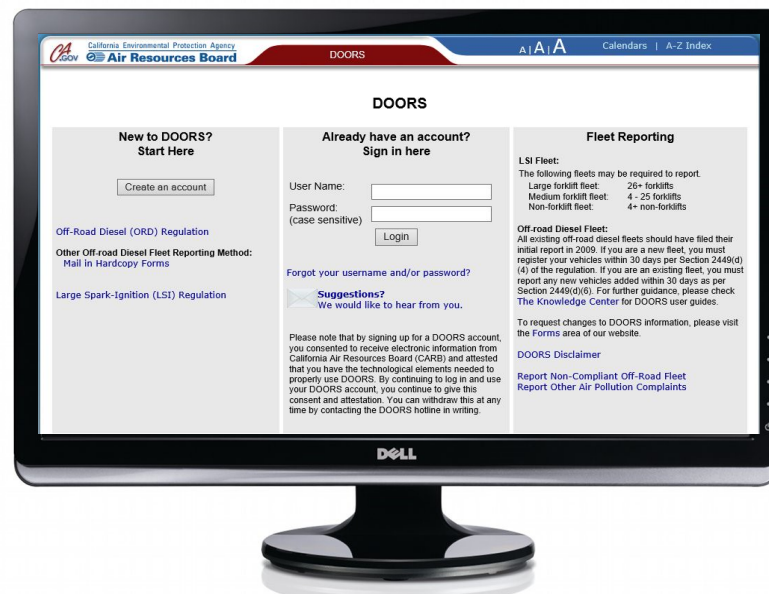


# OFF-ROAD DIESEL ANNUAL REPORTING WEBINAR



CALIFORNIA  
AIR RESOURCES BOARD

# 2022 Off-Road Amendments

- Renewable Diesel\*
- Contracting Requirements
- Phase-Out Requirements
- Low-Use Requirements
- Additional Bans on Adding Vehicles

[Informational Session Recordings](#)  
[2022 Off-Road Amendment Fact Sheets](#)

\*Cold weather exemptions available under renewable diesel requirements

# 504 Training

Want to learn more about the Off-Road Diesel Regulation?

Free online training available here:

[MS504 Online - How to Comply with the Off-Road Regulation - Overview \(ca.gov\)](#)

[DOORS Initial Reporting User Guide](#)

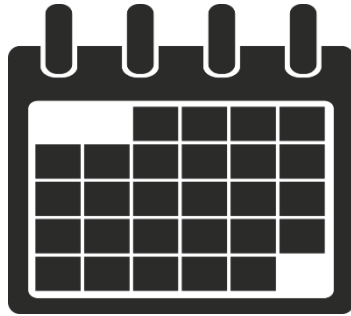


# LET'S GET STARTED!

Use the "Q&A" section to ask questions.

# WHAT WILL BE COVERED...

1. Annual Reporting Requirements
2. Logging into your DOORS account
3. Reporting changes to your fleet
4. Reporting annual hour logs
5. Submitting electronic Responsible Official Affirmation of Reporting (e-ROAR)
6. Submitting the hardcopy ROAR form



# Annual Reporting Requirements

# ANNUAL REPORTING REQUIREMENTS

- Check account for accuracy and report changes throughout the year:
  - Owner information
  - Vehicle information
  - Annual hour logs
  - Compliance status
- Submit ROAR annually January 1<sup>st</sup> - March 1<sup>st</sup>
- Required for all off-road diesel vehicles 25 horsepower or greater

# Regulatory Language

## **§ 2449 (g)(2)**

*Annual Reporting and Responsible Official Affirmation of Reporting*

*- All fleet owners must review and update the information submitted under section 2449(g)(1) annually, and submit the information in section 2449(g)(2)(A) through (C) to ARB by the reporting date of each subsequent reporting year. The reporting date for all fleets is March 1. Fleet owners must report information regarding each vehicle subject to this regulation as it was on December 31 of the year prior to the reporting year...*



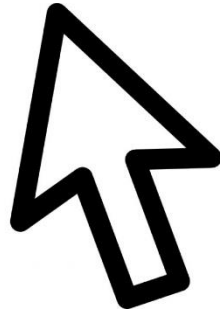


Logging into DOORS

# LOGGING INTO DOORS

- Create an easy to recall password
- Retrieve your password with your email and username
- If you don't have a username/password or need help, call DOORS Hotline

DO NOT CREATE A NEW DOORS ACCOUNT!



Reporting changes  
to your fleet

# REPORTING CHANGES TO YOUR FLEET

- Check account for accuracy and report changes:
  - Account information
  - Owner information
  - Vehicle information
  - Annual hour logs

# Responsible Official

- 1) The owner or partner of a sole proprietorship or partnership; or
- 2) President, secretary, treasurer, vice president, or similar person in charge of a principal business function
- 3) For a public agency, it means either a principal executive officer or ranking elected official

Designated Official: a person who's been designated by the Responsible Official as the person that represents the fleet.

[Designated Official Form](#)



# REPORTING ANNUAL HOUR LOGS

# REPORTING ANNUAL HOUR LOGS

Required to submit annual hour meter readings:

- Low-Use Designation
- Outside Low-Use Designation
- 51-99% Agriculture Designation

[How to Report Low-Use Vehicles](#)

[Fact Sheet: Low-Use Requirements](#)



# SUBMITTING THE E-ROAR



# SUBMITTING THE E-ROAR

1. Complete e-ROAR checklist
2. Check the box
3. Request a Personal Identification Number (PIN)
4. Retrieve PIN
5. Enter PIN and submit



# SUBMITTING A HARDCOPY ROAR

# SUBMITTING A HARDCOPY ROAR

- Print PDF
- Follow form instructions
- Report changes to fleet in DOORS, submit hours if applicable
- Sign with handwritten signature
- Mail or email to CARB

ROAR will be denied if completed improperly

# Send reporting questions now in the chat box!

**For questions specific to your fleet:**

DOORS Hotline: (877)593-6677

[doors@arb.ca.gov](mailto:doors@arb.ca.gov)

