

Checklist for Applicants

This checklist represents the **minimum qualifications** needed for an application to be considered for review and scoring. Failure to meet these requirements will result in an automatic disqualification from the Community Air Grants Application Process.

COMPLETED	INFORMATION NEEDED
(Check box if yes) <input type="checkbox"/>	The Application Cover Sheet must be completed and signed by the designated authorized Signature Authority. The application must be signed by the Applicant representative authorized to enter into a grant for the Applicant. If Applicant is applying in partnership with a community-based organization sub-grantee, the sub-grantee's contact information must also be provided, but the sub-grantee does not need a representative to sign the application.
<input type="checkbox"/>	Does your organization meet the eligibility requirements? Only Applications from eligible applicants will be considered.
<input type="checkbox"/>	Projects must be located in and benefit disadvantaged and/or low income communities, as identified pursuant to California Health and Safety Code sections 39711 and 39713 (added and amended by Senate Bill 535 and AB 1550), or on Tribal lands. Did you include maps of the project area showing this?
<input type="checkbox"/>	Did you include a budget spreadsheet showing costs by task?
<input type="checkbox"/>	Are your administrative costs 20% or less?
<input type="checkbox"/>	Have you included CEQA Documentation as an attachment to your application? (required for all projects – see https://ww2.arb.ca.gov/our-work/programs/community-air-protection-program/community-air-grants/applicants/2021-community)
<input type="checkbox"/>	CARB Air Grant funding request must adhere to the funding ranges per project type. If you're applying for an education grant, is your request for funding \$100,000 or less? If applying for a technical or targeted grant, is your request for funding \$300,000 or less?
<input type="checkbox"/>	Have you checked off all the items above and included this initialed and dated form with your application package?
<input type="checkbox"/>	Are you submitting your application no later than 5pm on October 1, 2021?

I have read the list of Minimum Requirements, and understand that failure to meet these requirements will result in my application being removed from consideration of Community Air Grant Funding.

APPLICANT INITIALS: _____ DATE: _____