

Exhibit C1 - Scope of Work

Section 3 – Scope of Work

CBE has been intensively involved in the first, second, and third years of AB 617, and we request approval of a new grant to fund our 2022 AB 617 work on CERP development, implementation and broader AB617 and related pollution prevention work. Our members and many of our staff live locally in these CERP communities, and we connect with multiple Environmental Justice (EJ) organizations through our statewide coalition work. It will be crucial to continue funding so our members can receive training and access to the regulatory process, to work for adoption of tightening amendments, and to advocate for other cumulative impact analysis and air pollution prevention in these highly-impacted communities.

Our Wilmington team won a strong CERP, and this year we are poised to win an important implementation piece - adoption expected in November of a refinery boilers and heaters that will be a national model and achieve cuts of millions of pounds per year of Nitrogen Oxides. Next year, we will work hard for SCAQMD adoption of other refinery regulations from the CERP expected to be brought forward for rule development in 2022: Refinery Storage Tanks and fugitive source tightening (major VOC and benzene emissions), Refinery Flares (major SOx emissions), and potentially others, in addition to other pollution prevention work involving refineries and potentially oil extraction, other stationary sources, and transportation emissions.

Our Southeast Los Angeles team last year won a strong CERP from SCAQMD, and in March of this year we received approval of the CERP by CARB, including plans for strengthening regulations, policies, reporting, and other follow-up on animal rendering plants, metals operations, trucks and freeways, other industrial facilities, and greenspaces. Our SELA team continued at quarterly AB617 Steering Committee meetings identifying additional measures and priorities for industrial facilities. Next year CBE will need to be involved with implementation of CERP issues in order to ensure key air pollution issues are fully implemented and coordinated with community input.

Our Richmond team won an oil refinery regulation that will greatly cut deadly PM2.5 emissions and which represents a national model. This was a major lift, involving extensive technical and community evaluation and participation. Richmond also won a CERP and public process improvements. Next year, CBE will continue such work through AB617 and related processes at the BAAQMD, CARB, and potentially other agencies on refinery and potentially other source regulation, permitting, and policy to reduce cumulative impacts and prevent pollution.

Our East Oakland team is in pre-CERP negotiations with BAAQMD, and has highlighted many East Oakland air pollution problems including heavy diesel trucking, a 100-year-old iron foundry, with new information about hexavalent chromium emissions, an industrial-sized crematorium. While East Oakland does not yet have a CERP, CBE is to receive a grant from BAAQMD to help it take part in discussions with BAAQMD. From CARB, CBE seeks funding for a co-director's time (10 to 15%) to assist our East Oakland team to take part in this process, which will further leverage the funds from the Air District and increase the opportunities for a strong outcome in this community, which has been long awaiting a CERP.

CBE requests funding to support participation in 2022 of our members in SELA, Wilmington, Richmond, East Oakland (and some nearby communities) toward:

Engagement and participation in the following AB617 and related air pollution proceedings:

- a) **Wilmington:** Implementation of Wilmington's CERP in the SCAQMD regulatory process focused on refineries and oil extraction, and other air quality improvements and pollution prevention.
- b) **SELA:** Work for effective CERP implementation and other air quality pollution prevention measures.
- c) **Richmond:** CERP development, BAAQMD 617-related regulation for refineries and potentially other air pollution sources
- d) **East Oakland:** CERP development, BAAQMD 617-related, and potentially other air regulatory development for air pollution sources
- e) **Statewide:** support AB617 statewide improvements, guidelines, and interconnections between different EJ communities in the state.

