

**REGULATION FOR IN-USE OFF-ROAD DIESEL-FUELED FLEETS LOW-USE VEHICLE
OPERATING INSIDE AND OUTSIDE OF CALIFORNIA**

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This form is serve as the log for Low-Use Vehicles used inside and outside of California for a given calendar year, and must be submitted to the California Air Resources Board by March 1, each year that annual reporting is required for a fleet. Instructions on how to submit this form and definitions are provided on page 3-4.

PART I: FLEET INFORMATION

Check the box to confirm if you are authorized to submit this form then complete your information below. I am the: <input type="checkbox"/> Responsible Official OR <input type="checkbox"/> Designated Official
Annual Reporting Year:

DOORS Fleet ID Number:	Company/Agency Name:
Name:	Job Title:
Telephone Number:	Email Address:

PART II: HOUR METER READINGS UPON ENTRY & EXIT

Vehicles that operate both inside and outside of California may meet the Off-Road Regulation low-use vehicle definition if they are used less than 200 hours per year in California. This applies to both year-by-year and permanent low-use vehicles. In order to qualify for that definition, the fleet owner must submit a log that contains the following information for each such vehicle:

- a. Each date the vehicle entered California and the hour meter reading upon entry; and
- b. Each date the vehicle exited California and the hour meter reading upon exit.

Complete page 2 to provide required information. If the vehicle enters and exits California multiple times within one year, each enter/exit must have its own entry on page 2.

PART III: SIGNATURE

By signing below, I, the Responsible/Designated Official, hereby submit this form, page 1 and 2 inclusive, under penalty of perjury under the laws of the State of California. I understand that I am responsible for recordkeeping as required in section 2449(h). I have personal knowledge that the information submitted with this form is true and accurate, and understand that all statements made in this form are subject to investigation, and that any false or dishonest statements may result in fines and may subject me to criminal investigation and possible prosecution.

Signature of Responsible Official or Designated Official:	Date:
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INSTRUCTIONS AND DEFINITIONS

Submit the completed form by email to DOORS@arb.ca.gov, by fax to (916) 322-3923, or by mail to California Air Resources Board, Attention: Off-Road Diesel Reporting, MSCD, Mail Stop 5B, P.O. Box 2815, Sacramento, CA 95812.

For questions regarding this form, contact the DOORS Hotline at: (877) 59DOORS (877-593-6677).

Annual Reporting Year: A signed MSCD/HDORSB-144 is due from each fleet by March 1st of each year as a part of a fleet's annual reporting requirements. This affirmation is for each vehicle in the fleet as it was on December 31st of the previous year. For example, you would submit a 2019 form by March 1, 2019 which affirms that all the information about your fleet as it was on December 31, 2018, was reported correctly and is true and accurate. [Cal. Code Regs., Title 13, § 2449, subd. (g)(2)(A)].

Responsible Official: One of the following: (A) For a corporation: A president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation. (B) For a partnership or sole proprietorship: a general partner or the proprietor, respectively. (C) For a municipality, state, federal, or other public agency: either a principal executive officer or ranking elected official. For the purposes of this part, a principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., a Regional Administrator of the U.S. EPA). [Cal. Code regs., Title 13 § 2449, subd. (c) (44)].

Designated Official: This is someone that the Responsible Official has designated as the person responsible for signing official forms by submitting the Designated Official form MSCD/HDORSB-178 to CARB. Once on file, the form does not need to be re-submitted except to designate a new person other than the Responsible Official as the person allowed to sign official forms.

DOORs Fleet ID Number: This ID number is the number CARB assigned to your fleet when you initially created your fleet in DOORs. If you do not have this number, contact DOORs Hotline.

Company/Agency Name: This is the legal name of the entity, business, organization, agency, or individual that owns has possession of each vehicle in the fleet, not a fleet party (i.e., consultants, distributors, sales representatives, etc.).

Signature: This is the handwritten signature of the Responsible Official or Designated Official. Digital signatures will not be accepted, but original signatures on a form scanned and sent via fax or email will be accepted.

Equipment Identification Number (EIN): A unique identification number assigned by CARB to each vehicle in an owner's fleet subject to this regulation. All reporting and recordkeeping will link vehicle data with this number.

Date of Entry Into California: The complete date (day, month, year) the vehicle entered California. Group entries by EIN if the vehicle entered and exited California multiple times.

Hour Meter Reading Upon Entry: The total engine hours of operation directly taken from the vehicle's functioning non-resettable hour meter when the vehicle entered California.

Date of Exit From California: The complete date (day, month, year) the vehicle exited California. Group entries by EIN if the vehicle entered and exited California multiple times.

Hour Meter Reading Upon Exit: The total engine hours of operation directly taken from the vehicle's functioning non-resettable hour meter when the vehicle exited California.

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Vehicle Did Not Operate in CA at All Last Year: Check the box if the vehicle did not operate in California.

NOTE: These instructions are provided as a courtesy, but do not supersede or alter the regulation. It is your responsibility to understand and comply with the regulation.