

## FY 2023-24 Access Clean California Grant Solicitation and Appendix A - Application and Budget Template

### Addendum 01 *Posted: March 28, 2024*

The purpose of this addendum is to make the following revisions to the Fiscal Year 2023-24 Access Clean California Grant Solicitation.

Note: Added language appears in bold underline, and deleted language appears in [strikethrough] and within square brackets.

- 1) Date changes in Grant Solicitation: All instances of the Application Deadline date of "April 8, 2024" were deleted from pages 4, 7, 19, and 21, and were replaced by the extended Application Deadline date of "April 24, 2024". All instances of the Notification of Missing Proof of Eligibility date of "April 12, 2024" were deleted from pages 7 and 20, and were replaced by the extended Notification of Missing Proof of Eligibility date of "April 30, 2024". All instances of the Deadline to Update Proof of Eligibility date of "April 12, 2024" were deleted from pages 8 and 20, and were replaced by the extended Deadline to Update Proof of Eligibility date of "May 2, 2024".
  - a) Page 4: Through the Low-Carbon Transportation Investments Fiscal Year (FY) 2023-24 Funding Plan, CARB made \$5 million available for a Grantee to continue implementing Access Clean California. One applicant will be selected from this open, competitive process and awarded the grant. CARB must receive complete applications by 11:59 pm (Pacific Time) on [~~April 8, 2024~~] **April 24, 2024** (the Application Deadline).
  - b) Page 7: During the Solicitation, CARB will host [~~a~~] **two** Question and Answer (Q&A) sessions to answer questions about the Solicitation (see Q&A Sessions) and will provide an opportunity to email questions to CARB before each session. CARB must receive complete applications by 11:59 pm (Pacific Time) on [~~April 8, 2024~~] **April 24, 2024**.
  - c) Pages 7 and 8: Table 1. Solicitation Timeline

**Table 1. Solicitation Timeline**

Milestone	Date	Time (Pacific Time)
Release of Solicitation	March 8, 2024	N/A
Q&A Session Question Submission Deadline	Submit by March 18, 2024 <b><u>for March 21 session and by April 3, 2024 for April 8 session</u></b>	No later than 2:00 pm

Milestone	Date	Time (Pacific Time)
Applicant Q&A Session	March 21, 2024 <b>and</b> <b>April 8, 2024</b>	10:00 - 11:00 am <b>and 2:00 - 3:00 pm, respectively</b>
<b>Application Deadline</b>	<del>[April 8, 2024]</del> <b>April 24, 2024</b>	<b>11:59 pm</b>
Notification of Missing Proof of Eligibility	<del>[April 12, 2024]</del> <b>April 30, 2024</b>	N/A
Deadline to Update Proof of Eligibility	<del>[April 15, 2024]</del> <b>May 2, 2024</b>	11:59 pm

- d) Page 19: Applications must be submitted electronically via email. No oral, telephone, facsimile, mailed, or hand-delivered applications will be accepted. Applicants must send the complete application package by email to Nicholas.NairnBirch@arb.ca.gov. CARB must receive complete applications by 11:59 pm (Pacific Time) ~~[April 8, 2024]~~ **April 24, 2024** (the Application Deadline). If the application is too large to send in one email, Applicants may submit different parts of the application in multiple emails and must include information in the body of the email about the number of emails that CARB should receive, so staff can confirm that CARB has received all parts of the application.
- e) Page 20: If an application does not appear to meet all Eligibility Requirements or requires additional documentation, the applicant will have two business days to respond to CARB. The applicant will be notified by CARB by ~~[April 12, 2024]~~ **April 30, 2024**, and will be required to submit proof that the Eligibility Requirements have been met by ~~[April 15, 2024]~~ **May 2, 2024**, 11:59 pm (Pacific Time). Any updates during this time should not result in substantial changes to the application and only updates that are relevant to CARB’s request will be considered.
- f) Page 21: Table 3. Eligibility Requirements

**Table 3. Eligibility Requirements**

Application Section	Eligibility Requirements	Yes/No
Overall	Is the application package complete, accessible (i.e., the files open), with all required dates/signatures and all required application elements identified in <b>Appendix A</b> ?	-
Overall	Was the application received by the application deadline of 11:59 pm (Pacific Time) on <del>[April 8, 2024]</del> <b>April 24, 2024</b> , to <a href="mailto:Nicholas.Nairn-Birch@arb.ca.gov">Nicholas.Nairn-Birch@arb.ca.gov</a> ?	-
Budget	Is the total budget less than or equal to \$5 million?	-
Applicant	Is the applicant an eligible organization?	-
Partnership	Does the application include Sub-applicant(s), and did all Sub-	-

Application Section	Eligibility Requirements	Yes/No
Structure	applicants provide letters of commitment and support?	

