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Christopher D. Brown, AICP
Air Pollution Control Officer

Final Report: Community Air Protection Program
Grant Agreement G17-CAPP-9
Fiscal Year 2017-2018

1. Report Number – 1
2. Title – Community Air Protection Program Annual Report
3. Name of Grantee – Feather River Air Quality Management District
4. Date of Submission – January 15, 2019
5. Grant Number – G17-CAPP-9
6. Costs associated with specific tasks –
 - A. District staff hours 179.25 @ \$84 per hour in 2018. The District staff time working under this grant in 2018 included the following tasks:
 - i. Work on the emissions reporting regulation, including time spent as part of the working group, providing comments to CARB staff, and reviewing documents.
 - ii. Work on the Expedited BARCT Schedule, including time spent as part of the working group, developing the schedule, public noticing, and outreach.
 - iii. Community outreach, FRAQMD Board meetings, and community meetings.
 - iv. Administrative time and costs, including time management, recordkeeping, and billing.
 - B. STI Contract – Forecasting service for disadvantaged communities \$19,000
 - C. Public Notice for Expedited BARCT Schedule \$232.40
 - D. Legal fees to review Expedited BARCT Schedule \$98.75
7. How grant is being used to meet the goals of Assembly Bill 617 – the FRAQMD staff have used the AB 617 grant to improve forecasting capabilities in the district where a large portion of the populations is part of a disadvantaged or low income community. The improvements provide better information to the communities about current and forecasted emissions. The forecasting service contract began November 1, 2018, and was in place during the Camp Fire wildfire smoke event that occurred just north of our District. The forecasting service enabled better meteorological forecasting capabilities and potential smoke impacts from the

fires. This grant has also been used for District staff to participate in both the Emissions Inventory and BARCT working groups led by CARB. Participation on these groups included the review of draft documents, providing comments and feedback, and updating District management. The District adopted an Expedited BARCT Schedule. The District also reviewed communities for the selection of locations for monitoring and emission reduction plans.

8. Summary of work completed and in progress since the last progress report – No previous reports have been submitted.

9. Grant funds remaining and expended – the District is submitting a Grant Disbursement Request Form along with this Annual Report for the entire grant amount of \$28,961.00. The District has expended \$ 34,388.15 implementing the AB 617 Program in 2018.

10. Expenditure summary showing all Community Air Protection Program Implementation Funds for which reimbursement is being request – attached.

11. Accounting summary of funds expended – Attached is a summary of expenses. Since funding was not advanced there is no interest earned to report.

12. Summary of how the goals of the program have been achieved – The following goals of the AB 617 have been achieved:

- Review of communities for first year of monitoring and emission reduction programs
- Adoption of Expedited BARCT schedule
- Improved emissions forecasting to disadvantaged and low income communities
- Community outreach to disadvantaged and low income communities

AB 617 Grant Reimbursement

Grant Number: G17-CAPP-9

Amount: \$28,961.00

Program Costs

Date	Description	Cost
12/12/2018	Expedited BARCT Schedule Public Notice in Newspaper	\$232.40
12/5/2018	Legal Fees Review Public Notice	\$98.75
11/21/2018	STI Contract	\$19,000.00
	Staff Time	
	179.25 hours @ \$84 per hour	\$15,057.00
	Program Costs in 2018:	\$34,388.15

Total Hours: Summations

Period: 1/1/2018 To 12/31/2018

Data for Employees:

Spaethe

Martinez

Ramos

Channel

Category Totals:

General Admin:	1390.75
Comptuer Systems:	103.25
Evaluation ATC:	193.5
Inspection:	119.25
Permitting:	309.75
EPA Programs:	
ERCs (Stationary):	
ERCs (Stationary/Ag):	5
Complaints-Stationary:	
Settlements-Stationary:	
Title V:	17.5
PERP:	3
Ag Engine Registration:	12
Oil and Gas MOU:	0.75
Other SS:	1250
Core:	
Industrywide:	
Other Hot Spots:	
Rule Development:	16.5
Rule Implementation:	
Public Outreach:	
Other CCAA:	
CCAA:	1205.75
FCAA:	57.5
AB617:	179.25
Administration (AB923):	39.5
Moyer:	456.75
Woodstove:	369.75
DMV:	37.25
Other Grant:	220.5
Reviews:	
Other ISR:	
ISR:	176.25
Ag / Non-Ag:	997.75
Residential:	
Complaints (Burning):	
Settlements (Burning):	
ERCs (Ag):	
Other Burn (Specify):	
Totals:	7161.5

Total Billable Hours:

509.5

Note: Data includes hours billed within the same week as the Start and End Dates.

BH Goal for Time Period:

Percent of Goal Met:

Time-Off:

Vacation:	548
Holiday:	352
Comp Time:	8.75
Sick Leave:	195.5
Leave w/ Pay:	
Leave w/o Pay:	
Floating Holiday:	64
Admin Leave:	
Totals:	1168.3

Overtime:

Overtime for Comp:	5.75
Overtime for Pay:	
Totals:	5.75

Section Totals:

Admin Totals:	1494
Stationary Source Totals:	1910.75
HotSpots Totals:	0
Clean Air Act Totals:	16.5
Grant Programs Totals:	1123.75
ISR Totals:	0
Open Burn Totals:	997.75
Totals:	7161.5

