

## Zero-Emission Forklift Regulation Initial Reporting User Guide

### Introduction

In June 2024, CARB approved for adoption the Zero-Emission Forklift Regulation. The regulation will achieve emission reductions of both criteria pollutants and greenhouse gases by requiring the phase-out of forklifts using large-spark ignition (LSI) engines, such as those running on propane and gasoline.

DOORS is an online tool designed to help fleet operators report Class IV<sup>1</sup> and Class V<sup>2</sup> large-spark ignition (LSI) and zero-emission forklift (ZEF) equipment inventories as well as actions taken to reduce emissions as required by the Zero-Emission Forklift Regulation.

This user guide summarizes the information required to complete the ZEF Regulation initial reporting and step-by-step instructions on how to report using DOORS online forms.

Both the DOORS reporting tool and this DOORS user guide were created to help fleet operators comply with the ZEF Regulation. However, many portions of the DOORS system require fleet operators to understand terms and conditions defined in the ZEF regulation, and to know which portions of the regulation apply to their LSI forklifts. It is strongly recommended that, prior to using the DOORS system, fleet operators determine how the ZEF regulation applies to their fleet.

The regulation, fact sheets, and additional user guides can be found at:  
<https://ww2.arb.ca.gov/our-work/programs/zero-emission-forklifts>

**Note:** For more information regarding the ZEF Regulation see the General Fact Sheet at:

Link Coming Soon

### Information Required to Complete Initial Reporting

The following information must be included when reporting LSI forklifts for the ZEF Regulation.

#### Fleet Operator and Contact Information

Prior to inputting forklift information, the fleet operator must supply:

<sup>1</sup> Class IV LSI Forklifts means a forklift powered by an LSI engine that is not designed to be operated with pneumatic tires. Class IV LSI Forklifts use cushion tires.

<sup>2</sup> Class V LSI Forklifts means a forklift powered by an LSI engine that is designed to be operated with pneumatic tires.

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- **Contact Name and Contact Information**
- **Mailing Address**
- **Responsible Official** defined as one of the following:
  - A. For a corporation: **A president, secretary, treasurer, or vice president** of the corporation in charge of a principal business function, or **any other person who performs similar policy or decision-making functions for the corporation**.
  - B. For a partnership or sole proprietorship: **a general partner or the proprietor, respectively**.
  - C. For a municipality, state, federal, or other public agency: either a **principal executive officer or ranking elected official**. For the purpose of this part, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional Administrator of the U.S. EPA).

### **Forklift and Engine Information**

To minimize the amount of reporting for fleets, forklift and engine information are only required from fleets utilizing the:

1. Phase-Out Percentage Caps
2. Alternative MY Phase-Out Schedules for Class IV LSI Forklifts (small fleets only)
3. Low-use exemption
4. Dedicated emergency forklift extension
5. Heavy Class V LSI Forklift reporting
6. Credit for Deployment of Heavy Zero-Emission Forklift
7. Extensions

<b>Forklift Information</b>	<b>Engine Information*</b>
Forklift Unit Number (optional)	
Forklift Date of Purchase	
Forklift Facility Location	
Forklift Fuel Type	
Forklift Model Year	
Forklift Manufacturer	
Forklift Model	
Forklift Serial Number	
Forklift Life Capacity	
Forklift Rated Power or ZEF Battery Rating	
Forklift Class	

\*If the forklift is **electric**, the engine information is not required.

### **Special Circumstances**

If the forklift falls under either of the following categories, additional information will be required:

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- Low-Use Exemption
- Dedicated Emergency Forklift Exemption

## Online Forms for Initial Reporting (Entering Information into DOORS)

This section of the guide contains instructions on:

- Creating an online account with in DOORS;
- Navigating the online screens;
- Entering the data; and
- Receiving equipment identification numbers (EIN), if applicable
- Completing an initial report for your ZEF fleet

### **Steps to Report Fleet Data Using DOORS**

Instructions to report your LSI fleet are provided below:

- A. [Create a DOORS account with CARB](#);
- B. [Determine applicable forklifts](#);
- C. [Log in to DOORS, and opening the online forms](#);
- D. [Complete the owner information form](#);
- E. [Add or edit facility locations](#);
- F. [Enter Panel Information](#);
- G. [Add or edit forklifts and/or engine information](#);
- H. [Review the data, and make changes, if necessary](#);
- I. [Delete forklift with existing EINs](#);
- J. [Submit Initial Report](#)

#### **A. Create a DOORS Account with CARB**

**If you already have a DOORS account jump to step B**

1. Go to [https://ssl.arb.ca.gov/ssldoors/doors\\_reporting/doors\\_login.html](https://ssl.arb.ca.gov/ssldoors/doors_reporting/doors_login.html) and select the “Create an Account” button on the left side of the page.
2. Fill out the “Create New Account” fields and select the “Create Account” button. Your account information will be sent to the email address you provided within a few minutes. In order to ensure that you receive the email, you may need to add our email address ([doors@arb.ca.gov](mailto:doors@arb.ca.gov)) to your contacts list. If you do not see the email within 10 minutes, check your “Spam” or “Trash” folders to ensure the email was not blocked by your email server. If you do not receive the email within 10 minutes, contact the DOORS hotline for assistance at 1-877-59DOORS (1-877-593-6677) or by emailing [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

**Note:** If you already have a DOORS account, but are having any difficulties with the account, please do not create another account. Instead, please contact the DOORS hotline for assistance at 1-877-59DOORS (1-877-593-6677) or by email at [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

#### **B. Determine applicable forklifts**

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Prior to reporting forklift information to CARB, fleet operators will need to determine which of their LSI forklifts are covered by the regulation. The regulation applies to fleets with Class IV and Class V LSI forklifts fueled by propane, natural gas, gasoline, etc. Class IV LSI forklifts means a forklift powered by an internal-combustion engine that **is not designed** to be operated with pneumatic tires. Class V LSI forklifts means a forklift powered by an internal-combustion engine that **is designed** to be operated with pneumatic tires.

