

## Truck Regulation Upload, Compliance, and Reporting System (TRUCRS)



# TRUCRS Online Reporting Guide

Last Revised: December 19, 2023

This user guide is intended to help owners with the online reporting process for California Air Resources Board's (CARB's) medium and heavy-duty vehicle regulations. This guide does not provide regulatory guidance. Regulation language, advisories, fact sheets, and other compliance tools can be found on the On-Road Heavy-Duty Regulations & Certification Programs homepage at: <http://www.arb.ca.gov/road-heavy-duty-regulations-certification-programs>.

The Truck Regulation Upload, Compliance, and Reporting System (TRUCRS) allows you to report and update your company, vehicle, and engine information to meet reporting requirements for the following regulations:

- Advanced Clean Fleets (ACF) Regulation
- Truck and Bus Regulation
- Solid Waste Collection Vehicle (SWCV) Regulation
- Zero-Emissions Airport Shuttle (ZEAS) Regulation

Clean Truck Check is NOT a part of TRUCRS. To report for the Clean Truck Check program or to pay fees, please visit the California Clean Truck Check, Vehicle Inspection System at: <http://cleantruckcheck.arb.ca.gov/>.

If you already have a TRUCRS account and cannot remember your login, DO NOT CREATE ANOTHER ACCOUNT. For instructions on how to retrieve your login information review the "Managing Your Account" section of this guide.

To ensure you will not experience DMV registration denial or delay when registering, it is crucial that the VIN reported in TRUCRS matches the vehicle information registered with DMV.

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# Who Needs to Report?

## Advanced Clean Fleets (ACF) Regulation

The regulation requires reporting for all vehicles subject to ACF that operate or will operate in California. The ACF regulation affects medium and heavy-duty internal combustion engine vehicles with a gross vehicle weight rating greater than 8,500 pounds, off-road yard tractors, and for High Priority Fleets or fleets using the zero-emission vehicle (ZEV) Milestones Option, light-duty mail, and package delivery vehicles.

The regulation requires non-zero-emission “legacy” drayage trucks to be reported by December 31, 2023. Starting January 1, 2024, only zero-emissions drayage trucks can be newly reported in TRUCRS.

The high priority and federal fleet portion of the regulation requires reporting the California fleet by February 1, 2024. The regulation requires that owners elect to use either the Model Year Schedule or the ZEV milestones option to phase-in ZEVs into their California fleet. Annual reporting for high priority and federal fleets is required by February 1 of each following year. Vehicle additions or removals must be reported within 30 days.

The state and local government fleet portion of the regulation requires affected government agencies report their California fleet by April 1, 2024. State and local government fleet owners may also elect to use the ZEV Milestones option. Annual reporting is required by April 1 of each following year.

For more information on the regulation, fact sheets, and compliance tools, please see the ACF webpage: <https://ww2.arb.ca.gov/our-work/programs/advanced-clean-fleets>.

## Truck and Bus Regulation

Vehicles that comply with the Engine Model Year (EMY) schedule for the Truck and Bus regulation are welcome to report but reporting is not required. Vehicles with 2010 or newer model year engines are compliant with the Truck and Bus Regulation’s final requirements.

Fleets that still qualify to use the Low-Use vehicle exemption, Log Truck Phase-In, and NOx Exempt Areas provisions that want to continue reporting for the option must report each January to update compliance for the year.

For more information on the Truck and Bus Regulation, please see the Truck and Bus webpage: <http://www.arb.ca.gov/our-work/programs/truck-and-bus-regulation>.

## Solid Waste Collection Vehicle (SWCV) Regulation

Diesel-powered garbage packer or garbage roll-off vehicles, with 2006 model year or older engines, must be equipped with a PM filter and reported in TRUCRS to maintain compliance with the SWCV regulation.

Solid waste vehicles with 2007-2010 model year engines must comply with the reporting requirements of the Truck and Bus regulation.

Solid waste vehicles with 2010 or newer model year engines may be subject to the ACF Regulation. More information on ACF reporting is available in the ACF Regulation section.

