**This attached worksheet must be submitted for all projects as part of the F-gas Reduction Incentive Program (FRIP) application.**

The California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000 et seq.) requires public agencies to identify the significant environmental impacts of their actions and to avoid or mitigate them, if feasible.[[1]](#footnote-1) Under CEQA, an activity that may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment is called a “project” (Public Resources Code § 21065). Agency compliance with CEQA may include preparing a Notice of Exemption or conducting an Initial Study and preparing a Negative Declaration, a Mitigated Negative Declaration, or, if there are significant impacts, an Environmental Impact Report. **The final CEQA determination must be submitted prior to disbursement of any funds.**

The Lead Agency is the public agency that has the greatest responsibility for preparing environmental documents under CEQA, and for carrying out, supervising, or approving a project. The Lead Agency is the public agency that has greatest responsibility for supervising or approving the project as a whole.[[2]](#footnote-2) When issuing contracts, grants, or loans, the California Air Resources Board (CARB or Board) is typically a “Responsible Agency” under CEQA, which means that it may make its own CEQA findings based on review of the Lead Agency’s environmental documents. If CARB is the only public agency with responsibility for approving the project, then CARB may act as the Lead Agency and prepare its own environmental documents (based on analysis provided by the applicant).

This worksheet will help CARB determine what kind of CEQA review, if any, is necessary, and which agency will be performing that review as a Lead Agency. No project can be selected, nor can any grant be executed, until the CEQA requirements have been satisfied.

Please answer all questions in the worksheet below as completely as possible. It may also help you to think through the CEQA process necessary for your proposed project. The CARB may request additional information in order to clarify responses provided on this worksheet.

1. **What are the physical aspects of the project? (Check all that apply and provide brief description of work, including any size or dimensions of the project). Additionally, provide site layout figure(s) showing locations of new or modified infrastructure, trenching, grading, paving, etc. Such figure(s) need not be engineering-grade; they simply should show the locations of the anticipated project components at the site. (Attach additional sheets as necessary.)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Aspect** | **Yes** | **No** | **Description of Project Aspect** |
| Ground disturbance (including grading, paving, trenching, etc.)  Provide length and depth, and describe whether the area(s) to be disturbed are previously disturbed. |  |  |  |
| New or replaced pipelines |  |  |  |
| Construction of underground facilities (including tanks) |  |  |  |
| Modification or conversion of a facility, or construction of new or modified structures |  |  |  |
| New or modified operation of a facility or equipment |  |  |  |
| On-road demonstration |  |  |  |
| EV infrastructure (how many, what kind, approximate dimensions) |  |  |  |
| Alternative gas station (how many, what kind, approximate dimensions) |  |  |  |
| Electrical infrastructure |  |  |  |
| Solar component (extent of and general location at project site) |  |  |  |
| Paper study (including analyses on economics, feedstock availability, workforce availability, etc.) |  |  |  |
| Laboratory research |  |  |  |
| Temporary or mobile structures (skid-mounted) |  |  |  |
| Design/Planning |  |  |  |
| Other (describe and add pages as necessary) |  |  |  |

* 1. **Where is the project located or where will it be located? (Attach additional sheets as necessary.)**

|  |  |  |
| --- | --- | --- |
| **Address** | **County** | **Type of Work to Be Completed at Site** |
|  |  |  |
|  |  |  |

* 1. **Will the project potentially have environmental impacts that trigger CEQA review? (Check a box and explain the answer for each question. Additionally, please provide a complete description of any direct physical changes and reasonably foreseeable indirect changes to the environment that may result from the project. Please provide as much detail as possible. You may provide additional information on supplemental pages as necessary.)**