Create a complete list of LSI forklifts subject to the ZEF Regulation and be prepared to enter the information into DOORS.

#### **C. Log in to DOORS and opening the online forms**

1. Return to the DOORS log-in page at [https://ssl.arb.ca.gov/ssldoors/doors\\_reporting/doors\\_login.html](https://ssl.arb.ca.gov/ssldoors/doors_reporting/doors_login.html), and log into the system using the username you chose and the password that was emailed to you.

**Note:** The password is case-sensitive. If DOORS does not accept your password, copy the password from the email, and paste it into the DOORS log-in page. If DOORS still does not accept your password, contact the DOORS hotline for assistance at 1-877-59DOORS (1-877-593-6677) or by emailing [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

2. Once you have logged into DOORS, you will need to click on the button that says, "Create a new fleet: ZEF Fleet".

**DOORS**

Off-Road Diesel Regulation | Large Spark-Ignition (LSI) Regulation

DOORS Search | Edit Account | Hi Jason | Log Out

Fleet Account User Name: jlow67

**DOORS Home**

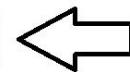
Click on a fleet name to start reporting

**Quick Message**

Reminder: The 2026 ROAR is due by March 1, 2026.

If you have not logged into DOORS for a long period of time, you may notice messages here indicating that your off-road diesel fleet(s) are out of compliance. Please run the compliance snapshot for each fleet to refresh the compliance calculation. Thank you.

For ZEF fleets, a \* means that the vehicle count includes forklifts in the linked LSI fleet.

 Create a new fleet:  |  | 

**Search Equipment (Vehicle) Within This Account**

 EIN   
**ORD Reporting Forms  
&  
Enforcement Advisories**
**LSI Guidance  
Documents and  
Advisories**

 Information Privacy Statement  
DOORS Disclaimer

 Suggestions? Questions? Contact the DOORS Hotline: 1-877-59-DOORS (1-877-593-6677) or [doors@arb.ca.gov](mailto:doors@arb.ca.gov)
**D. Complete the owner Information form**

1. The first page you will be taken to is the Owner Information page. Complete the fields, and then select the “Save Data” button, as shown below.

**Note:** If you **already have an LSI fleet** in your DOORS account you have the ability to **link an existing LSI fleet to the ZEF fleet** in the middle of the Fleet Owner Information page. Type in the DOORS ID of the LSI fleet to be copied from, complete the rest of the Fleet Owner Information and then select the “Save Data” button at the bottom of the page.

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You are about to create a new Zero-Emission Forklift (ZEF) Regulation fleet in this account.

Forklift Fleet Owner Information	
FLEET OWNER INFORMATION	
Reporting for Regulation:	Zero-Emission Forklift Regulation
Entity Name:	
Entity Type (optional):	Individual (sole proprietorship) <input type="checkbox"/>
Entity Phone #:	(   ) -   -
Entity Email Address:	
Parent company DOORS ID (if any): <small>Provide this if the company has several independently managed portions. If a federal or CA state government fleet, do not need to enter a 9 or 10 for this regulation.</small>	<input type="text"/> (ARB DOORS user only)
Is this a California state or local government fleet?	<input type="radio"/> Yes <input type="radio"/> No
Which of the following roles describes your Company/Agency with respect to the operation of forklifts? (Select all that apply.)	<input type="checkbox"/> Forklift Fleet Operator <input type="checkbox"/> Forklift Dealer <input type="checkbox"/> Forklift Rental Agency <input type="checkbox"/> Forklift Manufacturer
Special Fleet Designations - If applicable (Optional) <small>Check the box to opt-in if fleet qualifies</small>	<input type="checkbox"/> Small Fleet of 25 forklifts or fewer <input type="checkbox"/> Microbusiness <input type="checkbox"/> Crop Preparation Services Fleet
View details, including additional reporting requirements	
To simplify reporting, you may link an existing LSI fleet to this ZEF fleet so that fleet information, including EINs, are automatically imported over.	<b>Please enter the DOORS ID of the LSI fleet.</b>
You are responsible for verifying the accuracy of the imported information.	<b>Note: The LSI fleet needs to be under the same username.</b>
Mailing Address:	
Address for Fleet Owner:	
Suite / Apartment / Floor:	
City:	
Country:	United States <input type="checkbox"/>
State / Province:	California <input type="checkbox"/>
ZIP / Postal Code:	
Physical Address	<input type="checkbox"/> Same as mailing address
Address for Fleet Owner:	
Suite / Apartment / Floor:	
City:	
Country:	United States <input type="checkbox"/>
State / Province:	California <input type="checkbox"/>
ZIP / Postal Code:	
Responsible Official:	
Responsible Official Title:	
Responsible Official Email:	
Responsible Official Phone:	(   ) -   -
(ARB DOORS user only)	
Designated Official (Optional):	
Designated Official Name:	
Designated Official Title:	
Designated Official Email:	
Designated Official Phone:	(   ) -   -
Account Information (To edit, click on DOORS Home, and then Edit Account, or click <a href="#">here</a> )	
Contact Person:	
User Name:	
Contact Email Address:	
<a href="#">Save Data</a>	
<a href="#">Show Data Changing Log</a>	