For more information on the SWCV regulation, please see the SWCV fact sheet at: <http://www.arb.ca.gov/resources/fact-sheets/swcv-garbage-roll-and-garbage-packer-requirements>.

## Heavy Crane Phase-In

Large, specialized cranes with a single diesel engine that meets the heavy crane regulatory definition must report and phase-in 2010 or newer model year engines from 2019 to 2027 or comply with an alternative model year schedule for the entire heavy crane fleet. Fleet information must be reported in TRUCRS each January. Cranes not meeting the "Heavy Crane" definition must follow reporting requirements of the Truck and Bus regulation.

Additional Heavy Crane regulatory information is available on at: <http://www.arb.ca.gov/resources/fact-sheets/swcv-heavy-crane-requirements>.


## Zero-Emissions Airport Shuttle (ZEAS) Regulation

All airport shuttle fleet owners or operators were required to report company and vehicle information by March 1, 2022. Additional regulatory information for zero-emission airport shuttles is available on the ZEAS webpage: <http://www.arb.ca.gov/our-work/programs/zero-emission-airport-shuttle>.

## Accessing TRUCRS

The TRUCRS login page can be accessed by selecting the "Reporting" option on the left most menu of affected program pages. You may also use the following link: [https://ssl.arb.ca.gov/trucrs\\_reporting/login.php](https://ssl.arb.ca.gov/trucrs_reporting/login.php)

If you have not reported previously you will need to create an account. To create an account, locate the New Users heading on the login page and click the "Create New Account" button under the New Users header shown by the arrow below.

NEW USERS	EXISTING USERS	RESOURCES
<p> <a href="#">Create New Account</a></p> <p><a href="#">TRUCRS User Guides</a></p> <p><a href="#">FAQs and Fact Sheets</a></p>	<div style="border: 2px solid red; padding: 5px;"> <p>Username <input type="text"/></p> <p>Password <input type="password"/></p> <p><a href="#">Log In</a></p> </div> <p><a href="#">Change Login Information/Close Account</a></p> <p><a href="#">Forgot Username/Password?</a></p>	<p><a href="#">Verify Fleet Compliance</a></p> <p><a href="#">Report Non-Compliant Fleets or Vehicles</a></p> <p><a href="#">Financial Assistance</a></p>

You will be redirected to the “Create Account” page where you will be required to enter the contact’s first and last name, phone number, email address, and the account username of your choosing, do not lose your username. Make sure the contact email address reported can be accessed even if the account administrator changes, any password reset requests will be sent to the email address on file.

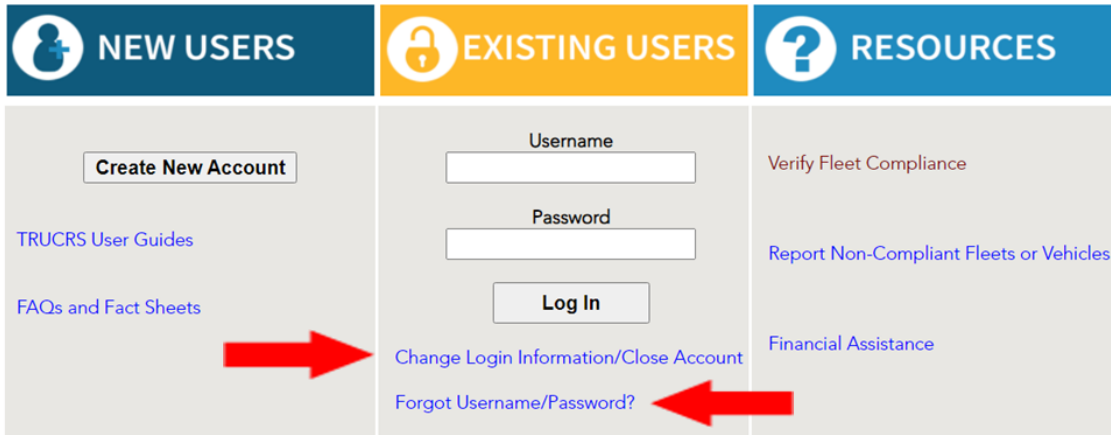
Once you have completed all required fields, click the “Create Account” button. The system will automatically generate a password and send it to the email address provided on the “Create Account” page within the hour. Check your spam or junk folder if you don’t see the email in your inbox.

