The Letter of Intent is a physical letter that must be sent to CARB stating the intent of the manufacturer to certify with CARB and presents an overview of what will be certified. The letter must be mailed to the following physical address:

California Air Resources Board  
Phase 2 GHG Trailer Cert, c/o Mitzi Magtoto  
Mobile Source Control Division  
1001 I Street  
Sacramento, California 95814

The letter may also be emailed to TrailerCert@arb.ca.gov, but it must also be physically mailed to the address above. This letter must be submitted to CARB before submitting the first certification application and must list the subcategories and family names of trailers that will be certified.

The Letter of Intent must include:

- Company Letterhead
- Company Name
- U.S. EPA Manufacturer Code
- Trailer Family Names
- Model Year
- Trailer Subcategories for which you want to certify
- Contact information
- A list of the technologies used in the trailer families to meet the standard.
- Description of trailers with the aim of capturing a general description and other special features of trailers in the vehicle/trailer family.
- Signature

If there are any changes to the company name, subcategories (such as a manufacturer that was previously only certifying long box trailers and now proposes to start certifying short box trailers), etc., the Letter of Intent must be resubmitted.

An example Letter of Intent is shown below.
Dear Ms. Magtoto:

ABC Trailer Company hereby submits its Letter of Intent for trailer certification for model year 2020 for:

<table>
<thead>
<tr>
<th>Trailer Family Name</th>
<th>Trailer Subcategory</th>
</tr>
</thead>
<tbody>
<tr>
<td>LATC3TRLM01</td>
<td>Full-aero long dry box van</td>
</tr>
<tr>
<td>LATC3TRLM05</td>
<td>Full-aero long refrigerated box van</td>
</tr>
</tbody>
</table>

ABC Trailer Company’s U.S. EPA manufacturer code is ATC. ATC will install aero devices, low rolling resistance tires, and automatic tire inflation systems to meet the emission standards.

Below is a brief description of the trailers:

- All trailers will be greater than 50 feet in length;
- Trailers will be using CARB pre-approved aero devices;
- All trailers in these families will have the following standard aluminum components: floor and side posts.

This Letter of Intent is being sent to formally request that CARB assign a certification staff to assist with the required application procedures and review of applications.

If you have any questions or concerns, please contact me at xxx-xxx-xxxx.

Sincerely,

[Signature]

Name
Title