## Notes:

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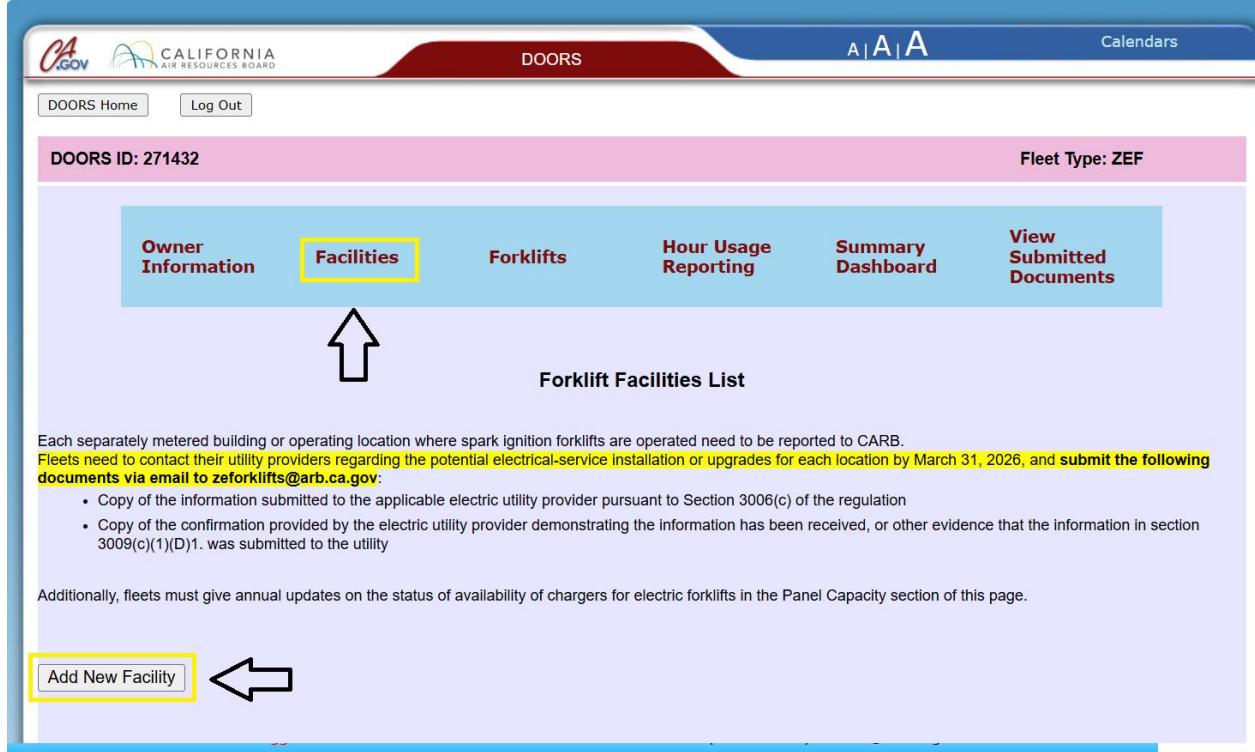
If DOORS rejects any of your information, it will supply an error message and reason at the top of the page. Attempt to fix the cause of the error, and resubmit the data. If this fix does not work, contact the DOORS hotline for assistance at 1-877-59DOORS (1-877-593-6677) or by emailing [doors@arb.ca.gov](mailto:doors@arb.ca.gov)

- Once your information has been successfully entered, your fleet will be assigned a DOORS ID number, which will be emailed to the email address you provided. We recommend that you write down your fleet's DOORS ID number, as well. If you have specific questions or concerns about your fleet, please reference your DOORS ID number when contacting the DOORS hotline.

#### **E. Add or edit facility information**

Fleet Operators must add the facility information for each operating location with one or more forklifts. Multiple facilities can be added for different operating locations where forklifts operate. **Fleets must add a facility before forklifts can be added to the ZEF fleet.**

- At the top, click on the “Facilities” page. Scroll down and click “Add New Facility.”



DOORS ID: 271432      Fleet Type: ZEF

Owner Information      Facilities      Forklifts      Hour Usage Reporting      Summary Dashboard      View Submitted Documents

**Forklift Facilities List**

Each separately metered building or operating location where spark ignition forklifts are operated need to be reported to CARB. Fleets need to contact their utility providers regarding the potential electrical-service installation or upgrades for each location by March 31, 2026, and submit the following documents via email to [zeforklifts@arb.ca.gov](mailto:zeforklifts@arb.ca.gov):

- Copy of the information submitted to the applicable electric utility provider pursuant to Section 3006(c) of the regulation
- Copy of the confirmation provided by the electric utility provider demonstrating the information has been received, or other evidence that the information in section 3009(c)(1)(D)1. was submitted to the utility

Additionally, fleets must give annual updates on the status of availability of chargers for electric forklifts in the Panel Capacity section of this page.

**Add New Facility**

- A form will pop up with information needed to add a Forklift Facility. Fill out the form and click “Submit” at the bottom of the form. If the information has been

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submitted correctly, there will be text stating, “Data for “Your Facility Name” saved.”