Sutter County Counsel Monthly Bill

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Units	Price	Ext. Amt.
12/03/2018	DM	108-000008/ Feather River Air Quality Management District Misc	1.50	197.49	296.24
12/04/2018	DM	FRAQMD meeting, drive time, and prep 108-000035/ Feather River Air Quality Management District PRA Policies Training Emails with LuAnn to coordinate training	0.25	197.49	49.37
12/05/2018	DM	108-000008/ Feather River Air Quality Management District Misc	0.50	197.49	98.75
12/06/2018	DM	Review of the BARCT Implementation Schedule public notice. 108-000008/ Feather River Air Quality Management District Misc	0.50	197.49	98.75
12/20/2018	DM	Review of draft Notice of Violation and Notice to Comply 108-000008/ Feather River Air Quality Management District Misc	1.00	197.49	197.49
		Review of Farmer Agreement			
Grand Total:			3.75		\$740.60

APPROVED FOR PAYMENT

(Signature)

Date 7/25/2018 Initials M. 23-00

(Signature)

CONTRACTED SERVICES AGREEMENT

Administering Agency: Feather River Air Quality Management District

Contract No. 2018-01

Contract Description: PROFESSIONAL SERVICES CONTRACT TO PROVIDE TECHNICAL STAFF SUPPORT TO THE AIR POLLUTION CONTROL DISTRICT

THIS AGREEMENT is made at Yuba City, California, by and between the Feather River Air Quality Management District, ("District"), and Sonoma Technology ("Consultant"), who agree as follows:

1. **Services.** Subject to the terms and conditions set forth in this Agreement, Consultant shall provide the services described in **Exhibit A**. Consultant shall provide said services at the time, place, and in the manner specified in **Exhibit A**.
2. **Payment.** District shall pay Consultant for services rendered pursuant to this Agreement at the time and in the amount set forth in **Exhibit B**. The payment specified in **Exhibit B** shall be the only payment made to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all billings for said services to District in the manner specified therein, or, if no manner is specified, then according to the usual and customary procedures which Consultant uses for billing clients similar to District. **The amount of the contract shall not exceed Nineteen thousand (\$19,000).**
3. **Expiration** This contract expires on June 30, 2019. No services performed after that date are eligible for reimbursement.
4. **Facilities, Equipment and Other Materials, and Obligations of District.** Unless otherwise specified, Consultant shall, at its sole cost and expense, furnish all facilities, equipment, and other materials which may be required for furnishing services pursuant to this Agreement.
5. **Exhibits.** All exhibits referred to herein will be attached hereto and by this reference incorporated herein.
6. **Time for Performance.** Time is of the essence. Failure of Consultant to perform any services within the time limits set forth in Exhibit A shall constitute material breach of this contract.
7. **Independent Consultant.** At all times during the term of this Agreement, Consultant shall be an independent Consultant and shall not be an employee of the District. District shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement. District shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement.
8. **Licenses, Permits, Etc.** Consultant represents and warrants to District that it has all licenses, permits, qualifications, and approvals of whatsoever nature, which are legally required for Consultant to practice its profession. Consultant represents and warrants to District that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for Consultant to practice its profession at the time the services are performed.
9. **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of Consultant's obligations pursuant to this Agreement. Neither party shall be considered in default of this Agreement to the extent performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party.

SUMMARY OF DEMAND

#17-583701

** ACCOUNT **	** DESCRIPTION **	** AMOUNT **
PROJECT# 918070 INV# 0180628 <i>125 2300</i>	CONTRACT# 2018-01	19,000.00 ✓
<i>Sonoma Technology Inc.</i>		
<i>11/21/18</i>		
TOTAL:		*****19,000.00

FUND	DEPT	BASE	EL-OB	AMOUNT	DESCRIPTION
725	9901	441	23-00	19,000.00	0180628 Project #918070/Contract #2018-01
TOTAL				\$	19,000.00

I certify that I have received and carefully checked the articles stated above and found same to be in good order except as otherwise indicated hereon. Attached are all original vendor invoices.

By: *Susan McKee*, Authorized Signature Phone# *634-7659 x204*

Total Hours: Summations

Period: 3/1/2018 To 12/31/2018

Data for Employees:

Spaethe

Martinez

Ramos

Channel

Category Totals:

General Admin:	1171.25
Comptuer Systems:	103.25
Evaluation ATC:	132.75
Inspection:	105.25
Permitting:	284
EPA Programs:	
ERCs (Stationary):	
ERCs (Stationary/Ag):	5
Complaints-Stationary:	
Settlements-Stationary:	
Title V:	17.5
PERP:	1
Ag Engine Registration:	3
Oil and Gas MOU:	0.75
Other SS:	1002.75
Core:	
Industrywide:	
Other Hot Spots:	
Rule Development:	12.5
Rule Implementation:	
Public Outreach:	
Other CCAA:	
CCAA:	1001.75
FCAA:	53
AB617:	150.25
Administration (AB923):	30
Moyer:	313.5
Woodstove:	354.75
DMV:	29.25
Other Grant:	216
Reviews:	
Other ISR:	
ISR:	147.75
Ag / Non-Ag:	839.25
Residential:	
Complaints (Burning):	
Settlements (Burning):	
ERCs (Ag):	
Other Burn (Specify):	
Totals:	5974.5

Total Billable Hours:

440.25

Note: Data includes hours billed within the same week as the Start and End Dates.

BH Goal for Time Period:

Percent of Goal Met:

Time-Off:

Vacation:	504.5
Holiday:	256
Comp Time:	8.25
Sick Leave:	173.5
Leave w/ Pay:	
Leave w/o Pay:	
Floating Holiday:	64
Admin Leave:	
Totals:	1006

Overtime:

Overtime for Comp:	5.75
Overtime for Pay:	
Totals:	5.75

Section Totals:

Admin Totals:	1274.5
Stationary Source Totals:	1552
HotSpots Totals:	0
Clean Air Act Totals:	12.5
Grant Programs Totals:	943.5
ISR Totals:	0
Open Burn Totals:	839.25
Totals:	5974.5