After receiving the email with the account password, return to the login page and input the username and password in the applicable fields under the Existing Users column to login as shown inside the box above.

## Managing Your Account

If you need to change your login information in TRUCRS (changing a previous contact person, etc.) or would like to close your TRUCRS account, click on “Change Login Information/Close Account” under existing users, fill out the form completely and submit a signed copy per the directions provided on the form.

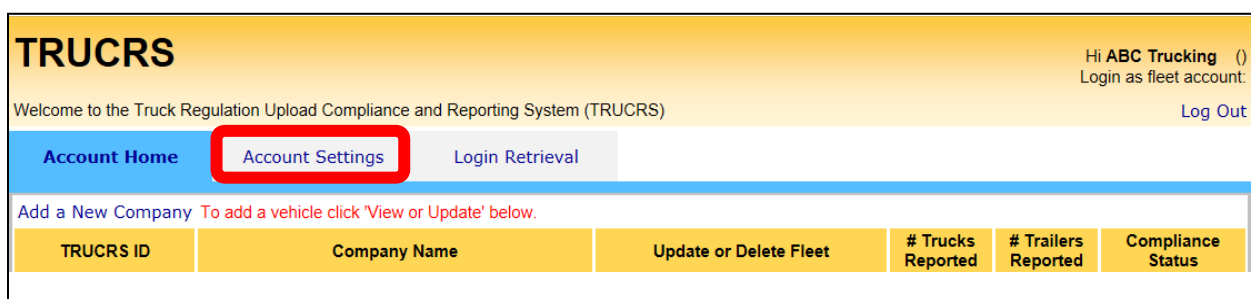
If you cannot remember your TRUCRS username or password, **DO NOT CREATE ANOTHER ACCOUNT**. Use the “Forgot Username/Password” link under the “Existing Users” header to obtain your login information.



By clicking the “Forgot Username/Password” link, you will be redirected to a page where you must input the username of the account and the email address used when the account was created. Once the information is entered, click “Email Password”. TRUCRS will send an email to the address used when the account was created and provide the password, check your spam, or junk folder if you don’t see the email in your inbox. Then return to the login page and input the username and password for the account.

## Updating Login and Contact Information Online

You can also update password and contact information associated with the username by logging into your TRUCRS account. Password and contact information cannot be updated over the phone. To update account information, you will need to select the “Account Settings” tab. Here you can change the account password, email address, name and phone number of the authorized account contact associated with the login. TRUCRS does not allow you to change your username.



## Reporting Company Information

Once logged in, first time users will see the “Account Home” tab. Click the “Add a New Company” link on the top left to be directed to the “Company Info” page.

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account: Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

Account Home Account Settings Login Retrieval

Add a New Company To add a vehicle click 'View or Update' below.

TRUCRS ID	Company Name	Update or Delete Fleet	# Trucks Reported	# Trailers Reported	Compliance Status
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On the “Company Info” page, you will need to fill out all required fields and check the box at the bottom of the page attesting under penalty of perjury that the information provided is true and correct.

## Company/Agency Type

New options have been added to the “Company/Agency Type” menu to help identify State and Government fleets reporting for ACF. Please update your fleet accordingly.

To select the State and Local Government Fleet default ZEV Purchase Schedule, please select “City”, “County”, “Joint Powers Authority”, “Special District”, “State”, “Other Public”, or “Local Government”.

## Tax ID

The “Company/Agency Tax ID” is a mandatory field intended to help identify your fleet in TRUCRS. Do NOT enter random numbers for your “Company/Agency Tax ID”. If you do not have a company or agency Tax ID, then you may report using an Employee Identification Number (EIN). You can sign up for an EIN through the Internal Revenue Service (IRS).