[Hide Form](#)

**Add Forklift Facility Information**

<b>Name of Facility</b>	<input type="text"/>
<b>Address of Facility</b>	Street Address <input type="text"/> City <input type="text"/> ZIP <input type="text"/>
<b>Contact Person</b>	Name <input type="text"/> Phone (digits only) <input type="text"/> Email <input type="text"/>
<input type="button" value="Submit"/> <input type="button" value="Cancel"/>	

## F. Enter Panel Capacity Information

Fleet Operators are required to enter Panel Capacity information for each Facility reported.

**Note: Fleets need to contact their electric utility provider regarding potential electrical-service installations or upgrades for each location by March 31, 2026, and submit documents per §3006(c) via email to [zeforklifts@arb.ca.gov](mailto:zeforklifts@arb.ca.gov)**

1. Scroll down in the “Facility” tab and find the list of reported facilities
2. If the existing electrical panel is sufficient click “Yes” and enter the year the panel will be sufficient until then click “Submit”
3. If the existing electrical panel is NOT sufficient click “No” then click “Submit”

		General Information				→	Panel Capacity (required annually)	
		Facility Name	Address	Contact Person	Utility Contact Documents		Existing electrical panel sufficient <a href="#">?</a>	Panel sufficient until <a href="#">?</a>
1	<a href="#">Edit</a>	<a href="#">Delete</a>	Test	123 Test Avenue Sacramento, CA 95827	Facility Contact Person (877) 593-6677 zeforklifts@arb.ca.gov	Not Received	<input type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
Submit Panel Capacity Information →							<input type="button" value="Submit"/>	

## G. Add or edit forklift and/or engine information

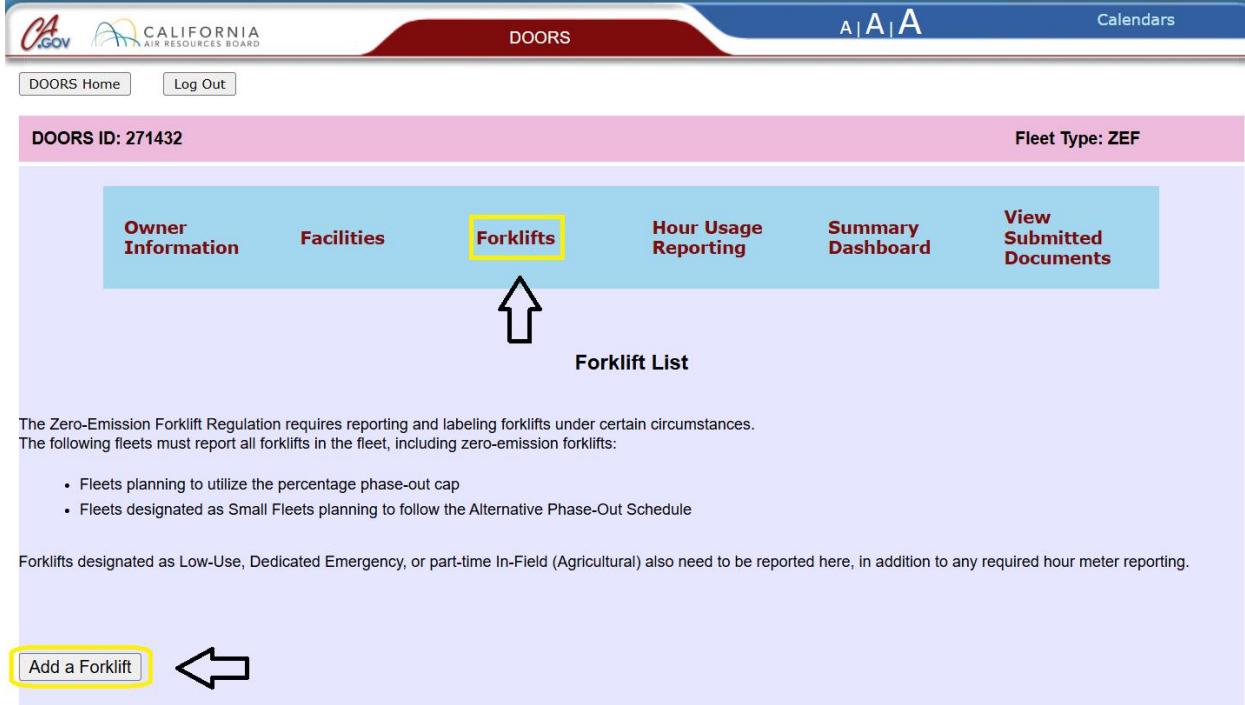
DOORS allows fleet operators to link existing LSI fleets to ZEF by following the steps above. After linking existing LSI fleets to ZEF, fleet operators must select the facility location for each forklift added.

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**Note: Large fleets are NOT required to enter Forklift Information** however, large fleets must report the total number of Class IV and Class V LSI Forklifts within the fleet on January 1, 2026 on the “ZEF Annual Report” page

Alternatively, fleets may enter forklifts one-by-one using the following steps:

1. At the top, click on the “Forklifts” tab. Scroll down and click “Add a Forklift.”



The screenshot shows the DOORS (California Air Resources Board) interface. At the top, there is a navigation bar with the California logo, the text 'CALIFORNIA AIR RESOURCES BOARD', and links for 'DOORS', 'Calendars', 'DOORS Home', and 'Log Out'. Below the navigation bar, a pink header bar displays 'DOORS ID: 271432' on the left and 'Fleet Type: ZEF' on the right. The main content area has a light blue header with several tabs: 'Owner Information', 'Facilities', 'Forklifts' (which is highlighted with a yellow box and has a black arrow pointing to it), 'Hour Usage Reporting', 'Summary Dashboard', and 'View Submitted Documents'. Below the tabs, the text 'Forklift List' is visible. The main body of the page contains text about the Zero-Emission Forklift Regulation requirements and a list of fleets that must report all forklifts in the fleet, including zero-emission forklifts. It also mentions that forklifts designated as Low-Use, Dedicated Emergency, or part-time In-Field (Agricultural) also need to be reported here, in addition to any required hour meter reporting. At the bottom left, a yellow box highlights the 'Add a Forklift' button.