- 2) Q&A Session in Grant Solicitation: A second Question and Answer (Q&A) session was added and text reflecting this added to pages 7, 8 , and 20.
- a) Page 7: During the Solicitation, CARB will host [~~a~~] **two** Question and Answer (Q&A) sessions to answer questions about the Solicitation (see Q&A Sessions) and will provide an opportunity to email questions to CARB before each session. CARB must receive complete applications by 11:59 pm (Pacific Time) on [~~April 8, 2024~~] **April 24, 2024**.
- b) Pages 7 and 8: Table 1. Solicitation Timeline

**Table 1. Solicitation Timeline**

Milestone	Date	Time (Pacific Time)
Release of Solicitation	March 8, 2024	N/A
Q&A Session Question Submission Deadline	Submit by March 18, 2024 <b>for March 21 session and by April 3, 2024 for April 8 session</b>	No later than 2:00 pm
Applicant Q&A Session	March 21, 2024 <b>and April 8, 2024</b>	10:00 - 11:00 am <b>and 2:00 - 3:00 pm, respectively</b>
<b>Application Deadline</b>	[ <del>April 8, 2024</del> ] <b>April 24, 2024</b>	<b>11:59 pm</b>
Notification of Missing Proof of Eligibility	[ <del>April 12, 2024</del> ] <b>April 30, 2024</b>	N/A
Deadline to Update Proof of Eligibility	[ <del>April 15, 2024</del> ] <b>May 2, 2024</b>	11:59 pm

- c) Page 20: CARB will hold [~~a~~] **two** Q&A sessions during the Solicitation period, at which time staff will be available to answer clarifying questions regarding the Solicitation process, eligibility, and anything else related to the current Solicitation. CARB will not answer questions regarding this Solicitation before or after the Applicant Q&A Sessions. The Applicant Q&A Sessions will be held at the dates and times listed below.

Q&A Session **#1**:

Date: March 21, 2024

Time: 10:00 a.m. - 11:00 a.m.

Zoom Registration Link:

[https://us06web.zoom.us/webinar/register/WN\\_Gdzc8oBESrCQGkbYTZLp4w](https://us06web.zoom.us/webinar/register/WN_Gdzc8oBESrCQGkbYTZLp4w)

**Q&A Session #2:**

**Date: April 8, 2024**

**Time: 2:00 p.m. - 3:00 p.m**

**Zoom Registration Link:**

**[https://us06web.zoom.us/webinar/register/WN\\_JsrwYykxQCmERR9\\_Oa27DQ](https://us06web.zoom.us/webinar/register/WN_JsrwYykxQCmERR9_Oa27DQ)**

The Q&A session will be open to all interested prospective applicants. Participation in this meeting is optional but encouraged. **For Q&A Session #1, w[ri]tten questions submitted before the Q&A session will be given priority. For Q&A Session #2, only written questions submitted in advance by the deadline will be answered. No other questions, written or verbal, will be answered.** Written questions should be sent to Nicholas.Nairn-Birch@arb.ca.gov by 2:00 pm (Pacific Time) three business days prior to the Q&A session. Staff will only respond to questions regarding this Solicitation during the Q&A sessions. The questions and answers regarding this Solicitation will be posted on the CARB website three business days after the Q&A session. This date may be extended at CARB's sole discretion. CARB will not answer questions regarding this Solicitation outside of the Q&A sessions. Any verbal communication with a CARB employee concerning this Solicitation is not binding on the State and shall in no way alter a specification, term, or condition of the Solicitation.

- 3) Date changes in Grant Solicitation: On page 26, references to the Grant Agreement execution date and Signed Grant Agreement dates were inaccurate and changed.
  - a) Page 26: Scope of Work - Applicants must consider the duties listed in Task 1 of the Scope and Timeline Template (Appendix A) and the requirements in the Draft Sample Grant Agreement (Appendix B) when developing their application, especially the timeline and budget. The Scope of Work that is submitted as part of the application will be included as the scope of the Grant Agreement. The Grant Agreement must be executed by [~~May 15, 2024~~] **December 20, 2024.**
  - b) Page 26: Requirements Prior to Execution of Grant Agreement - Signed Grant Agreements and approved governing board resolutions must be submitted to CARB no later than [~~May 14, 2024~~] **December 23, 2024.** If these documents are not submitted by the deadline, CARB, in its sole discretion, may deny the application and redirect funds to another application submitted in response to this Solicitation or to another project in the Funding Plan, as needed.
- 4) Date change in Appendix A - Application: All instances of the Application Deadline date of "April 8, 2024" were deleted from page A-3, and were replaced by the extended Application Deadline date of "April 24, 2024".

- a) Page A-3: CARB must receive complete applications by 11:59 pm (Pacific Time) on [~~April 8, 2024~~] **April 24, 2024**, the application deadline. For an application to be scored, the Applicant must meet all Eligibility Requirements and submit all the required application elements identified herein.
- 5) Percentage change in Appendix A - Budget Template: In the Budget Details Tab, the comment box that appears when the user selects cell E12 currently states: "Input all indirect costs here. Indirect costs should account for no more than 1% of the total requested funds." This should read: "Input all indirect costs here. Indirect costs should account for no more than 5% of the total requested funds."
- a) Cell E12 - Comment Box: Input all indirect costs here. Indirect costs should account for no more than [~~1%~~] **5%** of the total requested funds
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