

REGULATION FOR IN-USE OFF-ROAD DIESEL-FUELED FLEETS VEHICLES USED FOR AGRICULTURAL OPERATIONS

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This form serves as the log for vehicles that are used a majority of the time in agricultural operations for given calendar year, and must be submitted to the California Air Resources Board by March 1 each year that annual reporting is required for a fleet. Instructions on how to submit this form and definitions are provided on page 3-4.

PART I: FLEET INFORMATION

Check the box to confirm if you are authorized to submit this form then complete your information below. I am the:	
<input type="checkbox"/> Responsible Official	OR <input type="checkbox"/> Designated Official
Annual Reporting Year:	

DOORS Fleet ID Number:	Company/Agency Name:
Name:	Job Title:
Telephone Number:	Email Address:

PART II: HOUR METER READINGS

For vehicles that are used a majority of the time for agricultural operations, the fleet owner must report the following information:

- a. An hour meter reading from on or before January 1st of the previous calendar year;
- b. An hour meter reading from on or after December 31st of the previous calendar year; and
- c. The total number of hours the vehicle was used for non-agricultural purposes in the previous calendar year.

Complete page 2 to provide required information.

PART III: SIGNATURE

By signing below, I affirm and certify under penalty of perjury, under the laws of the State of California, that I have reviewed this form, page 1 and 2 inclusive, and the information reported on this form for the off-road fleet indicated above is true, accurate, and complete to the best of my knowledge. I understand that I am responsible for recordkeeping as required in section 2449(h). I understand that all statements made in this form are subject to investigation, and that any false or dishonest statements may result in fines and may subject me to criminal investigation and possible prosecution.

Signature of Responsible Official or Designated Official:	Date:
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INSTRUCTIONS AND DEFINITIONS

Submit the completed form by email to DOORS@arb.ca.gov, by fax to (916) 322-3923, or by mail to California Air Resources Board, Attention: Off-Road Diesel Reporting, MSCD, Mail Stop 5B, P.O. Box 2815, Sacramento, CA 95812.

For questions regarding this form, contact the DOORS Hotline at: (877) 59DOORS (877-593-6677).

Annual Reporting Year: A signed MSCD/HDORSB-145 is due from each fleet by March 1st of each year as a part of a fleet's annual reporting requirements. This affirmation is for each vehicle in the fleet as it was on December 31st of the previous year. For example, you would submit a 2019 form by March 1, 2019 which affirms that all the information about your fleet as it was on December 31, 2018, was reported correctly and is true and accurate. [Cal. Code Regs., Title 13, § 2449, subd. (g)(2)(A)].

Responsible Official: One of the following: (A) For a corporation: A president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation. (B) For a partnership or sole proprietorship: a general partner or the proprietor, respectively. (C) For a municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official. For the purposes of this part, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional Administrator of the U.S. EPA). [Cal. Code regs., Title 13 § 2449, subd. (c) (44)].

Designated Official: This is someone that the Responsible Official has designated as the person responsible for signing official forms by submitting the Designated Official form MSCD/HDORSB-178 to CARB. Once on file, the form does not need to be re-submitted except to designate a new person other than the Responsible Official as the person allowed to sign official forms.

DOORS Fleet ID Number: This ID number is the number CARB assigned to your fleet when you initially created your fleet in DOORS. If you do not have this number, contact DOORS Hotline.

Company/Agency Name: This is the legal name of the entity, business, organization, agency, or individual that owns has possession of each vehicle in the fleet, not a fleet party (i.e., consultants, distributors, sales representatives, etc.).

Signature: This is the handwritten signature of the Responsible Official or Designated Official. Digital signatures will not be accepted, but original signatures on a form scanned and sent via fax or email will be accepted.

Equipment Identification Number (EIN): A unique identification number assigned by CARB to each vehicle in an owner's fleet subject to this regulation. All reporting and recordkeeping will link vehicle data with this number.

Hour Meter Reading on or before January 1: The total engine hours of operation directly taken from the vehicle's functioning non-resettable hour meter on or before January 1 of the prior year.

Hour Meter Reading on or before December 31: The total engine hours of operation directly taken from the vehicle's functioning non-resettable hour meter on or after December 31 of the prior year.

Total Hours Used for Agricultural Purposes: The total hours of operation a vehicle is used of the prior year for (1) the growing or harvesting of crops from soil (including forest operations) and the raising of plants at wholesale nurseries, but not retail nurseries), or the raising of fowl or animals for the primary purpose of making a profit, providing a livelihood, or conducting agricultural research or

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instruction by an educational institution, or (2) agricultural crop preparation services such as packinghouses, cotton gins, nut hullers and processors, dehydrators, and feed and grain mills. Agricultural crop preparation services include only the first processing after harvest, not subsequent processing, canning, or other similar activities. For forest operations, agricultural crop preparation services include milling, peeling, producing particleboard and medium density fiberboard, and producing woody landscape materials.

Total Hours Used in Non-Agricultural Operations: The total number of hours the vehicle has been used in non-agricultural operations.

NOTE: These instructions are provided as a courtesy, but do not supersede or alter the regulation. It is your responsibility to understand and comply with the regulation.