2. Enter the general information, forklift details, and engine details as required then proceed to the special exemptions section by scrolling down.

**Note:** Special exemptions allow fleets to operate LSI forklifts beyond the phase out schedule per §3006(d) Phase-Out Schedules. Additional reporting is required and can be found on §3007 Exemptions, Extensions.

## Add a Forklift

General Information

 Unit Number 


Date of Purchase (YYYY-MM-DD):

Facility

 Select Facility 

Fuel type

 Select Fuel 
Forklift Details

Forklift Model Year

 Select 

Lift Capacity

 lbs 

Forklift Manufacturer

 Select Manufacturer 

Rated Power or ZEF Battery Rating

 hp 

Forklift Model

 Forklift Class 

 Select Class 

Forklift Serial Number

Engine Details

Engine Model Year

 Select 

Engine Manufacturer

 Select Manufacturer 

Engine Model

Engine Serial Number

**Notes:**

- **Electric Forklifts:** After entering the general information, select “Electric” from the drop-down menu in the “Fuel Type” field. This action will automatically block all engine detail fields as they are not needed.
- **Fuel Cell Forklifts:** After entering the forklift information select “Fuel Cell” from the drop-down menu in the “Fuel Type” field. This action will automatically block all engine fields not needed.

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- **Receive Equipment Identification Numbers (EIN):** EINs will automatically be assigned when the data for each forklift is saved. If you wish to see the list of forklifts with its assigned EIN, go to the “Forklifts” page. Labeling is only required for certain exemptions and extensions. See §3009 Exemptions, Extensions of the regulation text for more information on which exemptions and extensions require labeling.

4. Once you have entered the forklift and engine information, you may enter any special exemptions that apply to the eligible forklifts (low-use, dedicated emergency use, or in-field forklift). If no exemptions apply to the forklift, click “Submit.” If there are any errors, a message will appear in red text informing the fleet to correct the missing or incorrect information.

#### Report as Eligible for Special Exemption - Requires Additional Annual Reporting

If this forklift qualifies for an exemption to the phase-out requirement, indicate for which exemption it qualifies. Operational restrictions and additional annual hour meter reading reporting requirements may apply.

- **Low-Use Exemption:** Forklift use must be less than 200 hours a year. Annual hour meter reporting required. Starting in 2031, this provision will no longer be available.
- **Dedicated Emergency:** Non-emergency must be less than 200 hours a year. Hour meter reporting annually and per emergency incident required.
- **Agricultural In-Field:** Non-agricultural use must be less than 200 hours a year. Hour meter readings must be taken to demonstrate that non-agricultural use is less than 200 hours per year. Records must be kept for 5 years.

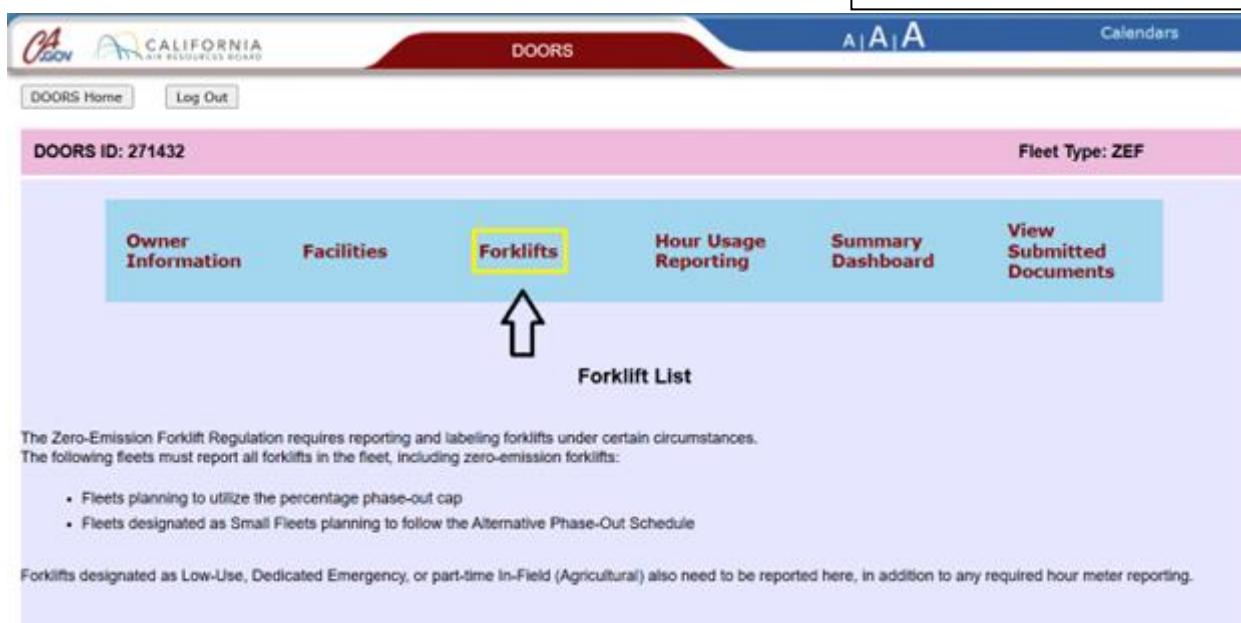
Apply an exemption to this forklift?

