

REGULATION FOR IN-USE OFF-ROAD DIESEL-FUELED FLEETS REQUEST FOR MODIFYING PARENT FLEET ASSIGNMENTS

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All vehicles subject to the In-Use Off-Road Diesel-Fueled Fleets Regulation that are under common ownership or control must be reported either in a single fleet or in separate fleets (fleet portions) with a common parent fleet identified in each fleet portion's DOORS account.

If you have a fleet or fleet portion that are under common ownership or control and you need to report a common parent fleet, complete the following information. Instruction on how to submit the form and definitions are provided on page 3.

PART I: FLEET INFORMATION

Check the box to confirm if you are authorized to submit this form, I am the: <input type="checkbox"/> Responsible Official OR <input type="checkbox"/> Designated Official

DOORS Fleet ID Number:	Company/Agency Name:
Name:	Job Title:
Telephone Number:	Email Address:

PART II: INFORMATION FOR MODIFYING PARENT FLEET

Select the one that applies to your fleet: <input type="checkbox"/> I have reported fleet portions that are under common ownership and control but did not designate a parent fleet before March 1, 2013.

PART III: REQUESTED INFORMATION CHANGES

Select one of the options below for your modifying parent fleet assignment: <input type="checkbox"/> Option 1: Designate an existing fleet as the parent fleet <input type="checkbox"/> Option 2: Create a new fleet to be the parent fleet, and designate existing fleet(s) as children of the newly created parent fleet. On the Owner Information MSCD/HDORSB - 202 form, you may choose to use a separate new username and password or you may use an existing DOORS username and password for this option.

Option 1, complete the following information:

DOORS ID of fleet to be designated as the parent fleet:
DOORS ID(s) of fleet(s) to be designated as child fleet(s):

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Option 2, complete the following information

DOORS ID(s) of fleet(s) to be designated as child fleet(s) (if applicable):
Select one of the following: <input type="checkbox"/> I have created the new parent fleet in DOORS; the DOORS ID is: <input type="checkbox"/> I have not created the new fleet in DOORS and I attached a completed Owner Information MSCD/HDORSB-202 form to create a new parent fleet account.

PART IV: SIGNATURE

By signing below, I affirm and certify under penalty of perjury, under the laws of the State of California, that I have reviewed this form, pages 1 and 2 inclusive, and the information reported on this form for the off-road fleet indicated above is true, accurate, and complete to the best of my knowledge. I understand that I am responsible for recordkeeping as required in section 2449(h). I understand that all statements made in this form are subject to investigation, and that any false or dishonest statements may result in fines and may subject me to criminal investigation and possible prosecution. By signing below, I further certify that I have the authority to request and submit these changes on behalf of the off-road fleet indicated above.	
Signature of Responsible Official or Designated Official:	Date:

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INSTRUCTIONS AND DEFINITIONS

Submit the completed form by email to DOORS@arb.ca.gov, by fax to (916) 322-3923, or by mail to California Air Resources Board, Attention: Off-Road Diesel Reporting, MSCD, Mail Stop 5B, P.O. Box 2815, Sacramento, CA 95812.

If you are purchasing/acquiring a fleet or fleet portion, do not complete this form. Instead, complete a MSCD/HDORSB -148, Transfer of Ownership of Fleet or Fleet Portion, form.

For questions regarding this form, contact the DOORS Hotline at: (877) 59DOORS (877-593-6677).

Responsible Official: One of the following: (A) For a corporation: A president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation. (B) For a partnership or sole proprietorship: a general partner or the proprietor, respectively. (C) For a municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official. For the purposes of this part, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional Administrator of the U.S. EPA). [Cal. Code regs., Title 13 § 2449, subd. (c) (44)].

Designated Official: This is someone that the Responsible Official has designated as the person responsible for signing official forms by submitting the Designated Official form MSCD/HDORSB-178 to CARB. Once on file, the form does not need to be re-submitted except to designate a new person other than the Responsible Official as the person allowed to sign official forms.

DOORS Fleet ID Number: This ID number is the number CARB assigned to your fleet when you initially created your fleet in DOORS. If you do not have this number, contact the DOORS Hotline.

Company/Agency Name: This is the legal name of the entity, business, organization, agency, or individual that owns and has possession of each vehicle in the fleet, not a third party (i.e., consultants, distributors, sales representatives, etc.).

Signature: This is the handwritten signature of the Responsible Official or Designated Official. Digital signatures will not be accepted, but original signatures on a form scanned and sent via fax or email will be accepted.

NOTE: These instructions are provided as a courtesy, but do not supersede or alter the regulation. It is your responsibility to understand and comply with the regulation.