

REGULATION FOR IN-USE OFF-ROAD DIESEL-FUELED FLEETS FORM FOR REPORTING FUNDED VEHICLES

MSCD/HDORSB-204 (REV. 06/2020) PAGE 1 OF 4

If a fleet has vehicles, engines, or VDECS that were funded through an incentive program (such as the Carl Moyer, SOON, or other incentive program) and are still under contract, this form must be submitted. Instructions on how to submit this form and definitions are provided on page 3-4.

PART I: FLEET INFORMATION

Check the box to confirm if you are authorized to submit this form. I am the: <input type="checkbox"/> Responsible Official OR <input type="checkbox"/> Designated Official	
DOORS Fleet ID Number:	Company/Agency Name:
Name:	Job Title:
Telephone Number:	Email Address:

PART II: FUNDING INFORMATION

For each funded vehicle in your fleet, you must complete all fields on page 2 for reporting to be complete.

PART III: SIGNATURE

By signing below, I affirm and certify under penalty of perjury, under the laws of the State of California, that I have reviewed this form, pages 1 and 2 inclusive, and the information reported on this form for the off-road fleet indicated above is true, accurate, and complete to the best of my knowledge. I understand that I am responsible for recordkeeping as required in section 2449(h). I understand that all statements made in this form are subject to investigation, and that any false or dishonest statements may result in fines and may subject me to criminal investigation and possible prosecution. By signing below, I further certify that I have the authority to request and submit these changes on behalf of the off-road fleet indicated above.	
Signature of Responsible Official or Designated Official:	Date:

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FORM FOR REPORTING FUNDED VEHICLES**

MSCD/HDORSB-XXX (REV. 05/2020) PAGE 3 OF 4

INSTRUCTIONS AND DEFINITIONS

Submit the completed form by email to DOORS@arb.ca.gov, by fax to (916) 322-3923, or by mail to California Air Resources Board, Attention: Off-Road Diesel Reporting, MSCD, Mail Stop 5B, P.O. Box 2815, Sacramento, CA 95812.

For questions regarding this form, contact the DOORS Hotline at: (877) 59DOORS (877-593-6677).

Responsible Official: One of the following: (A) For a corporation: A president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation. (B) For a partnership or sole proprietorship: a general partner or the proprietor, respectively. (C) For a municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official. For the purposes of this part, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional Administrator of the U.S. EPA). [Cal. Code regs., Title 13 § 2449, subd. (c) (44)].

Designated Official: This is someone that the Responsible Official has designated as the person responsible for signing official forms by submitting the Designated Official form MSCD/HDORSB-178 to CARB. Once on file, the form does not need to be re-submitted except to designate a new person other than the Responsible Official as the person allowed to sign official forms.

DOORS Fleet ID Number: This ID number is the number CARB assigned to your fleet when you initially created your fleet in DOORS. If you do not have this number, contact the DOORS Hotline.

Company/Agency Name: This is the legal name of the entity, business, organization, agency, or individual that owns and has possession of each vehicle in the fleet, not a third party (i.e., consultants, distributors, sales representatives, etc.).

Signature: This is the handwritten signature of the Responsible Official or Designated Official. Digital signatures will not be accepted, but original signatures on a form scanned and sent via fax or email will be accepted.

Equipment Identification Number (EIN): A unique identification number assigned by CARB to each vehicle in an owner's fleet subject to this regulation. All reporting and recordkeeping will link vehicle data with this number.

What was funded?: Indicate what actions were funded. To report that the funding received was for vehicle replacement, list "Vehicle", for a repower, list "Engine", and for a VDECS, list "VDECS." If funding was received for multiple actions, such as a repower and a VDECS, list all the applicable actions funded for each vehicle.

Funding Source: Indicate the incentive funding program that funded the vehicle replacement, repower, and/or VDECS. To report the funding source, list one of the following options: "FARMER", "IPLPCE for Public Agencies", "Carl Moyer" (include the Guidelines year), "SOON", "Demo" (for participation in a demonstration program), or "Other."

Funding Sponsor: Indicate the name of the agency sponsoring the project. For example the local Air Pollution Control District, California Air Resources Board, U.S. Environmental Protection Agency, or Other.

Contract Start Date: The contract start date refers to the project start date, generally corresponding to the date that the actions funded took place (e.g. the date the engine repower was actually performed).

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MSCD/HDORSB-XXX (REV. 05/2020) PAGE 4 OF 4

Contract End Date: The contract end date refers to end date listed on the contract that specifies when the vehicle is no longer subject to the requirements of the funding program.

Can be used for compliance: Program must not be used to generate credits or compliance extensions, and must be excluded when determining regulatory compliance.” Alternatively, check with the air district that executed the contract. If the funded vehicle/engine/VDECS cannot be used towards compliance (i.e., the contract contains a statement similar to the one above), put “No” in this column. Otherwise, put “Yes.”

NOTE: These instructions are provided as a courtesy, but do not supersede or alter the regulation. It is your responsibility to understand and comply with the regulation.