

How to Print a Compliance Certificate

Last Revised: January 14, 2022

Vehicle owners reporting in the Truck Regulation Upload, Compliance, and Reporting System (TRUCRS) can print a certificate of reported compliance by following these instructions. Fleets subject to the Airport Shuttle regulation will begin reporting in TRUCRS in 2022.

Before Printing a Certificate

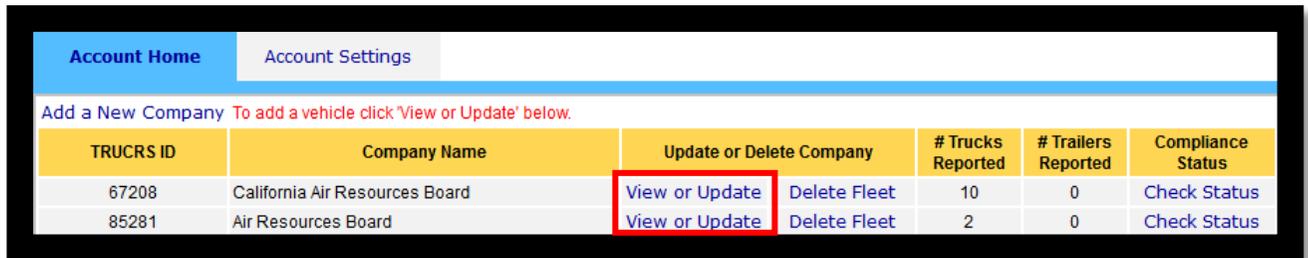
TRUCRS only allows fleets that have reported complete and accurate information and demonstrated compliance to print a certificate for the Truck and Bus, Solid Waste Collection Vehicle (SWCV) or Airport Shuttle regulations. The SWCV regulation includes Heavy Cranes.

Step 1: Navigate to the [TRUCRS Login Page](https://ssl.arb.ca.gov/trucrs_reporting/login.php) (https://ssl.arb.ca.gov/trucrs_reporting/login.php) and enter your Username and Password.

The screenshot shows the TRUCRS login page with three main sections: NEW USERS, EXISTING USERS, and RESOURCES. The EXISTING USERS section is highlighted in orange and contains a login form with fields for Username and Password, a red-bordered Log In button, and links for Change Login Information/Close Account and Forgot Username/Password?. The RESOURCES section is highlighted in blue and contains links for Verify Fleet Compliance, Report Non-Compliant Fleets or Vehicles, and Financial Assistance. The NEW USERS section is highlighted in dark blue and contains a Create New Account button, TRUCRS User Guides, and FAQs and Fact Sheets.

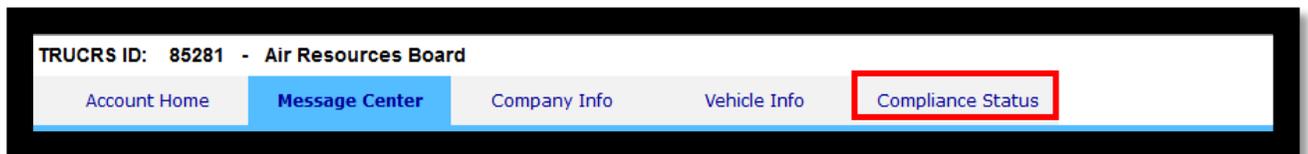
Click "Log In" to continue. If you forgot your username or password, select "Forgot Username/Password?" for assistance.

Step 2: Select your fleet from the list and click “View or Update” to continue.