CBE's engagement on 617 has already demonstrated our successful approach:

1. Our Wilmington team succeeded in adding refinery measures with substantial quantities of pollution reduction (>50% of NOx, SOx, and VOCs) and specific new refinery regulation tightening commitments (Refinery Boilers & Heaters, Storage Tanks, Fugitives, and Flares) to the CERP. This year we project adoption in November of major reductions in NOx (millions of lbs./year) from oil refineries at SCAQMD through Rule 1109.1, the first WCWLB CERP regulation to be completed;
2. Our Southeast Los Angeles team (SELA) succeeded in winning a strong CERP with commitments for regulatory and policy tightening and pollution prevention measures on animal rendering plants, metals operations, truck and freeway emissions, industrial facilities, also supporting green spaces, with specific projected emissions reductions.
3. Our Richmond team won a CERP and won adoption of a national model refinery regulation this year -- Refinery Catalytic Cracking Regulation 6-5, which requires major reductions in deadly PM2.5 emitted in large quantities by oil refineries;
4. Our East Oakland team has succeeded in winning a recommendation for a CERP from BAAQMD staff, and this year has been negotiating pre-CERP concepts, through community meetings directly with BAAQMD. The team also took part in identifying and commenting on harmful emissions and pollution prevention needs (such as identifying hazardous chromium emissions from local industry underestimated for many years).

This funding will allow CBE to accomplish these goals, objectives, and projected outcomes:

- Directly impacted residents will have increased AB 617 awareness and engagement;
- Directly impacted community residents will have increased leadership development in order to effectively engage in decision-making processes;
- Directly impacted community residents will be supported through CBE's in-house technical and grassroots organizing experts, who can support effective AB 617 CERPs and Blueprint implementation. Community members are very aware of health impacts from local sources, but need discussion and technical support in proposing prevention measures and regulatory oversight to address community concerns.
- Comments will be submitted to the state, South Coast and Bay Area Air Districts, and potentially to additional government entities (e.g. cities or counties) on emissions cuts, pollution prevention measures, and health standards to substantially reduce cumulative impacts of mobile source pollution, oil refining, oil drilling, transportation, and other local stationary sources in these communities and statewide.
- We expect CBE's input will result in the Air District, state (and potentially municipal government) adoption and implementation of effective measures for

significant emission cuts and pollution prevention measures in these heavily impacted communities. Please see methods section below for specifics.

Summary of Methods and Procedures:

There are many 617-related activities planned at the Air Districts and other agencies anticipated in 2022 to reduce and monitor criteria and toxic pollutants. CBE anticipates CARB, the Air Districts, and potentially other proceedings will identify additional implementation activities during the grant period that our communities will want to participate in. **We propose taking part in the following (Tasks A to E):**

- **TASK A: SELA 617 community training and engagement in CERP implementation in 2022**
 - a. CBE will provide **education and leadership training** to our members through meetings and discussions on the requirements of AB 617 through the legislature, through CARB, and Air Districts, how to take part, and on cumulative air pollution issues in SELA.
 - b. CBE will **take part in continuing 617 Community Steering Committee meetings to advocate for effective CERP follow up**. CBE members of the committee and other CBE community members will attend the SCAQMD 617 SELA Steering Committee meetings in order to discuss and elevate community concerns on key issues (EJ community engagement, pollution prevention, and community health improvements).
 - c. **CBE will take part in CERP implementation in 2022, and identify key opportunities to reduce emissions from CERP prioritized sources** (such as metals trucks, freeways, metals operations, animal rendering, other industrial operations, and improving greenspaces), and identifying other key means to prevent air pollution.
 - d. CBE will **share information** with other community partners about the CERP and related processes. Part of this is an informal network of community members and organizations having one-on-one discussions about community issues, an important and spontaneous way that information is shared (in addition to more formal proceedings). We expect this to continue, in addition to communications and meetings, social media, emails, and flyers.
 - e. We will **submit comments** to decisionmakers such as SCAQMD, to make progress toward prevention of cumulative air impacts in SELA as needed.
 - f. **We will take part in the SCAQMD and CARB proceedings** related to SELA pollution prevention as needed.

