Welcome to the new CARB Air Quality Training System. Here are the steps you'll need to take to withdraw from a class.

**Step 1: Navigate to the “My Transcript” Page**

Once logged in, select My Transcript to show a list of your active classes.

![Image of My Transcript page]

**Step 2: Withdraw from the Class**

After you have identified the class you plan to withdraw from on your transcripts, press the dropdown arrow and select “Withdraw”.

![Image of Withdraw option highlighted]

Step 2: Select a Reason for Withdrawal
You'll be asked to do state why you’re withdrawing from the class once you’ve begun the withdrawal process.

Step 3: Verify Withdrawal Status
The class will still appear on your active classes once you’re redirected to the My Transcript page. However, its status will have changed from “Registered” to “Withdrawn”. You will also receive an email confirming that you have completed the withdrawal process.