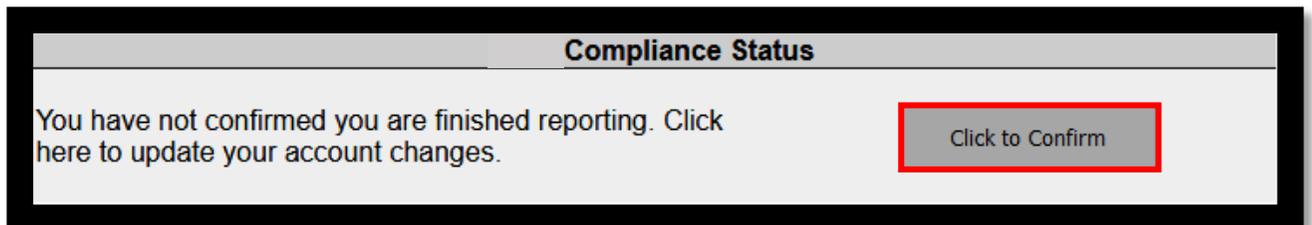
TRUCRS ID	Company Name	Update or Delete Company	# Trucks Reported	# Trailers Reported	Compliance Status
67208	California Air Resources Board	View or Update Delete Fleet	10	0	Check Status
85281	Air Resources Board	View or Update Delete Fleet	2	0	Check Status

Step 3: Select the “Compliance Status” tab

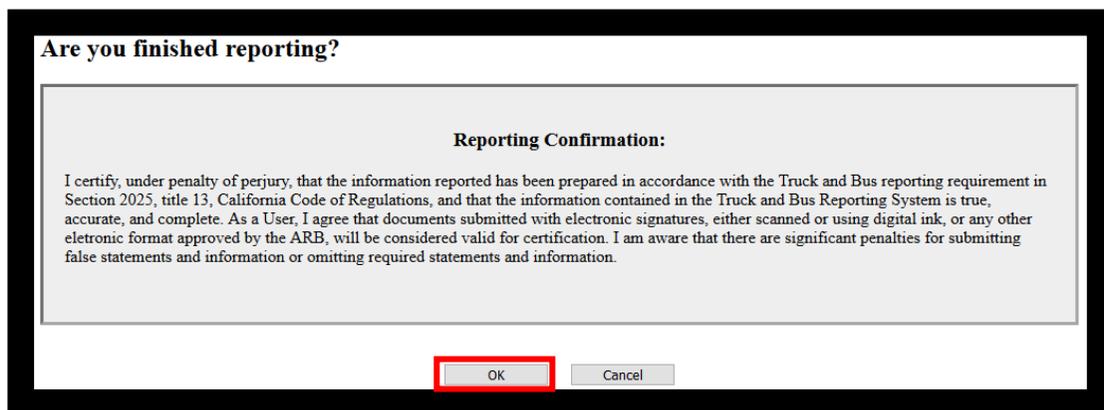


Step 4: Confirm Reporting

To print a certificate, scroll down to the box labeled “Compliance Status”. Click the box labeled “Click to Confirm”, to confirm you have entered all your fleet information and finished reporting. If you do not see the button, then skip to Step 5.



A window will appear with a reporting confirmation. Click “OK” to continue.

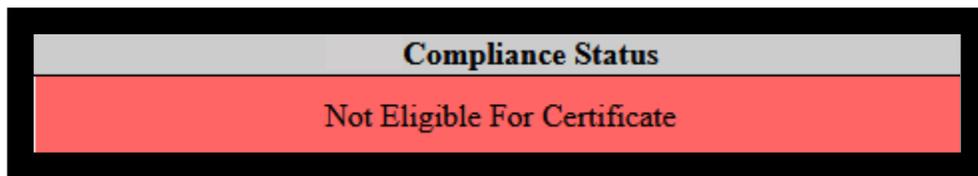


By clicking "OK", you are confirming under penalty of perjury that the information you reported is complete and accurate. Click "Cancel" to go back and make changes to the fleet. The message will change to "Confirmation complete" once you click the button.