- **TASK B: 2022 Implementation of Wilmington/Carson/W. Long Beach (WCWLB) 617 CERP, and other pollution prevention activity:**
 - a. We will provide **education, leadership training**, and translation to our members through meetings and discussions on the requirements of the

- WCWLB CERP and how to take part, as well as general education on air pollution sources.
- b. We will **take part in SCAQMD 2022 regulatory development and other pollution prevention** including tightening refinery regulations on Storage Tanks, Fugitive components, Flares, and potentially refinery accident response, monitoring issues, and other air pollution issues. We will provide comments and testimony to SCAQMD and potentially other regulatory agencies related to regulations, permitting and policy issues, including technical comments.
 - c. We will take part in **continued SCAQMD 2022 WCWLB CERP steering committee meetings** (quarterly), in order to ensure strong implementation of CERP measures.
 - d. CBE will **share information** with other EJ organizations locally and statewide as appropriate.
- **TASK C: 2022 Richmond and nearby community AB617-related cumulative air pollution reduction activities** – (CARB approved the Richmond / San Pablo area to receive a CERP, and this year, the steering committee and its charter was being developed):
 - a. **CBE will take part in CERP related and other regulatory activities, in order to win substantial air pollution prevention measures.** This may also involve discussion, comments, and recommendations to local and state decisionmakers including the CERP steering committee, BAAQMD, the City of Richmond, Contra Costa County, CARB, and potentially others. This will include technical and community evaluation of pollution prevention opportunities in Richmond that may also help as models for other communities, and may include permitting, enforcement, new regulations, policies, and guideline proposals.
 - b. **This work would include a focus on Oil Refineries** but may include additional stationary and mobile sources, as identified by community priorities with technical support.
 - c. **Our staff and members will comment and support community comments and testimony** for the public and to appropriate agencies such as the BAAQMD, Governing Board committee meetings, City of Richmond, and CARB regarding opportunities for addressing cumulative impacts in our EJ communities relating to the AB 617 blueprint.
 - d. **CBE will continue to provide community education and training information** in the pursuit of substantial emission reductions with a process welcoming and useful to the community.

- **TASK D: 2022 East Oakland AB617-related cumulative air pollution reduction activities** -- Our East Oakland community has been last in state proposals in expectations to receive a CERP. As all communities where CBE organizes, this heavily-impacted EJ community is highly deserving of a CERP, and in lieu of receiving one, East Oakland has been working directly with BAAQMD in a pre-CERP process, to develop goals and pollution prevention measures. BAAQMD is in the process of providing grant funding to East Oakland, in order to support this involvement. Consequently, the proposed funding by CARB would only support the time (10 to 15%) of a new director level position to leverage this work of CBE staff to be funded by BAAQMD. This would support our East Oakland team partnering with BAAQMD to play a coordinating role in the CERP development process.

- **TASK E: 2022 Statewide: support broad AB617 Blueprint implementation and interconnections** in SELA, Richmond/Rodeo, East Oakland, and Wilmington through Air District, state, and other proceedings.
 - a. We will **share information with the statewide CA Environmental Justice Alliance coalition (CEJA) partners** on progress in each of our communities.
 - b. We will **take back information from our CEJA partners** to our own communities regarding AB617 progress of other EJ organizations.
 - c. We will **report to CARB on key lessons learned** (either through meetings with CARB officials, or through written comments). These may take place through individual community teams in order to focus on community priorities.
 - d. **We will coordinate cross-community issues statewide** to identify common issues share organizational support, and communications resources.

Note that although we are applying in the Educational category, CBE has always had in-house technical staff who will continue to support our organizers and members in understanding and evaluating pollution sources and prevention options, as in the current 2019 grant (G19-CAGP-03) from CARB. Because it appears that CARB's technical grant category was intended to apply to community organizations contracting with outside technical consultants on monitoring, health studies, data gathering, or academic studies, we applied again this year under the educational category.

Task 1-5 Requirements of the Grant Program (in addition to Tasks A-E above)

CARB has identified 5 overall programmatic strategies or priorities that must be addressed (called Tasks 1-5 below). We addressed them as follows, but for clarity, these strategies are inherently included in how we carry out our Task A-E community-specific deliverables described above.