## Parent ID

The “Parent Entity TRUCRS ID” field is intended to be used by subsidiary fleets to identify their controlling party. The parent entity is responsible for providing the subsidiary fleet with the TRUCRS ID to enter in this section.

Subsidiary fleets should report the TRUCRS ID of the fleet they are working for in this section. The parent entity does not need to report any information in this field. The ID can be removed from the system if the owner stops working for the parent entity.

The ACF regulations require fleets using the ZEV Milestone option to report subsidiary fleets separately and link the fleets using the “Parent Entity TRUCRS ID” to show joint compliance.

Government fleets under ACF that wish to show joint compliance may also use the parent ID linking function to show their connection.

## Motor Carrier ID Number



This section allows users to add more forms of identification for your fleet. You may report California (CA), United States Department of Transportation (USDOT), International Registration Plan (IRP), Public Utilities and Commission (PUC) or other numbers.

If you do not have a Motor Carrier ID number, enter "NA" on the first line.

## Address

Owners may list up to three addresses for their company. If all the company addresses are the same, fill out the mailing address section and toggle the boxes showing the addresses are the same.

If CARB has attempted to contact you using the mailing address listed in your TRUCRS account, and the mail is returned to as undeliverable, that mailing address will be invalidated in your TRUCRS account and the next time you log into TRUCRS account you will receive an error message informing you that you will not be able to make any changes until your mailing address has been updated.

## Regulation(s) Your Fleet is Subject to

A new section has also been added to the company information page to help classify and report fleets under regulations recently added to TRUCRS. Fleets will use the "Regulation(s) your fleet is subject to" section to identify how their fleet will show compliance in TRUCRS. Options listed in this section will update according to the answers provided.

## Zero Emission Airport Shuttle

Use this drop down to identify if the fleet falls into one of the ZEAS categories. Options like "15 miles" and "30 miles" refer to shuttles based or housed within the specified distances of a regulated airport. "Regulated Airport" is for vehicles stored and operated directly out of the regulated airport. If none of this applies to your fleet, select the "N/A" option.

## High Priority Fleet Criteria

The ACF regulation requires owners to identify if their vehicle meets the applicability criteria for High Priority Fleets. If the criteria do not apply to your fleet, please select "No".

## ZEV Milestone

When answering the ZEV Milestone option question and selecting "Yes", a popup window will appear with a disclaimer stating the fleet is voluntarily waiving "minimum useful life" protections to use the option. The regulation requires fleet owners to confirm they knowingly and voluntarily waive their right to a useful life to use the ZEV Milestones Option. Fleet owners that do not want to waive this right may use the Model Year

Schedule and select “No”

High priority fleets may opt-in or remove themselves from the ZEV Milestone option, at will, any time before January 1, 2030. State and Local Government fleets may also opt-in before January 1, 2030, however, they are “locked-in” once the option has been selected and the fleet has saved the information.

Fleets in ACF that own eligible interstate rental, waste, or wastewater fleets may be eligible for extra flexibility when claiming the ZEV Milestone option. You can find more information about these options and how they are defined at:

<http://www.arb.ca.gov/our-work/programs/advanced-clean-fleets/advanced-clean-fleets-fact-sheets>.

## Creating a TRUCRS ID

Click “Submit” on the bottom of the company page after providing all required information.



If any information is missing, incomplete, or incorrect, an error message will appear at the top of the page. All errors must be corrected, or the information will not be saved.

After you save your information, TRUCRS will automatically generate a TRUCRS ID for your fleet. The TRUCRS ID is 2-to-6-digit identification tool created to help you find and manage your TRUCRS account. You will receive an email with your TRUCRS ID confirming that your account was created.

Once your TRUCRS ID is generated, TRUCRS will direct you back to the “Account Home” tab. If your company has multiple divisions or subsidiaries, they will need to be linked in TRUCRS using the “Parent Entity TRUCRS ID” field.