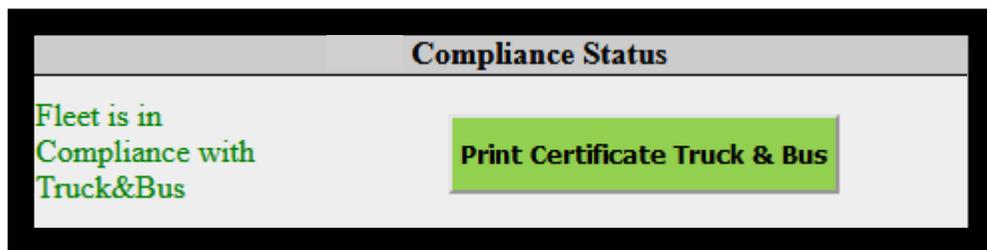
Step 5: Check Compliance

After the webpage reloads, you will see one of the two colored boxes below:

A: If your fleet does not meet compliance requirements, a red box stating "Not Eligible for Certificate" will display to the right as shown in the example below.



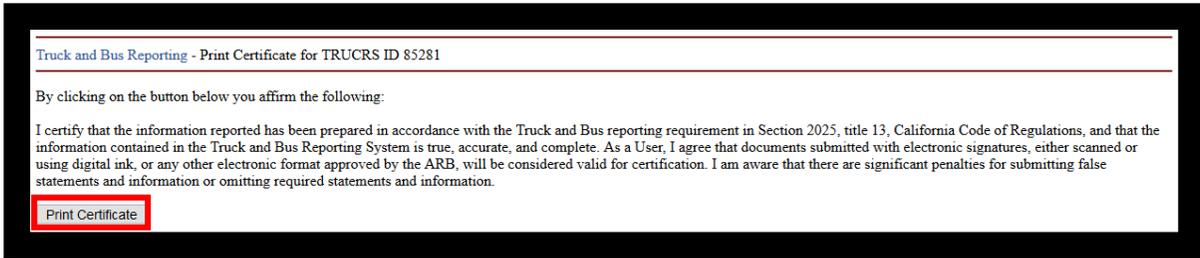
B: If your fleet meets compliance requirements, the statement "Fleet is in Compliance" will display on the left side of the compliance status box. A green box will appear to the right prompting you to click "Print Certificate" as shown below. Click the green box to continue.



Step 6: Print Certificate

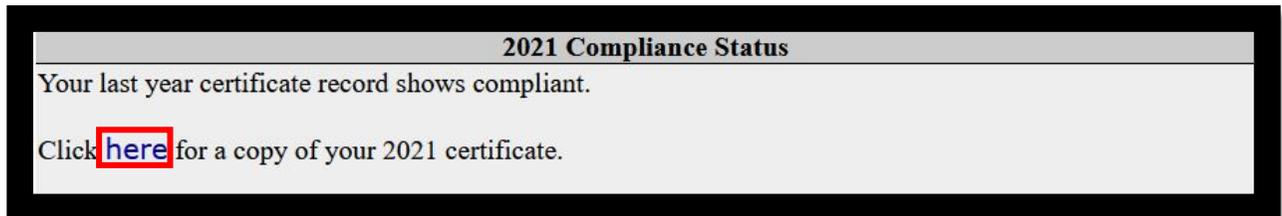
Click "Print Certificate" to confirm you agree with the statement below and access the certificate for printing.

Fleets that do not click "Print Certificate" will not be listed in the "Check Compliance Status" database, which is a public lookup that is used by motor carriers, brokers, and other dispatchers to verify compliance.



If your fleet met reported compliance during the previous calendar year in TRUCRS you may be eligible to print a certificate for that time period. Fleets that did not report in TRUCRS during the prior reporting cycle or did not confirm that they were finished reporting and printed a certificate, will not be able to print a previous year's certificate.

Look for a second Compliance Status box as shown in the example below. Click the word 'here' for a copy of the prior year's certificate.



If the last recorded status for the fleet was non-compliant in the prior year, you will see a box with a message stating "You do not have a certificate from last year."

Important Note

If your certificate does not print properly, you may have to alter the settings in your browser. To get the best results, use Internet Explorer. Under the File menu go to "Page Setup" and choose "landscape". Next, under "Margins and Headers", blank out all headers and footers and set margins to "0". To print the State Seal, check "Print Background" (colors & images).

If you experience difficulty following these instructions, email TRUCRS Staff (trucrs@arb.ca.gov) with your TRUCRS ID number, company information and contact information.