No exemption

#### **H. Review the data and make changes, if necessary**

1. Once you have finished adding or editing information in DOORS click on “Forklifts” to look at the list of forklifts in your fleet.

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The screenshot shows the CARB DOORS website interface. At the top, there are links for 'DOORS Home' and 'Log Out'. The main navigation bar includes 'DOORS', 'AIAA', and 'Calendars'. Below the navigation, the 'DOORS ID: 271432' and 'Fleet Type: ZEF' are displayed. The main menu has tabs for 'Owner Information', 'Facilities', 'Forklifts' (which is highlighted with a yellow box and has an upward arrow pointing to it), 'Hour Usage Reporting', 'Summary Dashboard', and 'View Submitted Documents'.

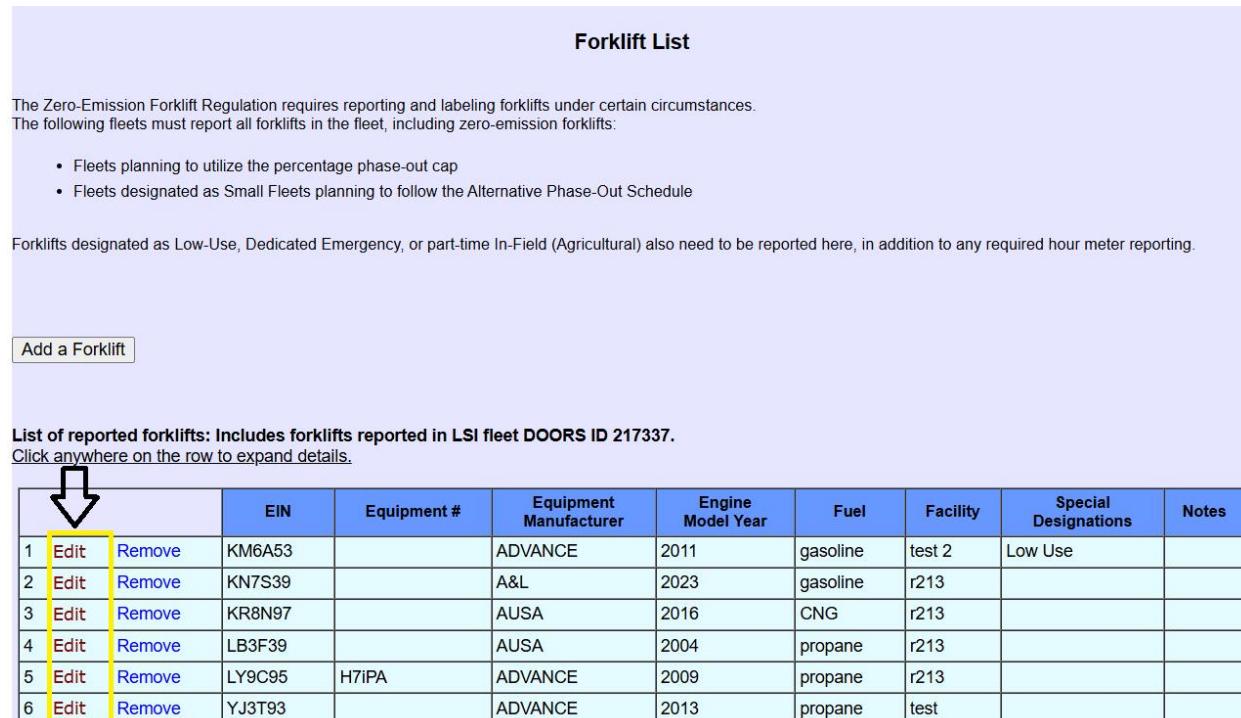
**Forklift List**

The text below states: 'The Zero-Emission Forklift Regulation requires reporting and labeling forklifts under certain circumstances. The following fleets must report all forklifts in the fleet, including zero-emission forklifts:'. It lists two categories of fleets that must report all forklifts.

- Fleets planning to utilize the percentage phase-out cap
- Fleets designated as Small Fleets planning to follow the Alternative Phase-Out Schedule

Forklifts designated as Low-Use, Dedicated Emergency, or part-time In-Field (Agricultural) also need to be reported here, in addition to any required hour meter reporting.

2. To view or edit the forklift information saved click on “Edit” next to the forklift you would like to view.



The screenshot shows the 'Forklift List' page. It contains the same introductory text as the previous screenshot. Below it is a table with the following columns: Row Number, Edit, Remove, EIN, Equipment #, Equipment Manufacturer, Engine Model Year, Fuel, Facility, Special Designations, and Notes. The first row is highlighted with a yellow box and has an arrow pointing to the 'Edit' button. The table data is as follows:

Row	Edit	Remove	EIN	Equipment #	Equipment Manufacturer	Engine Model Year	Fuel	Facility	Special Designations	Notes
1	Edit	Remove	KM6A53		ADVANCE	2011	gasoline	test 2	Low Use	
2	Edit	Remove	KN7S39		A&L	2023	gasoline	r213		
3	Edit	Remove	KR8N97		AUSA	2016	CNG	r213		
4	Edit	Remove	LB3F39		AUSA	2004	propane	r213		
5	Edit	Remove	LY9C95	H7IPA	ADVANCE	2009	propane	r213		
6	Edit	Remove	YJ3T93		ADVANCE	2013	propane	test		

3. The forklift form will appear with the forklift information previously entered. Correct any information and click “Submit” at the bottom.