If you created a duplicate account, TRUCRS will give you a pop-up error message telling you to contact CARB’s Hotline at (866) 634-3735 or by emailing [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov). This is the only way to resolve a duplicate account issue.

## Updating Company Information Online

To update your company or vehicle information click the “View or Update” link to the right of the “Company Name” you wish to update.

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account:  
Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**Account Home** | Account Settings | Login Retrieval

Add a New Company To add a vehicle click 'View or Update' below.

TRUCRS ID	Company Name	Update or Delete Fleet	# Trucks Reported	# Trailers Reported	Compliance Status
55185	ABC Trucking	View or Update   Delete Fleet	0	0	Check Status

Then navigate to the “Company Info” tab to make any necessary changes. Be sure all contact information on the “Company Info” tab remains up to date. If CARB staff need to contact you, this is the information that will be used.

## Deleting Your Fleet

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account:  
Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**Account Home** | Account Settings | Login Retrieval

Add a New Company To add a vehicle click 'View or Update' below.

TRUCRS ID	Company Name	Update or Delete Fleet	# Trucks Reported	# Trailers Reported	Compliance Status
55185	ABC Trucking	View or Update   Delete Fleet	0	0	Check Status

If you need to delete your reporting account, click the “Delete Fleet” link, you will get a pop-up asking to confirm the deletion request, select “yes” if you wish to continue with the deletion. An email confirming the deletion will be sent to the email address used when the account was created, you will have 72 hours to cancel the deletion.

The hard copy form for closing your account is the Form 157

(<http://www.arb.ca.gov/sites/default/files/2022-02/MSCD TACTB 157 Update Account Contact Information or Close Reporting Account Form 0.pdf>)

## Message Center Tab

From the “Account Home” tab, click the “View or Update” link to the right of the account with the company name you are trying to edit (see photo below).

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account: Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**Account Home** Account Settings Login Retrieval

Add a New Company To add a vehicle click 'View or Update' below.

TRUCRS ID	Company Name	Update or Delete Fleet	# Trucks Reported	# Trailers Reported	Compliance Status
55185	ABC Trucking	<a href="#">View or Update</a> <a href="#">Delete Fleet</a>	0	0	<a href="#">Check Status</a>

Selecting this will redirect you to the TRUCRS “Message Center.”

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account: Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**TRUCRS ID: 55185 - ABC Trucking**

Account Home **Message Center** Company Info Vehicle Info Compliance Status

The “Message Center” tab is where CARB provides current information and updates to vehicle regulations reported in TRUCRS. Information posted on this page could influence your reporting decisions, please review it frequently.

## Adding a Vehicle

From the “Message Center” tab, click the “Vehicle Info” tab. The “Vehicle Info” tab allows you to add, edit, and remove vehicles.

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account: Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**TRUCRS ID: 55185 - ABC Trucking**

Account Home **Message Center** Company Info **Vehicle Info** Compliance Status

To report a vehicle for the first time, click the “Add New Vehicle” button just below the “Vehicle List” tab on the top left side of the page. This will take you to a blank form where you must fill out information pertaining to the vehicle and engine.

**TRUCRS** Hi ABC Trucking ()  
Login as fleet account: Log Out

Welcome to the Truck Regulation Upload Compliance and Reporting System (TRUCRS)

**TRUCRS ID: 55185 - ABC Trucking**

Account Home Message Center Company Info **Vehicle Info** Compliance Status

**Vehicle List** Odometer Readings Street Sweepers

**Add New Vehicle** Search by VIN number:  Search Search by \*Owner ID\*:  Search

On the “Vehicle Info” page, you will need to fill out all required fields before submitting your vehicle.

## VIN

The VIN is a required field, and the system will not save vehicle information without it. Please double check the VIN before reporting. After the vehicle information has been saved, editing will be unavailable.

If you experience any problems adding a vehicle or are receiving VIN related errors when you attempt to save, please email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) with a copy of the vehicle registration and an explanation of the problem.

## Vehicle Body Type

Selecting the correct vehicle body type is critically important as the information will be used when determining compliance. Select the specific body type that is best suited for the vehicle from a list of drop-down options.

