

VOLUNTARY RENEWABLE ELECTRICITY PROGRAM APPLICATION TO RETIRE ALLOWANCES

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PART I: ENTITY SUBMITTING FORM (VRE PARTICIPANT)

Who is submitting this form? <input type="checkbox"/> End-User <input type="checkbox"/> Entity Acting on Behalf of Owner/End-User	
Name of Entity Submitting Form:	Contact Person:
Contact Email Address:	Contact Telephone Number:
Mailing Address:	City/State/Zip Code:
Total Eligible Generation Claimed (MWh):	

PART II: VRE GENERATOR INFORMATION

If using multiple generators, complete the [VRE Generator Form](#) and include that completed form with this application when submitting.

If using the VRE Generator Form for multiple generators, check this box and move on to Part III.

Generator Name:	Generator Online Date:
Generator Street Address:	City/State/Zip Code:
Generation Year:	Eligible Generation (MWh):
CEC RPS ID Number:	WREGIS ID Number:

If there is no CEC RPS ID Number, attach either a copy of the utility's final approval of incentive letter or proof of approval for interconnection.

How does the electricity meet the requirement that it must be directly delivered to California? (See instructions for additional information on the requirement.)
1. <input type="checkbox"/> The generator is located in California or has a first point of interconnection with a California balancing authority or distribution system.
2. <input type="checkbox"/> The electricity is scheduled into a California balancing authority on a continuous transmission path.
3. <input type="checkbox"/> The electricity is transferred to the California grid via a dynamic transfer agreement.

PART III: ADDITIONAL INFORMATION AND CHECKLIST

Provide, as applicable, the following attachments to document eligibility:

- A. Submit either documentation of a contract or settlement data that demonstrates the sale to and purchase of the electricity/RECs associated with the generation either to the end-user or to an entity purchasing on behalf of the end-user. Evidence can include, but is not limited to, contracts, invoices, and receipts. Confidential information may be redacted if the non-redacted information provides sufficient detail for CARB to validate the application. CARB may contact the applicant to verify purchases and may request additional documentation to substantiate the claim if needed.

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- B. For all generators registered in WREGIS, submit a copy of the WREGIS REC Retirement Report by email in both portable document format (PDF) and Excel formats. The WREGIS REC Retirement Report must document that the REC serial number(s) associated with the amount of eligible electricity claimed in Part II (or on the VRE Generator Form) have been retired for the California Cap-and-Trade Regulation's Voluntary Renewable Electricity Program.
- C. If the claimed electricity is from a solar generation installation and the RECs are not tracked in WREGIS, submit alternative tracking system data that documents the month and year of the generation, such as copies of invoices or other documentation that confirms the amount of electricity/RECs claimed. In addition, include documentation that the RECs were not used in any other mandatory or voluntary program, such as a Green-e attestation of sale.
- D. If the claimed electricity is from a solar generation installation and the RECs are not tracked in WREGIS, submit either documentation that confirms final approval of the solar electric incentive, such as the utility letter or email, or documentation from a California electrical distribution utility approving the interconnection of the solar generation system.
- E. If the claimed electricity is transferred to the California grid via a dynamic transfer agreement, submit either a copy of the portion of the dynamic transfer agreement that identifies the generator or other evidence that the voluntary renewable electricity is imported from a generator under a dynamic transfer agreement.

PART IV: ATTESTATIONS AND SIGNATURE

I certify under penalty of perjury of the law of the State of California that I have not authorized use of, or sold, any renewable electricity credits or any claims to the emissions, or lack of emissions, for electricity for which I am seeking CARB allowance retirement, in any other voluntary or mandatory program.

I understand I am voluntarily participating in the California Greenhouse Gas Cap-and-Trade Program under title 17, Cal. Code of Regs. Article 5, and by doing so, I am now subject to all regulatory requirements and enforcement mechanisms of this voluntary renewable electricity program and subject myself to the jurisdiction of California as the exclusive venue to resolve any and all disputes.

Printed Name:	Title:
Signature:	Date:

CARB STAFF USE ONLY

Date Application Received:	Date Application Approved:	CARB Tracking Number:
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BACKGROUND

Section 95841.1 of the Cap-and-Trade Regulation (Regulation) describes the requirements and process for the California Air Resources Board (CARB) to retire allowances from the Voluntary Renewable Electricity (VRE) Reserve Account. This VRE Application is designed to fulfill the reporting requirements of section 95841.1 for applicants requesting the retirement of allowances from the VRE Reserve Account.

