

FORM 22 – Application for Company Information Updates and Registration Cancellations

1. Company Name:

2. Change to Company Information: No fee unless new documents are requested, then fill out and attach Form 23.

Note: Use this form only for a change of company name, not a change of ownership, which includes request(s) to have individual unit(s) moved from one existing branch to another.

- ☐ New Company Name: _____
- ☐ New Mailing Address: _____
- ☐ New Street Address: _____
- ☐ New Nature of Business: _____
- ☐ New Company Responsible Party - List Name and Title: _____

New Phone #: _____ Fax #: _____

E-mail: _____

- ☐ Update only these application numbers (*This is only for new company responsible party updates and their contact information, not for company address updates.*): _____

3. Registration Cancellation

Registration Number(s): _____

Reason for Cancellation:

- ☐ Unit(s) sold (Note: Registration will not be valid until a change of ownership application is submitted by the new owner.)
- ☐ Unit(s) no longer in service ☐ Unit Stolen ☐ Other: _____
- ☐ Tier 1 Engine removed from service in California prior to **January 1, 2019** to allow a Tier 3 engine to operate one additional year. Specify Tier 3 engine registration number: _____
- ☐ Tier 2 Engine removed from service in California prior to **January 1, 2021** to allow a Tier 3 engine to operate one additional year. Specify Tier 3 engine registration number: _____
- ☐ Other: _____

4. Name of Responsible Party:

Title: _____

5. Signature of Responsible Party:

Date: _____

6. Phone Number:

Mail your application without payment to:

California Air Resources Board
Portable Equipment Registration Program
P.O. Box 2038
Sacramento, CA 95812

Upon receipt of a completed application, we will provide you with an invoice for the fees due.

Form 22 Instructions

This form is for making administrative changes to an existing application and/or registration.

1. *Company Name – Legal name currently on registration(s).*

2. *Change to Company Information (no fee required unless new documents are requested)*

If you are updating a company name and/or mailing address, and wish to obtain an updated copy of the registration certificate(s) at this time, fill out and enclose Form 23. If you do not need updated documents at this time, future renewal registrations will automatically reflect the updated information.

If the change applies to all applications with your company name, check the first box and all applications with the same outdated information will be updated. If you are updating company information that will apply to only selected application files, list the application number(s).

New Company Name – Check this box and list the new legal name of the entity, business, organization, agency, or private individual that operates the equipment. Do not use this form to request a change of ownership for an existing registration. To apply for a change of ownership, submit *Form 19*.

New Mailing Address – Check this box and list the address where all business correspondence is to be mailed.

New Street Address – If the location where equipment is stored when not operated needs to be updated, check this box and list the new address information.

New Nature of Business – If the type of business conducted by the entity has changed and the application needs to be updated, check this box and list the applicable information.

New Responsible Official – Check this box if the responsible party has changed. List the name and title of new responsible official.

3. *Registration Cancellation:*

Registration Number(s) – List the registration number(s) of the units for which you wish to cancel registration.

Reason for Cancellation – Check the appropriate box that indicates the reason for the cancellation of the registration.

NOTE: If removing a Tier 1 or Tier 2 engine from service in California early, specify under Registration Number(s) the Tier 1 or Tier 2 engine registration that is being removed. Also check the appropriate box and specify the Tier 3 engine registration that is to be delayed by one year. This incentive only applies to a Tier 3 engine when a Tier 1 or Tier 2 engine is removed from service in California on or after **November 30, 2018**. Once removed from service, the specified Tier 1 or Tier 2 engine may no longer operate in California.

4.- 6. *Name, Signature, Date, and Phone Number of Responsible Party* - Application must be signed and dated.

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Please note that under the California Public Records Act (Gov. Code, § 6250 et seq.), your submissions, including associated contact information (e.g., your address, phone, email, etc.) become public records and may be released to the public upon request. Personal information will be protected from disclosure as required by law, including under the Information Protection Act. (Cal. Civ. Code, § 1798, et seq.) Information that is claimed to be confidential should be submitted as provided in CARB's regulations for submitting confidential data, California Code of Regulations, title 17, section 91011.