Class 7 or 8 tractors that enter California's seaports or intermodal railyards should select either "Tractor - Day Cab Drayage" or "Tractor - Sleeper Cab Drayage". This information will be used by ports and railyards to verify compliance and allow entry.

Public school fleets applying for funding should select "Bus - School" as the vehicle body type and then "None" as the compliance option. Please note that TRUCRS will not allow school bus fleets to print a certificate of reported compliance.

Owners with a "Garbage Packer" or "Garbage Roll-off" SWCV with a 2006 model year or older engine that is equipped with a PM filter, should select the matching body type as applicable.

Starting in 2024 vehicles labeled with a "Garbage Packer" body type should be prepared to update their body type to one of the newly separated garbage packer variants to maintain compliance. The original "Garbage Packer" option is going to be phased out of TRUCRS. The new "Garbage Packer" options include: "Garbage – Packer Front loader", "Garbage – Packer Rear Loader", and "Garbage – Packer Side Loader".

When reporting a Heavy Crane, select "Crane Heavy Request". After you report vehicle and engine information, select "None" as the compliance option. Once you have completed reporting these vehicles, you must send a picture of the gross vehicle weight rating (GVWR) label and pictures of the entire vehicle (front, both sides, and rear) by email to [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) to have the body type updated to Crane Heavy as applicable. Once we have notified you that the body type has been updated, you may update the compliance option.

More specific information about applicable body types for ZEV and ACF fleets will be posted as it becomes available at <http://www.arb.ca.gov/our-work/programs/advanced-clean-fleets/advanced-clean-fleets-fact-sheets>.

## Fuel Type

Selecting the correct fuel type for a vehicle will reveal the options available for specific regulations. "Battery Electric" or "Fuel Cell" type vehicles are considered ZEVs and have different reporting requirements in the system.

Aside from "Diesel", the system also accepts "CNG/LNG/LPG" and "Gasoline".

## Vehicle Class

New options have been added to the vehicle class drop down menu to account for vehicle types in ACF. Fleets may need to update their selections to reflect the correct information.

Owners of group 3 vehicles in the ZEV Milestone option should select "Class 8 w/ Heavy Front Axle" if the vehicle has a heavy front axle rated to exceed 12,500 lbs. and is a class 8 vehicle.

## Common Control

The ACF ZEV Milestone option requires owners to identify if a vehicle is owned by a subsidiary of the reported fleet.

A parent entity should report "yes" if the vehicle being reported is owned by another fleet but is being operated by the controlling party under its common ownership or control. Selecting "no" verifies that the vehicle is only owned, operated, and controlled by the owner listed in the account.

See <http://www.arb.ca.gov/resources/fact-sheets/advanced-clean-fleets-regulation-common-ownership-or-control> for more information about reporting vehicles under your fleet's common ownership or control.

## License Plate

At purchase, some vehicles may not have a registered license plate. You may enter "PENDING" temporarily while you wait for the correct information. Once the correct information has been obtained you have 30 days to correct the license plate in the system. You may need to email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) for assistance with the change. Please be sure to include a picture of the license plate.

## Engine Family Name (EFN)

The ACF regulation requires vehicles to report their Engine Family Name if the vehicle Engine Model Year is 12 years or older. ACF vehicles will be allowed to save their vehicles without this information.

The EFN (may also be called engine family number or emission family name/number) is

10-12 characters long and can be found on the emission control label (ECL) on the engine. It is a requirement that you have an intact and legible ECL on your engine while operating in California.

If you do not have an ECL, it cannot be read, or you cannot locate the EFN, then contact the manufacturer of your engine. The engine manufacturer can typically provide a new ECL and should be able to provide you with your EFN. For additional information about the ECL, go to Truckstop's ECL page ([http://www.arb.ca.gov/msprog/truckstop/azregs/ecl\\_label.htm](http://www.arb.ca.gov/msprog/truckstop/azregs/ecl_label.htm))

If you have a two-engine street sweeper, you will also be asked for information regarding your auxiliary engine and hour meter readings if it is a Tier 0.