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## I. Delete forklift with existing EINs

Forklifts entered in the system by mistake or duplicated can be deleted by using the remove link. Be aware that once a forklift is removed it cannot be reinstated.

1. Go to the “Forklifts” page.
2. Find the forklift you want to remove.

List of reported forklifts: Includes forklifts reported in LSI fleet DOORS ID 217337.  
Click anywhere on the row to expand details.



		EIN	Equipment #	Equipment Manufacturer	Engine Model Year	Fuel	Facility	Special Designations	Notes
1	Edit	Remove	KM6A53		ADVANCE	2011	gasoline	test 2	Low Use
2	Edit	Remove	KN7S39		A&L	2023	gasoline	r213	
3	Edit	Remove	KR8N97		AUSA	2016	CNG	r213	
4	Edit	Remove	LB3F39		AUSA	2004	propane	r213	
5	Edit	Remove	LY9C95	H7IPA	ADVANCE	2009	propane	r213	
6	Edit	Remove	YJ3T93		ADVANCE	2013	propane	test	

3. Click “Remove” on the left side of the forklift you want to delete from the forklift list. The “Remove Forklift” tab will open asking for the date of removal from fleet and reason for removal.

List of reported forklifts: Includes forklifts reported in LSI fleet DOORS ID 217337.  
Click anywhere on the row to expand details.

		EIN	Equipment #	Equipment Manufacturer	Engine Model Year	Fuel	Facility	Special Designations	Notes					
1	Edit	Remove	KM6A53		ADVANCE	2011	gasoline	test 2	Low Use					
<b>EIN: KM6A53</b> <b>Fuel Type:</b> Gasoline <b>Class:</b> IV (4)					<b>Exemption Type:</b> Low Use <b>Facility:</b> test 2 Forklift purchased on 2011-01-01									
<b>Forklift Model Year:</b> 2010 <b>Forklift Manufacturer:</b> ADVANCE <b>Forklift Model:</b> 4123aag <b>Forklift Serial Number:</b> 1241a412 <b>Lift Capacity:</b> 1500 lbs					<b>Engine Model Year:</b> 2011 <b>Engine Manufacturer:</b> DAEDDONG INDUSTRIAL CO. <b>Engine Model:</b> GK25L <b>Engine Serial Number:</b> 123asd123 <b>Rated Power:</b> 43 hp									
<a href="#">Remove Forklift</a>														
Date of removal from fleet <input type="text" value="YYYY-MM-DD"/> or <input type="checkbox"/> Removed from Fleet <input type="checkbox"/> Reported in Error														
2	Edit	Remove	KN7S39		A&L	2023	gasoline	r213						
3	Edit	Remove	KR8N97		AUSA	2016	CNG	r213						
4	Edit	Remove	LB3F39		AUSA	2004	propane	r213						
5	Edit	Remove	LY9C95	H7IPA	ADVANCE	2009	propane	r213						
6	Edit	Remove	YJ3T93		ADVANCE	2013	propane	test						

4. Select the current date in the “Date of removal from Fleet” field and select a reason for removal.
5. After clicking the reason for removal, the forklift will be removed from the fleet.

While this document is intended to assist fleets with their compliance efforts, it does not alter or modify the terms of any CARB regulation, is not a substitute for reading the regulation, nor does it constitute legal advice. It is the sole responsibility of fleets to ensure compliance with the Zero-Emission Forklift Regulation.

### J. Submit Initial Report

**Note: Small fleets opting to use the Alternative MY Phase-Out Schedules for Class IV LSI Forklifts per §3006(d)(2) must enter Forklift Information specified in §3009(b)(2) for each LSI and ZEF within the fleet on January 1, 2026 in order to complete initial reports.**

1. Click on the “Summary Dashboard” tab at the top of the page.
2. Scroll down and click “View and Submit Annual Report”

DOORS ID: 271432
Fleet Type: ZEF

Owner Information
Facilities
Forklifts
Hour Usage Reporting
Summary Dashboard
View Submitted Documents

**ZEF Reporting Summary**

**Messages**

No messages to display.

**Account**

Linked to LSI Fleet 217337

**Fleet designations:**  
Small Fleet

**Information Complete**

**Facilities**

3 facilities reported

**Initial utility documents received.**

**Annual panel capacity info submitted.**

**Forklifts**

5 forklifts reported

**Forklift vehicle info complete.**

Missing information needs to be provided before proceeding with the Annual Report.

View and Submit Annual Report
←

3. Once redirected to the “ZEF Annual Report” page, confirm the information entered is correct.

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14

**ZEF Annual Report**

<b>Company Information</b>	
<b>DOORS ID:</b> 273541	
123 Test Street Sacramento, CA 95824	<b>Responsible Official</b> Test Responsible Official zeforklifts@arb.ca.gov 8775936677
<b>Special Fleet Category</b> Small Fleet California State or Local Government Fleet	
<b>Are all of the information listed in the Company Information section correct?</b>	
If no, please correct the information on the Owner Information page.	
<input checked="" type="radio"/> Yes <input type="radio"/> No	

