



# Air Resources Board



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**QUALITY ASSURANCE BULLETIN - 002**

**Corrective Action Notification  
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## Introduction

This bulletin is intended to provide clarification for the ambient air monitoring organizations within the California Air Resources Board (ARB) Primary Quality Assurance Organization (PQAO) regarding the issuance of Corrective Action Notifications (CAN).

## Issue

The Monitoring and Laboratory Division's Quality Management Branch (QMB) is responsible for providing quality assurance oversight for monitoring organizations within the ARB PQAO. One of the key components of this oversight is conducting performance and system evaluations of the monitoring programs to determine whether ambient air data collected adhere with regulatory requirements and accepted practices. The findings of these evaluations can result in the issuance of a CAN to document discrepancies that may impact or potentially impact data quality, completeness, storage, or reporting.

The CAN process is the overall effort to investigate and correct air monitoring issues and to prevent recurrence. It also serves as an opportunity to alert monitoring organizations to operating and administrative policies and practices which should be instituted to help improve the quality of data and promote program consistency across the PQAO.

## Resolution

The CAN process is a vital component of QMB's overall effort to ensure that ambient air data collected throughout the State meets or exceeds the data quality and program objectives of the end users. Accordingly, QMB strives to maintain a quality system that exceeds the minimum monitoring requirements by adhering to State and federal quality assurance documents. These documents include, but are not limited to, the U.S. Environmental Protection Agency's Code of Federal Regulations, Measurement Quality Objectives, and Validation Templates and ARB's Quality Management Plan, Quality Assurance Project Plans, and Standard Operating Procedures. The CAN is a tool that may be used to document issues that deviate from these quality management documents and procedures.

ARB will continually evaluate the CAN process and make adjustments or clarifications as needed.

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*The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our website: <http://www.arb.ca.gov>.*

California Environmental Protection Agency