

**REGULATION FOR ELECTRIC VEHICLE SUPPLY EQUIPMENT STANDARDS REQUEST TO  
CHANGE CONTACT INFORMATION FORM**

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If you would like to change the contact name, email or telephone number complete the following information. Use business contact information only, not personal information. Instructions on how to submit the form and definitions are provided on page 2.

**PART I: ELECTRIC VEHICLE SERVICE PROVIDER (EVSP) INFORMATION**

Check the box to confirm if you are authorized to submit this form then complete your information below. I am the:

Responsible EVSP      OR       Designated EVSP

Company/EVSP Name:	Company/EVSP website:
Contact Name:	Mailing Address:
Telephone Number:	Email Address:

**PART II: REQUESTED INFORMATION CHANGES**

If you want to change an item below, enter the updated information in the space provided. If you do not want to update an item, leave the space blank.

New Contact Name:
New Contact Email:
New Contact Telephone Number:

**PART III: SIGNATURE**

By signing below, I affirm and certify under penalty of perjury, under the laws of the State of California, that I have reviewed this form and the information reported on this form for the off-road fleet indicated above is true, accurate, and complete to the best of my knowledge. I understand that I am responsible for recordkeeping as required in section 2360.4(g). I understand that all statements made in this form are subject to investigation, and that any false or dishonest statements may result in fines and may subject me to criminal investigation and possible prosecution. By signing below, I further certify that I have the authority to request and submit these changes on behalf of the off-road fleet indicated above.

Signature of Responsible EVSP or Designated EVSP:	Date:
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### INSTRUCTIONS AND DEFINITIONS

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Submit the completed form by email to [EVSE@arb.ca.gov](mailto:EVSE@arb.ca.gov).

This form is required if you would like to change your EVSP Contact Information. You can also use this form if you would like to change the EVSP's contact name, email, telephone number, or website. Business contact information is not confidential and may be made available to the public in response to certain legal requests. The California Air Resources Board (CARB) will evaluate the letter, and determine whether it is appropriate to re-set the items without a Responsible Official signature, but takes no responsibility for doing so. The following definitions will help you to fill out the above form correctly.

For questions regarding this form, contact the EVSE Standards Regulation: (916)322-7620.

**Company/Agency Name:** This is the legal name of the entity, business, organization, agency, or individual that owns has possession of each vehicle in the fleet, not a third party (i.e., consultants, distributors, sales representatives, etc.).

**Designated EVSP:** This is someone that the \*Responsible EVSP has designated as the person responsible for signing official forms by submitting the Designated EVSP form STCD/EVSE to CARB. Once on file, the form does not need to be re-submitted except to designate a new person other than the Responsible EVSP as the person allowed to sign official forms.

**Responsible EVSP:** Means the entity responsible for operating one or more networked or non-networked EVSE. Operating includes, but is not limited to, sending commands or messages to a networked EVSE; receiving commands or messages from a networked EVSE; or providing billing, maintenance, reservations, or other services to a non-networked or networked EVSE. [Cal. Code regs., Title 13 § 2360, subd. (b)].

**Signature:** This is the handwritten or electronic signature of the Responsible EVSP or Designated EVSP. You may submit an electronic copy of this form to [EVSE@arb.ca.gov](mailto:EVSE@arb.ca.gov).

**NOTE:** These instructions provided as a courtesy, but do not supersede or alter the regulation. It is your responsibility to understand and comply with the regulation.