

Discussion Guide

CARB will award a Community Engagement grant through a competitive solicitation process. The awardee(s) for this grant will work with CBOs and communities to ensure this funding provides the best investment in improving access, use, and understanding of the satellite methane data. This grant solicitation is still being developed. **During this workshop, CARB welcomes public feedback in drafting elements of the grant solicitation.** Note that while the resulting community engagement plan development will focus on how communities access and utilize satellite observations, this process seeks feedback in developing the specific solicitation requirements.

Discussion Questions to Help Develop the Grant Solicitation

- **Selecting an awardee(s):** CARB will select an awardee(s) who will administer sub-grants to CBOs and communities and will perform the community engagement for this project.
 - What are the merits of having a third-party administrator?
 - What other considerations should CARB be aware of when selecting an awardee(s)?
- **Selecting CBOs:** The administrator is expected to select CBOs to participate in the project.
 - What suggestions do you have for selecting CBOs?
 - What are the advantages and disadvantages of having more sub-grantees?
- **Project management:** This project will involve many different organizations (CARB, third-party administrator, CBOs).
 - How do we help all organizations work cooperatively and towards the same goals?
 - How do we ensure all deliverables are completed on time?
- **Communication during the project:** The administrator will collect input from selected CBOs and communities. The administrator will have responsibility for ensuring that the meeting agendas keep the tasks on time.
 - How should responsibilities for these meetings be divided between the administrator and the CBO (with the understanding that the administrator must ensure agendas keep the project on time)?
 - What types of meetings or communication styles are most effective?
- **Developing a Community Engagement Plan (CEP):** The administrator is responsible for developing a CEP in coordination with selected CBOs. This CEP will serve as a guide for how meetings and communication between the administrator and the selected CBOs will occur.
 - What elements are important for inclusion in the CEP?
 - Should the CEP be consistent across all communities or should there be more flexibility allowed in certain areas between different communities?
- **Development of training materials:** The administrator will work with CBOs and CARB to develop training materials on how to access and interpret satellite methane data. This includes recommendations on the resources (e.g., dashboards) CARB will use to inform communities about plumes. The training materials will include the background science, regulatory authorities, and mitigation and enforcement activities for methane emissions across communities in California.
 - What other topics should the training materials cover?

- Are there particular types of training materials that should be developed (e.g., pamphlets, videos, in-person trainings)?
- **Final Deliverables:** The administrator will work with CBOs to develop and provide CARB with draft and final reports, which include compiled data, results of engagement activities, training outcomes including metrics of participation, documentation of additional community requests, lessons learned, and identified data gaps.
 - What other topics should be required to include in the reports?
 - How should participation, engagement, and results be quantified in this report?
 - What other final products, besides the ones mentioned here, do you hope to see?
- **What else, that we have not mentioned here, should be a priority or consideration?**