| **Question** | **Yes** | **No** | **Don’t Know** | **Explanation** |
| --- | --- | --- | --- | --- |
| Is the project site environmentally sensitive? |  |  |  |  |
| Is the project site on agricultural land? |  |  |  |  |
| Is the land on which the project would be built previously disturbed? Please provide detail on how the land is previously disturbed, i.e., whether it is paved and/or graded. |  |  |  |  |
| Is this project part of a larger project? |  |  |  |  |
| Is there public controversy about the proposed project or larger project? |  |  |  |  |
| Will historic resources or historic buildings be impacted by the project? |  |  |  |  |
| Is the project located on a site the Department of Toxic Substances Control and the Secretary of the Environmental Protection Agency have identified as being affected by hazardous wastes or cleanup problems? |  |  |  |  |
| Will the project generate noise or odors in excess of permitted levels? |  |  |  |  |
| Will the project increase traffic at the site and by what amount? |  |  |  |  |
| Is the project expected to result in environmental impacts to any other resource area (e.g., air quality, aesthetics, water quality)? (Add pages as necessary.) |  |  |  |  |

* 1. **Will the project require discretionary permits or determinations, as listed below?**

| **Type of Permit** | **No** | **Modified** | **New** | **Approving Agency** | **Reason for Permit, Summary of Process, and Anticipated Date of Issuance** |
| --- | --- | --- | --- | --- | --- |
| Air Quality Permit |  |  |  |  |  |
| Water Quality Permit |  |  |  |  |  |
| Conditional Use Permit or Variance |  |  |  |  |  |
| Building Expansion Permit |  |  |  |  |  |
| Hazardous Waste Permit |  |  |  |  |  |
| Rezoning |  |  |  |  |  |
| Authority to Construct |  |  |  |  |  |
| Other Permits (List types) |  |  |  |  |  |

* 1. **Of the agencies listed in #4, have you identified and contacted the public agency who will be the lead CEQA agency on the project?**

**Yes**. Provide the name and contact information for the lead agency.

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**No.** Explain why no contact has been made and/or a proposed process for making contact with the lead agency. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. **If you identified an agency with discretionary approval authority over the project (see Item 4 above), has the public agency prepared environmental documents (e.g., Notice of Exemption, Initial Study/Negative Declaration/Mitigated Negative Declaration, Environmental Impact Report, Notice of Determination) under CEQA for the proposed project?**

**Yes**. If yes, please complete the following and attach the CEQA document to this worksheet. (For “Not a project,” the title of the document may be an e-mail, resolution, or letter.)

| **Type of Environmental Review** | **Title of Environmental Document**  **(Attach the document to this form)** | **State Clearinghouse Number** | **Completion Date** | **Planned Completion Date (must be before approval of grant)** |
| --- | --- | --- | --- | --- |
| “Not a project”  Email  Letter  Resolution  Other: |  | N/A |  | N/A |
| Exempt (Resolution of public agency or Agenda Item approving Exemption) |  | N/A |  | N/A |
| Exempt (Notice of Exemption) |  | N/A |  |  |
| Initial Study |  |  |  |  |
| Negative Declaration |  |  |  |  |
| Mitigated Negative Declaration |  |  |  |  |
| Notice of Preparation |  |  |  |  |
| Environmental Impact Report |  |  |  |  |
| Master Environmental Impact Report |  |  |  |  |
| Notice of Determination |  |  |  |  |
| NEPA Document (Environmental Assessment, Finding of No Significant Impact, and/or Environmental Impact Statement) |  |  |  |  |

**No**. Explain why no document has been prepared. Propose a process for obtaining lead agency approval and estimated date for that approval (must occur before CARB will approve any disbursement of the grant funds).

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**Certification: I certify to the best of my knowledge that the information contained in this worksheet is true and complete. I further certify that I am authorized to complete and sign this form on behalf of the proposing organization.**

Name:

Title:

Signature:

Phone Number:

Email:

Date:

1. To view frequently asked questions and answers about CEQA, please visit [http://resources.ca.gov/ceqa/more/faq.html](about:blank). [↑](#footnote-ref-1)
2. Cal. Code Regs., tit. 14 §§ 15050, 15051. The Lead Agency typically has general governmental powers (such as a city or county), rather than a single or limited purpose (such as an air pollution control district). [↑](#footnote-ref-2)