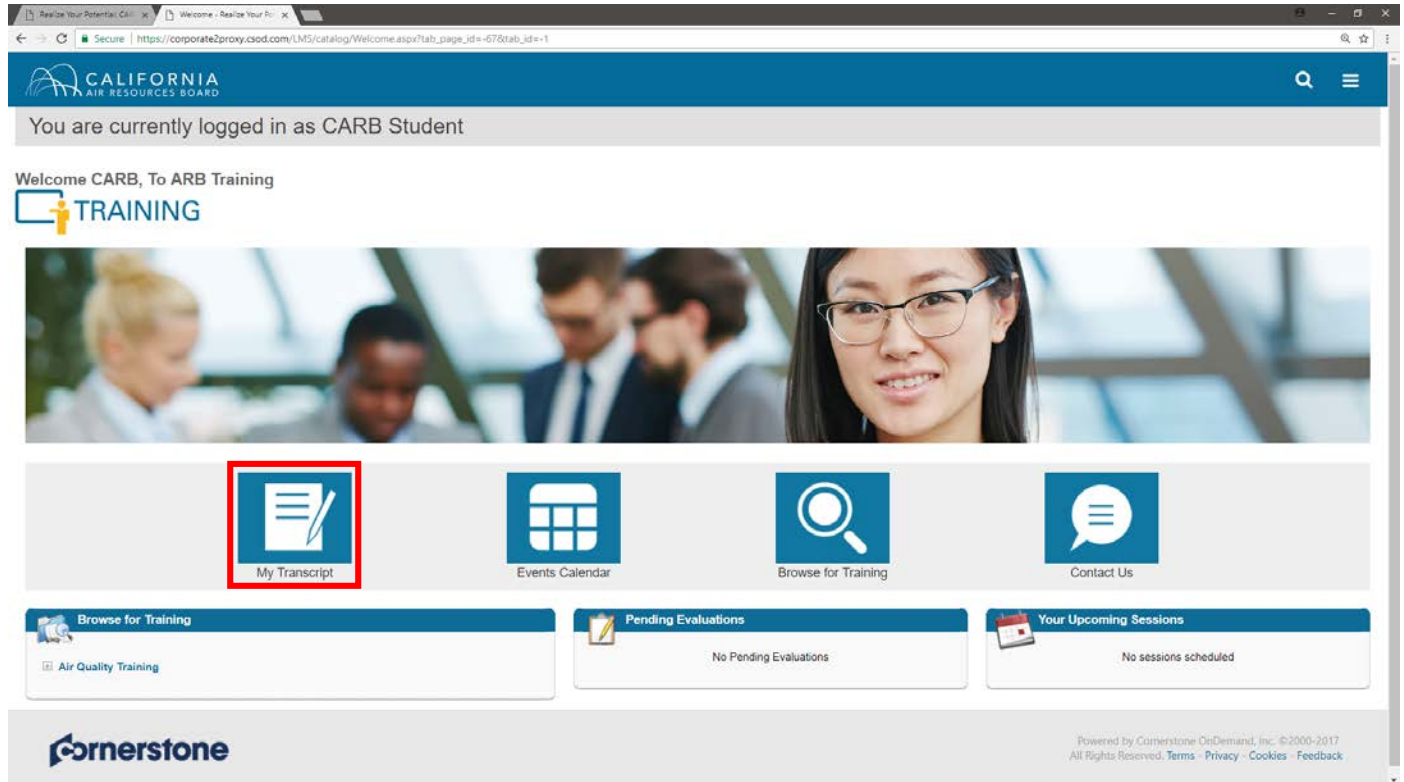


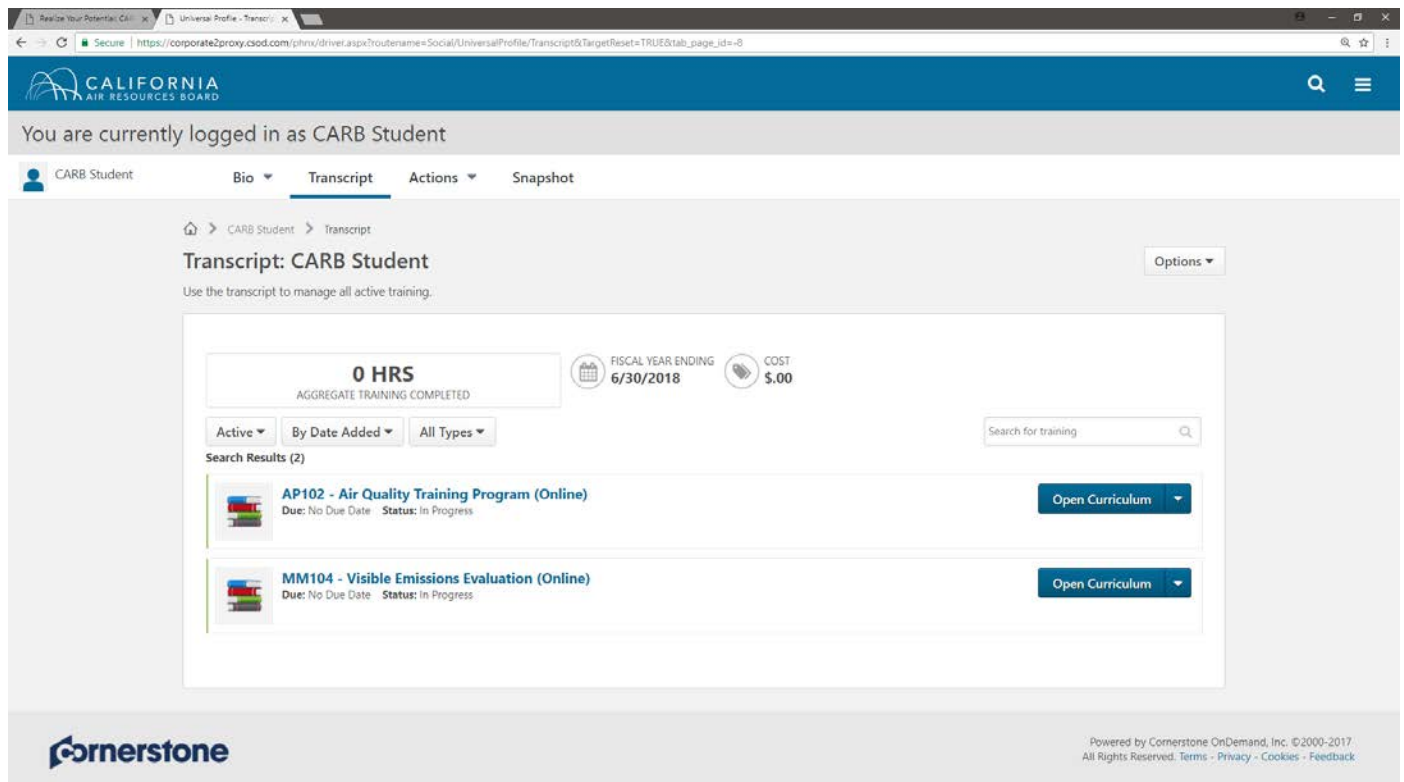
Welcome to the new CARB Air Quality Training System. Here are the steps you'll need to take to access your transcripts and completed course information.

Step 1: Navigate to the My Transcript Page

This page is accessed from the Welcome Page. The My Transcript button has been highlighted.