## Engine Model Year

Information regarding the engine model year can be found on the ECL. The date of manufacturing determines the vehicle model year.

The ACF regulation requires vehicles to report their Engine Model Year if the engine is 12 years or older. ACF vehicles will be allowed to save their vehicles without this information.

## Compliance Option

Non-diesel-powered vehicles should claim "None" as the compliance option until more options become available under ACF. Information on the ACF "Backup Vehicle" and the "5-Day Pass" will be made available in 2024.

The Truck and Bus regulation's final deadline was January 1, 2023. Owners attempting to claim a flexibility option must have complied during the prior year to be considered eligible in the next. All newly reported diesel vehicles are subject to the Truck and Bus engine model year schedule and must be reported as "none" when adding them to the system, unless they have a PM filter installed.

Newly purchased vehicles under the Truck and Bus Regulation have 30-days from the date of purchase to claim applicable flexibility options. Please claim "None" as the compliance option if you are claiming Low-Use for a vehicle within 30-days of purchase. This will ensure your vehicle and engine information is saved. You may then email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov) for assistance.

Truck and Bus mileage-based compliance options require owners to keep mileage records to document travel inside and outside California borders, and emergency miles, to support reported miles traveled. Acceptable documentation includes, but is not limited to:

- Periodic Smoke Inspection Program (PSIP) test results (if subject), BIT

inspection records (if not subject to PSIP), or third-party maintenance records (if not subject to BIT or PSIP) for California miles traveled.

- IFTA/IRP fuel tax records, for out of state mileage.
- Emergency dispatch documents and/or contracts to demonstrate emergency use.

Other records that may be requested include ECL photos, copy of registration, and copies of bills of lading.

ZEAS vehicles can claim “Zero Emission Vehicle” to report newly acquired ZEVs.

## Submitting Your Vehicle

Once you have entered the necessary information you may click “submit” to finish adding the vehicle to your fleet. If any information is missing, incomplete, or incorrect, an error message will appear at the top of the page. All errors must be corrected, or the information will not be saved.

## Large Fleet Upload / Large Fleet Deletion

TRUCRS has a large fleet upload function. From the “Vehicle Info” tab, click on the “Large Fleet Upload” button and follow the instructions on the next page.

## Editing Existing Vehicle Information

Before updating the compliance option for your vehicle you must add all newly purchased vehicles and delete any vehicles that are no longer a part of the fleet. Updating the fleet prior to selecting compliance options ensures the compliance calculations will run appropriately.

To edit vehicle information, click the “edit” link to the left of the VIN from the “Vehicle Info” tab (as shown below). You will see existing information reported on the vehicle.

The screenshot shows the TRUCRS interface with the 'Vehicle Info' tab selected. Below the navigation tabs, there are search fields for VIN and Owner ID. A table lists one active vehicle with the following details:

Edit Vehicle	#	VIN	Plate	Owner ID	Vehicle Model Year	Vehicle Make (Model)	Vehicle Type	Vehicle Class	Engine Year	Purchase Date	Compliance Option	Delete Vehicle
<a href="#">Edit</a>	1	76784	23423C2		2007	CATERPILLAR (28000)	Tractor Trailer Othe	Class 8 (Over 33,000lbs)	2006	2010-01-01	2023 Low Use Exemption	<a href="#">Delete</a>

If you are unable to update vehicle information, email [TRUCRS@arb.ca.gov](mailto:TRUCRS@arb.ca.gov).



- For VIN or vehicle model year changes, please also submit a copy of the vehicle registration.
- For updates to the engine information, please submit a photo of the ECL located on the vehicle's engine.

TRUCRS staff will review the submitted documentation and update the vehicle information accordingly.

Under the Truck and Bus Regulation, changes to the fleet, such as adding, deleting, or updating a vehicle, must be reported within 30-days of the action taking place to ensure the fleet maintains compliance with their respective regulation.