Task 1 WORK PLAN DEVELOPMENT

If CBE is approved to receive this grant, we will develop the work plan required by CARB for projects which do not include a community-led monitoring component. Our work plan will include how we propose addressing community air pollution concerns and support community participation in AB 617 implementation, levels of community involvement, contact people, scope of actions, objectives, roles and responsibilities, letters of commitment, and other details as described in the grant application "Work Plan Contents" document. These descriptions will be in line with the scope of work and activities identified in this proposal, and be carried out through our normal planning with our staff and members.

[Task 2 MONITORING – NOT APPLICABLE – this is an educational grant]

Task 3 – COMMUNITY ENGAGEMENT

As described in our Project Description and Tasks, CBE is inherently involved in Community Engagement. We are a membership organization rooted in the communities that are the subject of this proposal. We also have staff who live in these communities, and who through our internal planning have decided to apply for this grant, and to work within the 617 CERP and 617-related air district regulatory processes next year, so it is not necessary for us to hold general public events in order to convene with community members. We have built a base of community members from decades of providing our expert triad of organizing, research and legal support to environmental justice communities. Community engagement and leadership development is the core of our organizing model, and organizing is the anchor for all of CBE's work. We educate, inform, and bring together low-income youth and adult residents of color in East Oakland, Richmond, Wilmington (at the southern tip of the City of Los Angeles), and the small municipalities of Southeast Los Angeles County (SELA). We have maintained offices and an active presence in these communities for decades. In recent years, approximately 130 core members participate in weekly and monthly activities, 440 active members attend events, and an estimated 6,000 base members received our updates.

If our proposal is approved, our project next year includes the 617 CERP participation through which our community members take part in steering committees in SELA and Wilmington, and in 617 CERP and pre-CERP

proceedings of the BAAQMD in Richmond and East Oakland. We also have Spanish bilingual community organizers and other staff who have language appropriate for our communities. Especially among our adult members in SoCal, regular member meetings are frequently conducted in Spanish. CBE has offices located in each of these communities (SELA, Wilmington, Richmond, and East Oakland), where our members meet.

Task 4 - WORKFORCE DEVELOPMENT

CBE employs 2 organizers and 1 Youth Coordinator for our work in SELA, 2 organizers and 1 outreach coordinator for Wilmington, and 1 program director for our work in Southern California. Of these 7 staff, 5 live in these communities, which are located in census tracts (CT) identified as disadvantaged and/or low-income communities, as identified pursuant to California Health and Safety Code sections 39711 and 39713.

CBE also employs 2 organizers for our work in East Oakland and 2 organizers in Richmond and 1 program director for our work in Northern California. Of these 5 staff, 3 live in these communities, also located in census tracts identified as disadvantaged and/or low-income communities, as identified pursuant to California Health and Safety Code sections 39711 and 39713.

CBE's project supports high-quality jobs to priority populations (living in disadvantaged CTs). Our hourly wage for our organizers/coordinators in 2022 will be twice the CA minimum wage (\$30/hr) and hourly wage for the program directors is (\$35/hr). We offer fully paid health insurance, and generous sick and vacation days and other benefits to our staff.

We also employ 1 community intern for each of our 4 communities (total of 4). These internships are for members who live in the communities in which we work. Our interns are currently paid \$18/hour. They usually work 10 hours per week and do not receive benefits. At least 2 of the 4 internships are for our youth members who are in high school or will be entering college. While these interns are not being paid by the proposed grant, they will support the work described in the grant.

Task 5 – REPORTING (on grant activities)

CBE will provide the required reports on our progress and use of grant funds June 15th, 2022, December 15, 2022, and in case of any further activities biannually thereafter as required, using the standard grant template, including our fulfillment of the activities identified in this grant in each of our communities, and statewide.

Additional Task / Strategy:

Task 6 PERFORMANCE EVALUATION

In addition to the actions and activities we will pursue listed above, and Tasks 1-5, CBE has our own Performance Evaluation as follows. This funding will allow CBE to accomplish these goals, objectives, and projected outcomes for activities and tasks:

Goal: CBE's participation in the implementation of CARB's AB 617 Community Air Protection Blueprint and other related air pollution proceedings will result in Air District, state (and potentially municipal government) adoption and implementation of effective measures for significant emission cuts and pollution prevention measures in heavily impacted communities.