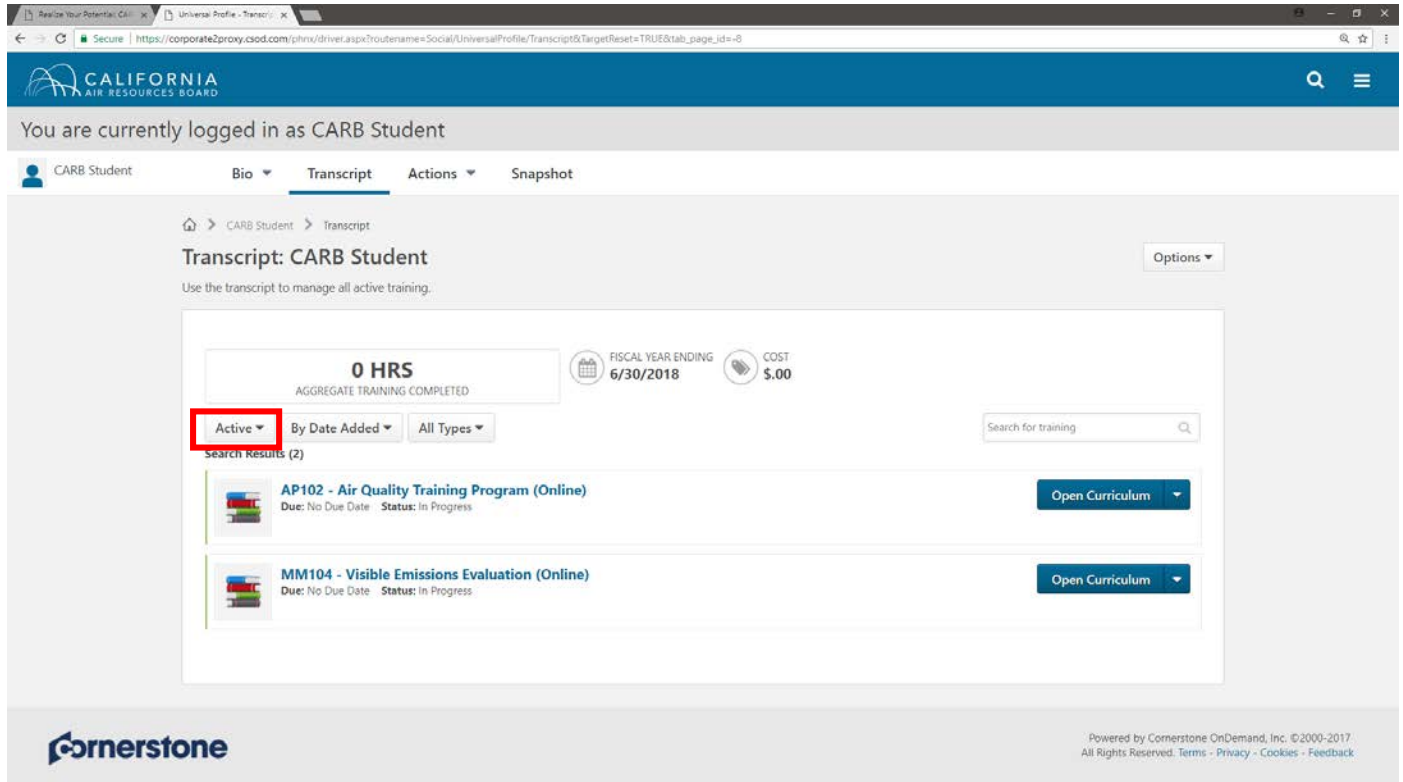
When the My Transcript button is pressed you will be taken to your Transcript page, showing a list of all active training.



Step 2: View Certificates of Completion

In order to view completed training and their certificates, press the dropdown arrow on the far left (currently labeled “Active”), and change it to “Completed”.

