

AB617 Community Air Protection Program

(G19-CAPP-36)

CAPCOA Progress Report 1

April 6, 2020 – June 1, 2021

CAPCOA - G19-CAPP-36 – ANNUAL REPORT #1

1. Introduction

The California Air Pollution Control Officers Association (CAPCOA) received grant funds from the California Air Resources Board (CARB) to implement the Community Air Protection Program consistent with the goals of Assembly Bill 617 (AB617).

This progress report satisfies Item 3.a of the Scope of Work of the grant agreement by providing the following

information:

- Progress report number, title, name of Grantee, date of submission, project Grant number;
- Summary of work completed and in progress since the last progress report, noting progress toward completion of any tasks and milestones identified in the work plan;
- Identified problems or concerns and proposed solutions, if applicable;
- Grant funds remaining and expended; and;
- Itemized invoice showing all costs for which reimbursement is being requested.

2. Work Completed and In Progress

As of the date of this report, CAPCOA staff has coordinated meetings with districts, including those where CARB was in attendance. These meetings include the weekly (turned biweekly) AB 617 coordination meetings with OCAP staff, ad hoc work group meetings to develop CAP grant guidelines, providing telephone and in-person support to air districts on AB 617 programs, meeting with OCAP management to ensure AB 617 policies and planning procedures are aligned with air district activities. Staff has also presented information regarding AB 617 at these meetings.

In addition to attending coordination meetings, CAPCOA staff has also helped coordinate the execution of both the CAPP and MCAP grants for many districts, primarily rural districts. CAPCOA staff has assisted in many project ideas and approvals for CAPP and helped develop the Woodstove project profile (pending approval) for MCAP.

2.1 WORK IN PROGRESS

CAPCOA staff continues to participate in all of the above outlined AB 617 coordination meetings, including the regular weekly OCAP coordination meetings. In addition, CAPCOA continues to participate in the emission methodology development committee, of which the group deliverables will be added to the emission reporting regulation at a future date.

CAPCOA staff will participate in the bi-weekly AB 617 coordination meetings with Imperial County APCD and CARB staff, and bi-weekly AB 617 meetings with all districts with communities. Staff will continue to assist districts, primarily rural districts, to implement their MCAP and CAPP programs. CAPCOA plans to create more project profiles to use for the MCAP grants, including replacing BUGs with cleaner options that may include lower NOx technologies as well as zero emissions technologies.

2.2 ACCOUNTING

CAPCOA has not submitted any fund requests as of June 1, 2021. Therefore, remaining funds are \$25,000. CAPCOA will simultaneously submit with this report a request for funds to cover work activities to date.

3. Conclusion

This annual report documents CAPCOA's completed work and work in progress to implement the Community Air Protection Program.

See Appendix A, attached for cost calculation for work performed through June 1, 2021.

California Air Pollution Control Officers Association
Statement of Activities by Class
 July 2020 - March 2021

	AB 617
Expenditures	
General & Administrative Exp.	0.00
Auditing & Financial	4,264.51
Bank and Merchant Fees	6.26
Board Development & Support	0.00
Dues & Subscriptions	224.67
Insurance	105.11
Interest Expense	0.00
Internet & Technology	208.19
Legal Fees	1,080.45
Minor Equipment	97.09
Miscellaneous	8.14
Office Rent	2,086.12
Office Supplies	215.31
Postage & Delivery	17.15
Storage	67.13
Taxes & Licenses	22.80
Telephone & Communications	353.42
Travel	0.42
Website Assistance	183.68
Total General & Administrative Exp.	\$ 8,940.45
Human Resource Expense	0.00
Employee Benefits	404.20
Gross Wages	15,919.76
Payroll Processing Fees	418.71
Payroll Taxes	1,169.36
Professional Development	0.00
Subcontractors	0.00
Total Human Resource Expense	\$ 17,912.03
Program Expenses	0.00
Training	0.00
Total Program Expenses	\$ 0.00
Total Expenditures	\$ 26,852.48

Grant Drawdown Amount \$25,000; Drawdown Request \$25,000