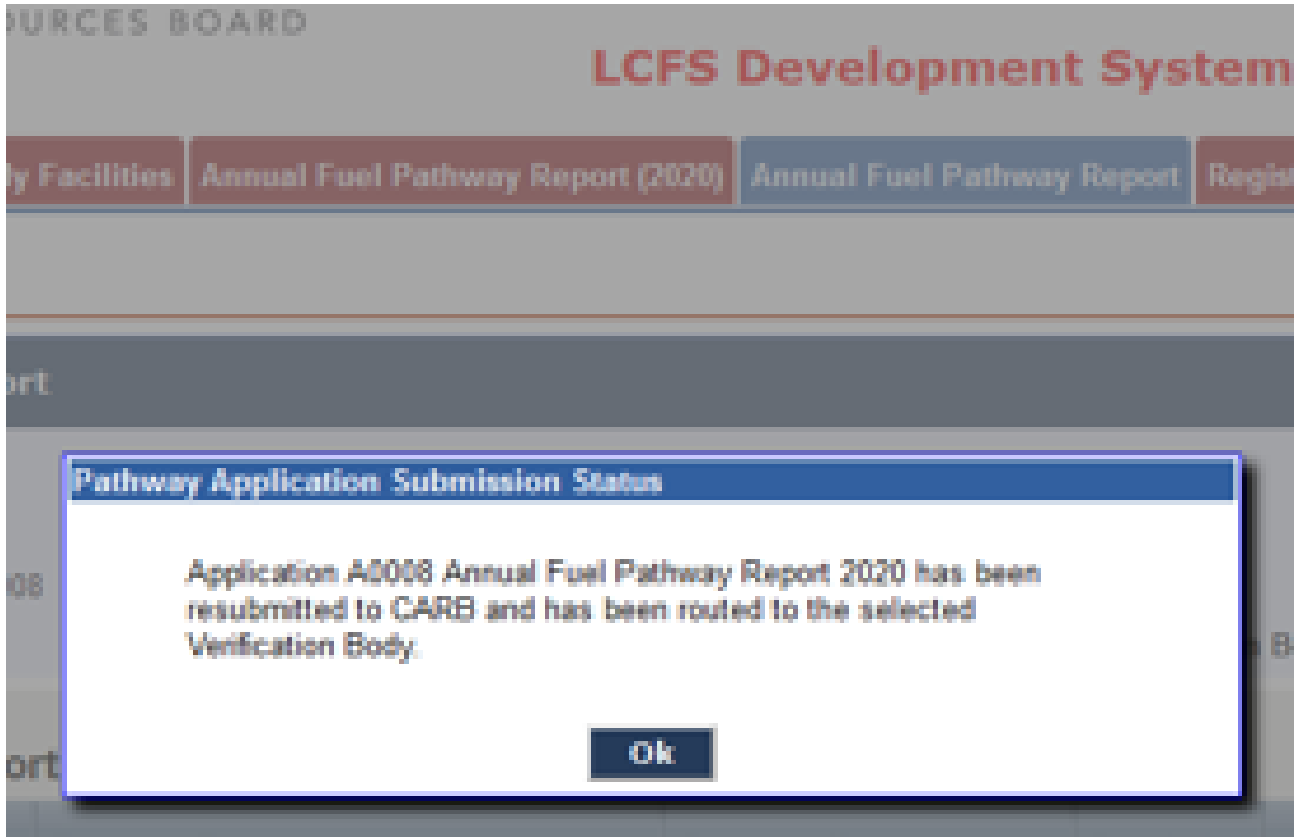
- Message confirming successful Annual Fuel Pathway Report Submission.



10. If the AFPR is returned from the Verification Body for corrections, the fuel pathway holder may re-enter Revised Operational CI(s) prior to re-submitting the corrected AFPR.



11. Click on Submit Button to Re-submit to CARB and Verification Body



Overview: Other Annual Reports

- Project Reports electing annual verification must be submitted using the LRT Correspondence; Verification Statement due by August 31, 2022
- Low Complexity/Low Energy Use (LC/LEU) Reports must be submitted using the LRT Correspondence by April 1, 2022; Verification Statement due by August 31, 2022
- LRT system enhancement for Quarterly Fuel Transactions Reports (QFTRs) and Annual Marketable Crude Oil Volume Reports (MCONs) annual verification is expected in April 2022.
    - Quarterly Fuel Transactions Reports (QFTRs) are submitted through the LRT according to regulatory deadlines and consistent with previous practice
    - Annual Marketable Crude Oil Volume Reports (MCONs) must be submitted with the Annual Compliance Report, consistent with previous practice

Questions?

For AFPR related questions, please contact us at lcfsannualreport@arb.ca.gov