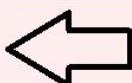
<b>Fleet Information</b>	
<b>Indicate the total number of large-spark ignition non-exempt forklifts in the fleet as of January 1, 2025.</b>	
Note: Only include in the count forklifts powered by a spark-ignition engine, and are not designated as low use, dedicated emergency, or in-field (agricultural).	
<b>Class IV (4):</b> <input type="text" value="1"/> <b>Class V (5):</b> <input type="text"/>	
<b>Facilities and Forklifts</b>	
1 Facility Reported  1 Forklift Reported	<a href="#">Click Here to Expand/Collapse</a> <a href="#">Full List of Facilities</a>
<b>Are all of the information listed in the Fleet Information section correct?</b>	
If no, please make any necessary corrections on the following pages: <a href="#">Facilities page</a> <a href="#">Forklifts page</a>	
<input checked="" type="radio"/> Yes <input type="radio"/> No	

4. Scroll down and click “Request PIN.”

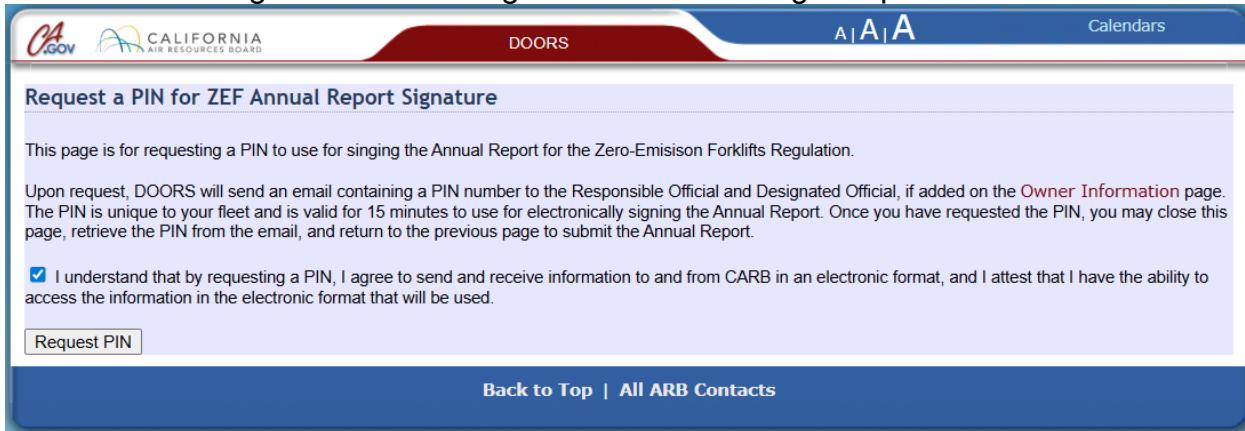
**NOTE: Keep this page open. This is where you will enter the Personal Identification Number (PIN) after requesting.**

**Statement of Accuracy and Signature**

By signing below, I, the Responsible or Designated Official, affirm and certify under penalty of perjury, under the laws of the State of California, that I have used all reasonable diligence in preparing this report, and that I have reviewed this report and the information reported on this form for the Zero-Emission Forklift Regulation fleet indicated above is true, accurate, and complete to the best of my knowledge. By signing below, I agree that I understand that the requirements that must be met in order for this affirmation to be valid are described in California Code of Regulations, title 13, section 3007, subdivisions (b)(4)(A), and that these requirements are met. By signing below, I further certify that I have the authority to make this affirmation and certification on behalf of the Zero-Emission Forklift Regulation fleet indicated above.

 PIN: 
**Request PIN**

**Submit**

5. This will bring you to the “Request a PIN for ZEF Annual Report Signature.” Read the message before checking the box and clicking “Request PIN”



This page is for requesting a PIN to use for signing the Annual Report for the Zero-Emission Forklifts Regulation. Upon request, DOORS will send an email containing a PIN number to the Responsible Official and Designated Official, if added on the [Owner Information](#) page. The PIN is unique to your fleet and is valid for 15 minutes to use for electronically signing the Annual Report. Once you have requested the PIN, you may close this page, retrieve the PIN from the email, and return to the previous page to submit the Annual Report.

I understand that by requesting a PIN, I agree to send and receive information to and from CARB in an electronic format, and I attest that I have the ability to access the information in the electronic format that will be used.

**Request PIN**

6. Retrieve the PIN from the email and enter it on “ZEF Annual Report” page

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**Statement of Accuracy and Signature**

By signing below, I, the Responsible or Designated Official, affirm and certify under penalty of perjury, under the laws of the State of California, that I have used all reasonable diligence in preparing this report, and that I have reviewed this report and the information reported on this form for the Zero-Emission Forklift Regulation fleet indicated above is true, accurate, and complete to the best of my knowledge. By signing below, I agree that I understand that the requirements that must be met in order for this affirmation to be valid are described in California Code of Regulations, title 13, section 3007, subdivisions (b)(4)(A), and that these requirements are met. By signing below, I further certify that I have the authority to make this affirmation and certification on behalf of the Zero-Emission Forklift Regulation fleet indicated above.

PIN:  [Request PIN](#)

7. If submitted successfully a message will appear with annual report information submitted.

You have successfully submitted the 2026 Annual Report for the Zero-Emission Forklifts Regulation.

**2026 Quick Summary:**

Details provided in DOORS:  
3 Facilities  
5 Forklifts

Total LSI non-exempt forklifts as of January 1, 2026:  
Class IV (4) Forklifts: 15  
Class V (5) Forklifts: 10

Opted into special fleet provisions:  
California State or Local Government Fleet

Submitted on: 2026-01-15 13:16:09  
Signature PIN: 97824

If you require additional assistance or information, please contact the DOORS hotline by phone at 877-59-DOORS (877-593-6677) or by email at [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

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