

**Sent: Friday, October 30, 2020**  
**Subject: IPI: Rural Liaison Restructuring**

IPI Team:

We are restructuring the liaison duties to support the rural air districts efficiently and effectively. Instead of having one liaison per rural air district we will have a rural air district team that will work together to ensure that the air district's inquiries are met in a timely manner. Rural air districts should send all inquiries to the CARL database team (CARLhelp) starting with the keyword 'Liaison Support' in the subject line. CARLhelp will log the inquiry and then distribute the inquiry to the appropriate rural air district team member.

We will discuss the new rural team procedures further at the upcoming "CAP Reporting Training" scheduled for Tuesday, November 10th starting at 2:00PM.

The official rollout of the new rural team procedures will be mid-November following the "CAP Reporting Training."

If you are unable to attend the "CAP Reporting Training" meeting and have questions, or have additional questions please email your question to CARLhelp at [carlhelp@arb.ca.gov](mailto:carlhelp@arb.ca.gov) with the keyword 'Liaison Support' in the subject line.

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