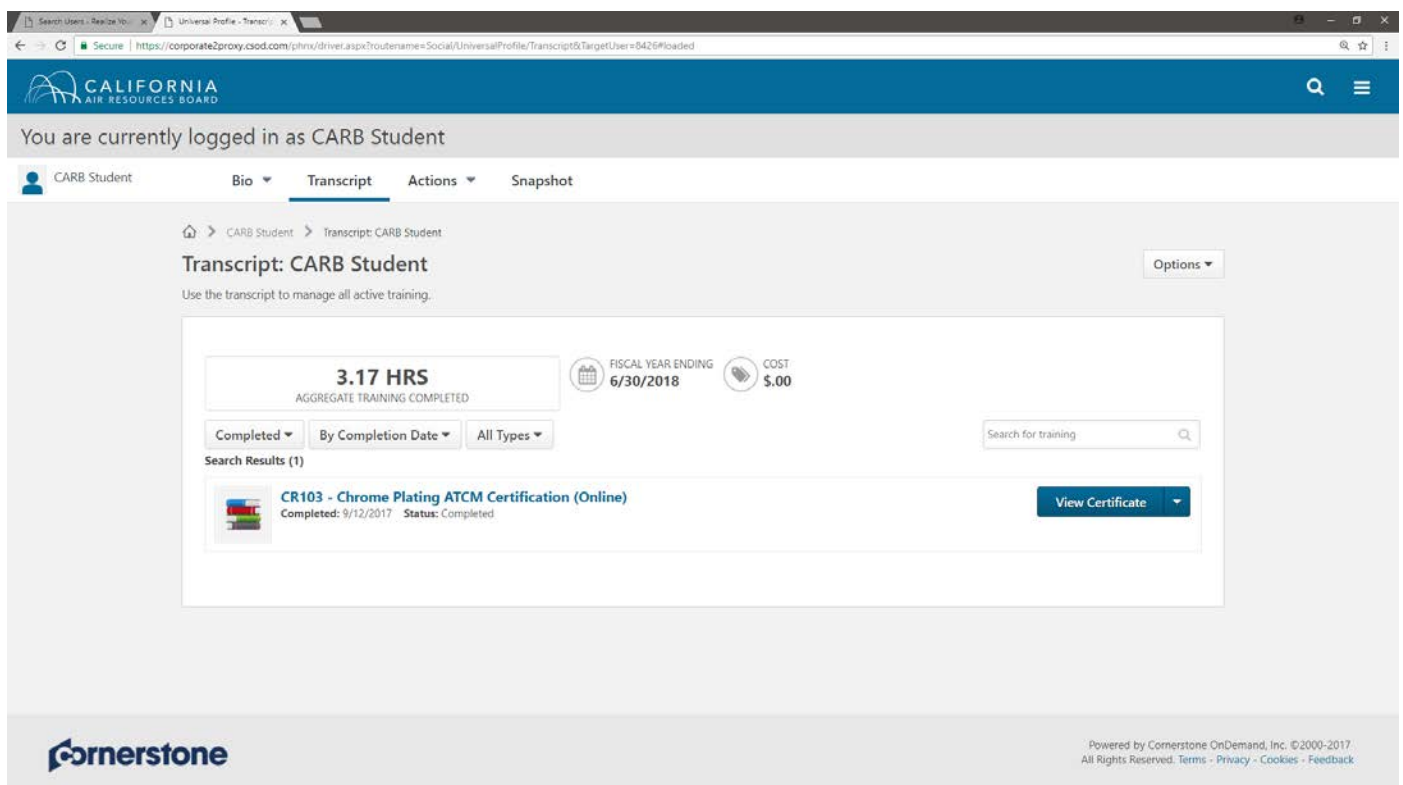
The “Active” dropdown has been highlighted.



The screenshot shows the 'Transcript: CARB Student' page. At the top, it displays '0 HRS AGGREGATE TRAINING COMPLETED', 'FISCAL YEAR ENDING 6/30/2018', and 'COST \$0.00'. Below this, there are filters: 'Active' (highlighted with a red box), 'By Date Added', and 'All Types'. A search bar is also present. The search results show two items: 'AP102 - Air Quality Training Program (Online)' and 'MM104 - Visible Emissions Evaluation (Online)', both with 'Status: In Progress' and 'Due: No Due Date'. Each item has an 'Open Curriculum' button. The page footer includes the Cornerstone logo and copyright information: 'Powered by Cornerstone OnDemand, Inc. ©2000-2017. All Rights Reserved. Terms - Privacy - Cookies - Feedback'.

From here you can view your certificates.

For Online Courses: Pressing the dropdown arrow next to “View Certificate” and selecting “Open Curriculum” allows you to return to and review the course content.



The screenshot shows the 'Transcript: CARB Student' page with filters set to 'Completed'. It displays '3.17 HRS AGGREGATE TRAINING COMPLETED', 'FISCAL YEAR ENDING 6/30/2018', and 'COST \$0.00'. The filters are 'Completed', 'By Completion Date', and 'All Types'. The search results show one item: 'CR103 - Chrome Plating ATCM Certification (Online)', with 'Completed: 9/12/2017' and 'Status: Completed'. There is a 'View Certificate' button next to the item. The page footer includes the Cornerstone logo and copyright information: 'Powered by Cornerstone OnDemand, Inc. ©2000-2017. All Rights Reserved. Terms - Privacy - Cookies - Feedback'.