In this section you will find some common answers to questions about registering and certifying in Visible Emissions.

Q: How do I sign up to take a class?

A: Every student who takes classes in our Air Quality Training System must have their own account with their own unique email. An new account can be created here: <u>https://arb.csod.com/client/arb/default.aspx</u>

### Q: Can I register for all courses at once?

A: Training prerequisites for VEE must be taken one course at a time, and each class must be completed prior to being able to enroll into the next class.

### For Example:

To register for MM104 Online:

- 1) Navigate to our portal <u>https://arb.csod.com/client/arb/default.aspx</u>
- 2) Under **NEW STUDENTS** select **REGISTER HERE.** If you're already registered with a CARB account, select to sign-in/login to your existing account.
- 3) Once registered, log in and select **BROWSE FOR TRAINING.** Search for "**MM104 Visible Emissions Course (Online).**"
- 4) Complete the course and register for MM105 and MM106.

### Q: Why does CARB require an in-person training as well as an online course?

A: CARB provides in-person training and instruction on EPA Method 9 under CHSC 41701. This course was condensed from a two week in-person training into a two-part series (MM104 and MM105). These courses provide instruction on the evaluation of visible plumes for the purpose of determining compliance with air pollution regulations.

After completing both courses of the FOE training, you may attend the VEE certification session to earn your Method 9 VEE certification (MM106). To re-certify, you only need to attend a day-certification session (MM106) and/or a night-certification session (MM107).

### Q: What happens if I cannot complete the MM104 online course?

A: Technical difficulties with browsers may interfere with training completion. Submit your inquiry to the <u>arbtrain@arb.ca.gov</u> to verify completion.

### Q: Do I have to attend a MM105 course again?

A: After completing the MM105 in-person training, register for MM106 online prior to/after a lapse in VEE certification.

# Q: I submitted an exemption request for MM106, am I guaranteed a spot?

A: All students registered in MM105 will automatically enrolled in the afternoon MM106 class at the same location.

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Ν	MAY	MM106 - Bakersfield (05/03/22)	Request				
	3	Tue, May 3, 2022, 8:00 AM - 1:00 PM PDT Register by Tue, May 3, 2022, 8:00 AM PDT Kern County Fairground	View Details	~			
			28 seats available				
٨	MAY	English (US) MM106 - Bakersfield (05/04/22)					
	4	Wed, May 4, 2022, 8:00 AM - 1:00 PM PDT Register by Wed, May 4, 2022, 8:00 AM PDT	View Details	~			
		Kern County Fairground	58 seats available				
		English (US)					

### **Q: How do I find the location of the class?**

A: You will be able to see all dates and locations for MM105, MM106 and MM107 by selecting "View Details."



# Q: Where can I find my 5-digit Student ID?



## A: Click the Navigation tab in the right-hand corner. Select "Universal Profile"

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CALIFORNIA AIR RESOURCES BOARD				
About	JANE DOE Enforcement Division Air Resources Technician I			
	Direct Phone			
	Mobile Phone			
	Email DOE.JANE@ARB.CA.GOV			
	User ID TS0012345 <= Save the last 5 digits of this Number			
	Location Air Resources Board			
Team				

Locate your User ID

## **Q: How long does my VEE Certificate last?**

A: Certificates expire 6 months after the date of each certification.

If you have any more questions, you may contact the Program Lead for VEE, Ian Leary, <u>ian.leary@arb.ca.gov</u>