## Removing Vehicles from the Fleet

Only vehicles that are sold, scrapped, or transferred out of state are considered "Retired" by TRUCRS, vehicles registered as planned non-operational (PNO) or with an affidavit of non-use with DMV are still considered active vehicles for TRUCRS reporting. When a vehicle has been removed from the active fleet, it will need to be retired from the active vehicles list in the TRUCRS account.

Per the Truck and Bus Regulation, for a vehicle to be considered "sold", you must have filed a Transfer of Liability with DMV. For a vehicle to be considered no longer in the active fleet because it has been scrapped, you must have junked the vehicle (i.e., filed the vehicle as "Dismantled" or "Nonrevivable Junked" with DMV).

To remove the vehicle, you will need to go to the "Vehicle Info" tab and click the "Delete" link to the far right of the vehicle found under the "Delete Vehicle" column. Truck and Bus fleets will need to provide an odometer reading at the time of removal and the associated date. Once you click "Process" the vehicle will be moved to the Deleted Vehicles section of the Vehicle Info tab.

## Using the "Odometer Readings" Tab

For Truck and Bus fleets, the "Odometer Readings" tab is used to update vehicles already using the low-use compliance option for Truck and Bus. The "Odometer Readings" tab will only list vehicles that used a mileage option in the previous compliance year. Vehicles will only appear on this page if they have reported to use a compliance option. To update a low-use vehicle you will need to provide an odometer reading as close to January 1 of the current compliance year as possible. If the vehicle traveled out of state or was used for emergency operations be sure to report those miles in the appropriate columns. You must then check the box that says, "Update to Low Use for" the current compliance year.

You can update each mileage-based option individually or update them all at once from this page. Once updated, check the Vehicle List to confirm your mileage-based

options have updated to the current compliance year. You must keep the applicable records to claim mileage-based options and provide it to CARB staff upon request within the timeframes specified in the applicable regulation and as noted below.



**The Agricultural Vehicle extensions are no longer available. Please report your end of year reading and either check the box to change your compliance option to Low-Use for 2023 (with a 1,000 mile limit) or save your readings and go to the Vehicle tab to claim a different compliance option for 2023.**

Truck and Bus Odometer Readings : 1 Low Mileage/Low Use Vehicles Sort by Order Vehicle Entered

Line #	Engine Year	Your Own ID	License Plate	VIN	Compliance Path	Latest Reading (Click for history)	New Odometer Reading	New Odometer Read Date (YYYY-MM-DD)	Emergency Use Miles 2022	Out of State Miles 2022	Update to Low Use for 2023?
1	2006		QWERTY	1FDKF37H7KKA65643	2022 Low Use Exemption	1500 (2022-01-01)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

## Finish Reporting and Determine Compliance Status

Once you have completed updating the "Vehicle List", you can review the fleet's compliance status on the "Compliance Status" tab. This tab summarizes the reported fleet information and current compliance status. If the fleet information has been reported completely and correctly and the fleet complies, there will be a link to "Print Certificate." If the fleet is out of compliance, you will see a red button stating the fleet is out of compliance. If the account has been flagged as a duplicate, you will receive a pop-up stating your account has been flagged as a duplicate. If the vehicle information has not been reported completely you may see an error table on the "Compliance" tab. The error table outlines the information that is missing. Once the information is completed, TRUCRS will be able to determine your compliance status. You can print a certificate of reported compliance immediately by clicking on the Compliance Status tab. Please follow the step-by-step guide on how to print a certificate (<https://www.arb.ca.gov/msprog/onrdiesel/documents/printcert.pdf>) for instructions on how to obtain your CARB Compliance Certificate.

Verification of eligibility of claimed flexibility options is continuously enforced. Vehicle owners must keep records and provide proof within the required timeframe to CARB staff upon request or the TRUCRS account could be blocked. If the TRUCRS account is blocked, the ability to print a certificate will be disabled and your fleet will show as noncompliant on the Public Lookup web page that is used by motor carriers, brokers, and other dispatchers.