



AB 32 Environmental Justice Advisory Committee Meeting

October 11, 2024
2:00 p.m. – 5:00 p.m.

Proposed Charter Revisions Part 1

- **Section 3: Definitions**

- Proposed definitions for “per diem” and “travel reimbursement”

- **Section 7b: CARB Goals**

- Proposed new language on CARB support for EJAC in achieving their mission statement

- **Section 8: EJAC Meetings**

- Proposed a maximum 8 EJAC public meetings per year
- Proposed language on quorum and what happens if quorum is not achieved

Proposed Charter Revisions Part 2

- **Section 9: Membership**

- Proposed clarifying language for what happens when EJAC membership drops below 11 members
- Proposed amended language to clarify how per diem payment would be handled if both the EJAC member and the alternate attend the meeting
- Proposed revised language on the threshold for EJAC member removal when missing EJAC meetings and automatic removal rather than Board approval for removal of members
- Proposed clarifying language to define an excused absence
- Proposed clarifying language on alternate member removal
- Proposed new clarifying language on reasonable travel costs and CalHR travel guidelines
- Proposed new language on travel planning with the CARB travel assistant to prepare ahead of time for EJAC meetings

Proposed Charter Revisions Part 3

- **Section 10: Roles and Responsibilities**
 - Proposed language to define meeting attendance
 - Proposed new language on meeting attendance to receive per diem payment and travel reimbursement
 - Proposed new language for Co-Chairs to receive payment for attending EJAC Co-Chair meeting(s) held with CARB staff in advance of an EJAC public meeting to prepare for discussion
 - Proposed new language for Co-Chairs to rotate each year to distribute the workload more evenly across the members
 - Proposed new language on EJAC electing three members to serve as Co-Chairs starting the first meeting of the following year
 - Proposed new language with a timeframe for EJAC members to serve as Co-Chairs

Proposed Charter Revisions Part 4

- **Section 13: Records**

- Proposed new language that CARB staff will post the EJAC public and joint meeting agendas 10 calendar days prior to each meeting
- Proposed new language to state that CARB staff will post meeting recordings after each EJAC meeting on the public EJAC page
- Proposed new language to state that the meeting minutes will include start and end time of the EJAC meeting