1. To be eligible for retirement of allowances from the VRE Reserve Account, electricity must be delivered directly to the California grid and the generator must not have an online date or have served load prior to July 1, 2005. Further, the generator must either (1) be Renewables Portfolio Standard (RPS) eligible, or (2) have received an incentive payment under the California Solar Electric Incentive Program, or (3) be a solar generation installation that received interconnection approval from a California electrical distribution utility.
2. The applicant must provide the Western Renewable Energy Generation Information System (WREGIS) Renewable Energy Credit (REC) Retirement Report as evidence that the RECs associated with the claimed generation are retired in WREGIS.
3. Allowances may only be retired for generation occurring in the previous calendar year. For example, applications submitted in 2022 may only claim generation from the calendar year 2021.
4. Pursuant to section 95841.1(b)(1)(E) of the Regulation, VRE participants may not claim RECs or any claims to the emissions, or lack of emissions, for electricity for which they are seeking allowance retirement, in any other voluntary or mandatory program. CARB considers such use in another program to be a dual claim and prohibited. This prohibition includes claims made for the purposes of the Low Carbon Fuel Standard Low-Carbon Intensity Electricity pathway. VRE applications found to have dual claims on RECs, emissions or lack of emissions for electricity for which the participant is seeking allowance retirement will be rejected. VRE allowance retirements later discovered to be based on dual claims on RECs will be invalidated and designated as such on the [VRE Program webpage](#). Dual claims on RECs may be subject to legal action pursuant to the Regulation.

SUBMITTING COMPLETED VRE APPLICATIONS

Applications for the retirement of allowances from the VRE Reserve Account are due by July 1 of the year following the year the VRE was generated. Complete the information on the form using your computer. Then either add an electronic signature to the form or print, sign, and scan the form. Submit the signed application and all supporting documentation, as well as Excel versions of VRE Generator Forms and both PDF and Excel versions of the WREGIS REC Retirement Report, via email to vreprogram@arb.ca.gov. A complete application must include:

1. A PDF version of the VRE Application that includes the signed attestations in Part IV;
2. Excel versions of VRE Generator Forms, if needed in Part II;
3. PDF and Excel versions of the WREGIS REC Retirement Report, if appropriate for Part III; and
4. Any other supporting documentation needed to complete Part III.

If you choose to submit a hard copy version of your application package, mail it to: California Air Resources Board, Voluntary Renewable Electricity Program Administrator, Climate Change Program Evaluation Branch, 6th Floor, 1001 "I" Street, Sacramento, CA 95814.

This VRE Application and the VRE Generator Form are available at CARB's [VRE Program webpage](#).

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INSTRUCTIONS

PART I: ENTITY SUBMITTING FORM

- Indicate whether you are the end-user of the claimed electricity/RECs or a VRE participant acting on behalf of the end-user(s). If you are applying on behalf of the end-user(s), provide the name of the company you represent. An end-user is an entity that ultimately purchases the electricity/RECs and has the right to claim the REC's environmental attributes.
- Enter the name of the entity or company submitting this request to retire allowances.
- Enter the name, telephone number, and email address of the person completing this form on behalf of the entity.
- Enter the mailing address for the entity.
- Provide the total electricity generation, in megawatt-hours (MWh), for which retirement of VRE Program allowances is being requested.

PART II: VRE GENERATOR INFORMATION

- If the application covers multiple generators, check the box and complete the [VRE Generator Form](#), which facilitates reporting all Part II information for multiple generators. If the application is for a single generator, complete all fields in Part II.
- Enter the name, physical street address, city, state, and zip code of the electricity generator.
- Enter the initial online date of the electricity generator.
- Enter the calendar year the generation occurred. The generation claimed must be from the prior calendar year. For example, applications submitted in 2022 may only claim generation from 2021.
- Enter the quantity of eligible generation in megawatt-hours (MWh) for each generator.
- Include each generator's California Energy Commission (CEC) RPS ID number. If a generator is not a California RPS-eligible facility, attach documentation from a California utility verifying that the generator either received an incentive payment under California's Solar Electric Incentive Programs or is a solar generation installation with an approved interconnection with a California electrical distribution utility.
- Provide each generator's WREGIS ID. If the generator is not registered in WREGIS, provide proof of the quantity of renewable electricity and RECs generated.
- Check the box in Part II (or enter the Direct Delivery Code on the VRE Generator Form) to identify how the electricity from each generator meets the requirement that it must be directly delivered to California. This requirement may be satisfied by meeting one of the options pursuant to the definition of "direct delivery of electricity" or "directly delivered" in the Regulation for the Mandatory Reporting of Greenhouse Gas Emissions, available here: <https://ww2.arb.ca.gov/mrr-regulation>.

PART III: ADDITIONAL INFORMATION

Provide all applicable information listed in Part III that is needed to document and verify the generator's eligibility, the generation amounts, and the retirement of RECs for the claimed generation. This documentation is necessary for CARB verification of the application.

PART IV: ATTESTATIONS AND SIGNATURE

Section 95841.1(b)(1)(F) of the Regulation requires that the attestations included in Part IV of the VRE Application be signed and submitted as part of the application. The individual signing the application must be authorized to sign a legally binding document on behalf of the entity submitting the form. Provide this individual's name, title, and signature, as well as the date signed. An electronic signature is acceptable pursuant to section 95803 of the Regulation and will have the same legal effect as if it were submitted in hardcopy form certified by a handwritten signature.