Objectives:

- A. Support directly impacted community residents through CBE's in-house technical (researchers, and scientists) and grassroots organizing experts to ensure the development of and implementation of effective AB 617 CERPs and of Blueprint implementation.
- B. Provide education and leadership training for members who are directly impacted by emissions and poor air quality so that they can effectively engage in developing and implementing our community CERPs and on the Blueprint Implementation in all four CBE communities.
- C. Provide comments to Air Districts and CARB on CERP development and implementation.
- D. Support broad AB617 Blueprint implementation via our participation in statewide coalitions and by internally sharing interconnections, information and lessons learned in the related work in all four CBE communities.
- E. Win effective measures to reduce air pollution.

Outcomes:

1. Directly impacted residents will have increased AB 617 awareness and engagement;
2. Directly impacted community residents will have increased leadership development in order to effectively engage in decision-making processes;
3. Comments will be submitted to the state, South Coast and Bay Area Air Districts, and potentially to additional government entities (e.g. cities or counties) on emissions cuts, pollution prevention measures, and health standards to substantially reduce cumulative impacts of mobile source pollution, oil refining, oil drilling, transportation, and other local stationary sources in these communities and statewide.
4. Additional air pollution reduction measures will be achieved.

CBE combines quantitative and qualitative measurements in our evaluation process to measure our campaign effectiveness. CBE will have implemented a successful program if we achieve the following:

1. We support community members to take part in AB617 SELA Steering Committees.
2. We support community members in Wilmington to understand and participate in SCAQMD proceedings such as Refinery Regulatory workshops, hearings, and any related AB617 WCWLB Steering Committee meetings by providing either educational materials during our membership meetings as needed when key refinery regulations are developed by SCAQMD. Our goal is that at least 3-5 members submit to SCAQMD comments or review CBE comments for development and support of community priorities.
3. CBE submits technical comments on oil refinery pollution prevention options such as regulations to meet the CERP goals of at least 50% reduction in emissions in 10 years or less.
4. CBE submits 617-related community and technical comments on oil refinery regulations and related processes in Richmond such as 617-related BAAQMD proceedings, BACT/BARCT development proceedings, regulatory, permit, or enforcement, or other pollution prevention proceedings.
5. CBE submits 617-related community comments on East Oakland emissions priorities leading to regulatory, permit, or enforcement, improvements.
6. We have at least 150 people total attend CBE educational training programs for residents/members in our 4 communities.
7. We have members/staff attend or participate in AB617 and related meetings and hearings;

Our primary performance measurements for our capacity-building/training programs and public outreach include:

1. Number of community members attending our education trainings;
2. Number of community members who engage in the governance process, either through attending, testifying, and/or commenting at public hearings or community workshops on AB617 issues;
3. Number of applications submitted and/or accepted for a seat on the AB617 steering committee;
4. Number of community members, general public, and electeds who engage in events;
5. Clarity and effectiveness of our evaluation and recommendations in written technical and community comments, and in communicating issues submitted to SCAQMD and BAAQMD;
6. Effectiveness of our participation in achieving improvements in regulation, toward meeting air emission reductions in our communities.
7. Identification and documentation of barriers requiring improvement toward reducing disproportionate impacts.
8. Effectiveness in sharing information regionally and statewide, measured through our partners supporting these issues in written or other comments (through CEJA and other organizations).

In evaluating the effectiveness of our actions, we assess our work by asking ourselves and our members: Did our participants learn, understand the material and concepts

presented? Are our participants prepared to become more engaged in this effort? Did we successfully implement our plans for this event? If not, what were the contributing factors? Were they beyond our control? What can we learn going forward? In addition, we gauge our implementation by asking: Did we achieve or make significant progress towards our desired outcomes? If we made progress, how much? If not, what were the contributing factors? Were they beyond our control? What can we learn going forward?

This method of evaluation is conducted both orally and documented in writing. The results will be regularly reviewed to adapt activities and/or strategies as necessary.

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